

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 15, 2011

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, Silva, Galetto and Reuben.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	A. Steven Fabietti	Solicitor
	Robert A. Schwarz	Field Engineer
	Maureen J. DePasquale	Executive Secretary

It was moved by Gana and seconded by Galetto that the reading of the minutes of the regular meeting held on August 1, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Galetto that Resolution No. 2011-119, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$63,481.82", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-120, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$333,251.37", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-121, “A resolution authorizing an Inter-Local Services Agreement with the City of Vineland for services provided by the Department of Licenses and Inspections”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-122, “A resolution awarding a contract for custodial services”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Galetto that Resolution No. 2011-123, “A resolution authorizing Contract Amendment No. 5 for the non-fair and open contract with CET Engineering Services for the Wastewater Management Plan Update in the amount of \$17,633.07”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-124, “A resolution awarding a contract to QC, Inc. for Laboratory Services”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-125, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution: Mastrobuono Organization \$1,102.00 repair dip in road at 1615 Pennsylvania Avenue”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Galetto that Resolution No. 2011-126, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution: Kraft Power Corporation \$5,275.00 multi-line controller for the co-generator”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Galetto that Resolution No. 2011-127, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution: Deltronics Corporation \$3,304.20 overhaul pump at Sears pump station”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-128, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction

Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution: The Kennedy Companies \$826.17 concrete for dump pad", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Galetto that Resolution No. 2011-129, "A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution: Kennedy Concrete, Inc. \$4,654.06 materials for dump pad", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Galetto that Resolution No. 2011-130, "A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution: Joos Equipment Company \$10,030.00 for a cast iron strainer and coating paint for effluent tank", be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-131, "A resolution authorizing Change Order No. 1 with A. C. Schultes, Inc. contract for replacement of upper and lower bearings for a Lakeside 66 inch screw pump", be adopted. Dennis explained that we had another pump repaired in 2008 and through that process we used a base bid and alternatives. This pump went down in 2009 and we held off until now to repair it. When it was disassembled they found that it was totally destroyed inside. We didn't run into this the last time. We included a shopping list with the bid but not the whole unit. The units are 15 years old. The contractor provided a letter certifying as to the needed repairs and they were unknown until disassembly. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

Dennis Palmer reported that billings are moving ahead. All but 5 have come in and set up a payment plan. The Tax Sale has been moved to December 7th and we have most people paying by November 9th to keep them off lien. Dennis said that he and Jennifer Ketcham will visit the 5 accounts that have not come in to make a payment plan. Dennis said that charges made after a bankruptcy occurs must be paid and we are sending letters advising that we will shut them off if they don't pay. They have been coming in as well.

Dennis said that there has been a lot of correspondence on the manure grant issue and advised that they are still working on it. Dennis advised that the state has established another committee to set up a food co-op using renewable energy and are looking at a large engine to run on renewable natural gas.

Dennis advised that we had received bids on the custodial contract and laboratory services and awarded the contracts tonight. Also, we have the final CET amendment that closes out their billings for the Wastewater Management Plan.

Bob Schwarz reported on the status of the Oxford Street Project. Bob said during the last two weeks Arbrisco Enterprises prepared the trench and completed the final paving portion of the project and cleared the site. Dennis said that they met their deadline and finished before school starts by 2 weeks. Bob advised that he attended a pre-construction meeting for the gas company on a proposed 12 inch high pressure line. Work will start this week and be completed by October 1, 2011. LSA will monitor this project.

Bob advised that he, Dennis and Jennifer met with a proposed commercial developer to discuss LSA's requirements and provided information for the application process.

Bob reported that he is working with the developer of Garrison Estates on a solution to remedy where the electric pole is punched through the sewer pipe. Work is to be performed in the near future.

Bob advised that the City of Vineland cut the trees causing root problems to our sewer main on West Avenue between Chestnut Avenue and Almond Street.

Bob reported that the work on installing a force main on Italia Avenue for the Eastlyn Golf Course will resume during the week of August 22, 2011.

Steve Fabietti reported on the environmental issues on the solar panel phase 1 project. Dennis advised that we granted an easement to the City of Vineland and they gave it to Connective and now Calpine. They found elevated levels, which Dennis said it is not surprising to find materials on this site. There were some exceedances for ground water standards. Dennis advised that we will monitor it and restrict the site. It is a wastewater site and there are no deed restrictions.

It was moved by Gana and seconded by Silva to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

Engineering/Plant Committee – Dennis advised that he and Pete Galetto went to the farm. The new grass is working well. CET closed out their work on the Wastewater Management Plan. Dennis advised that we did not have any problems at the plant with all of the rain. Dennis advised that the crop sales are reported in the quarterly reports. The corn crops are combined for feed and almost all of it goes to Perdue. It is not for human consumption but rather chicken feed or bird seed.

Budget & Finance Committee – Steve Errickson gave the Treasurer's Report. Dennis advised that the August bills went out and late notices are being run now and we will send them two late notices before their deadline. Dennis advised that the electric bill is less since Vineland Kosher Poultry closed so we are saving on expenses.

Public Relations Committee – Dennis said that there was a nice editorial in Saturday's Daily Journal supporting our step up program involving the collection of delinquent accounts.

Insurance Committee – We are starting to look at health insurance contracts now.

Allocation/Administration Committee – Dennis advised that latest changes resulted in changes to our Procedures and Allocation Manual. Dennis advised that for transparency we have the minutes, agendas, anti-nepotism policy, wastewater management plan maps, meeting dates, etc. posted on our website. Dennis advised that Ned Sawyers was the one who started the quarterly reports to keep the City of Vineland aware.

It was moved by Gana and seconded by Galetto that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

In response to Mr. Gana, Dennis discussed several solar projects and advised that the second phase of the solar project on LSA's site should be completed in the first week of September. Several rows of panels are installed. Work exploded in the last couple of weeks.

At 6:36 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Galetto that the meeting be adjourned. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

FRANCIS A. GANA, SECRETARY