

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
December 19, 2012

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, Silva and Reuben.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Robert A. Schwarz	Field Engineer
	A. Steven Fabietti	Solicitor
	Maureen J. DePasquale	Executive Secretary

It was moved by Gana and seconded by Silva that the reading of the minutes of the regular meeting held on December 5, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana and Reuben voted "yes". Silva abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Silva that Resolution No. 2011-188, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$61,940.05", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-189, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$165,664.38", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-190, “A resolution authorizing raises to Management and Non-Bargaining Personnel”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-191, “A resolution authorizing the award of a non-fair and open contract with New Jersey Manufacturer’s Insurance Company to supply worker’s compensation insurance”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Silva that Resolution No. 2011-192, “A resolution authorizing a contract with Harris Computer Systems to provide Software Support Services”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-193, “A resolution allocating sewerage capacity for Commercial Classification”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-194, “A resolution authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$339.00”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Silva that Resolution No. 2011-195, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Water Works Supply Co., Inc. \$558.43 materials for the aeration basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Silva and seconded by Gana that Resolution No. 2011-196, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Cumberland Valve, Inc. \$245.70 gaskets for the aeration basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Silva that Resolution No. 2011-197, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Lee Rain, Inc. \$6,411.75 custom fabrication tubing and materials for the aeration basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-198, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction

Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Wharton Hardware and Supply Corp. \$220.00 stainless steel couplings for the aeration basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Silva and seconded by Gana that Resolution No. 2011-199, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Colonial Electric Supply Company \$2,172.14 wire for Aeration Basin Project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Silva and seconded by Gana that Resolution No. 2011-200, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Ace Plumbing Heating & Electrical Supplies, Inc. \$2,262.44 materials for Aeration Basin Project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Silva and seconded by Gana that Resolution No. 2011-201, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Kennedy Concrete \$766.79 materials for Aeration Basin Project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Dennis Palmer reported on the status of the aeration basin project. He advised that it is up and running and he is expecting good things out of it. It will provide air to the east side of the basin. Dennis advised that we had two tours today. The Cumberland County Leadership Program is looking at renewable energy so we showed them the trees and the wind turbine. They want to put one in their schools and wanted to see how we did it. Dennis reported that tonight we took action on our worker’s compensation contract with New Jersey Manufacturer’s Insurance Company. Dennis advised that the tax sale went very well. All but 15 of our liens were sold and the City of Vineland will hold them. Dennis advised that A. C. Schultes is working on the Archimedes screw and this work will be ongoing. In response to Mr. Gana, Dennis advised that he looks for grants for the electric charging station.

Bob Schwarz reported that a pre-construction meeting was held regarding the Chick-fil-A on South Delsea Drive at Cumberland Mall. We met with the general contractor to review all the requirements of the Landis Sewerage Authority for the lateral installation. A list of about 15 items were sent to the contractor, mall and engineers to assure that there was no misunderstanding of what needs to be completed. Work is tentatively scheduled for Tuesday, January 10, 2012 at 11 p.m.

Bob also reported on Cobblestone Meadows major subdivision. Work continues with the installation of the utilities including sewer mains, laterals and manholes during the last two weeks. Bob also reported on a sewer main blockage on South Delsea Drive between Hickory and Chimes Terrace in the vicinity of Affordable Tires, opposite Moe's car dealership. A 16 inch casing broke the top of an 8 inch transite pipe for fire main to Affordable Tire. Contractor that performed water main work repaired damage sewer line so I do not believe that there will be a future invoice for this work.

Steve Fabietti advised that the Authority will be dismissed without prejudice in the Newfield case for the second affordable housing case.

It was moved by Gana and seconded by Silva to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Engineering/Plant Committee – Dennis reported on the aeration basin project. Dennis said he is looking at a project to heat grease to make more gas. He is reaching out to Stan Chilson to see if we could get more capacity because with the Wastewater Management Plan we can go up to 10.75 MGD. We can take our present 8.2 MGD up to 15 to 20 percent of our permit, which will allow us to grow. Dennis advised that we will need an independent engineer to evaluate the plant. In response to Mr. Errickson, Dennis advised that he stays in contact with Kathleen Hicks and keeps her advised of our available capacity. Dennis said that we also include it in our quarterly reports to the Mayor and City Council. Dennis advised that our rates and user fees are very competitive. Dennis said that we went back and reviewed all our permits and found more capacity. Dennis advised that we will have our permits in line in case something comes along.

Budget & Finance Committee – Steve Errickson gave the Treasurer's Report. Dennis said that we have been able to control our expenses.

Human Resource Committee – Dennis advised that Carol Ricci will be replacing Maureen when she retires.

Public Relations Committee – Dennis advised that we have tours scheduled for March.

Insurance Committee – Dennis advised that the worker's compensation insurance contract was approved tonight and we will work on the prescription plan next.

Allocation/Administration Committee – Dennis advised that we received a formal written request from Churchill asking for the return of monies for their project at Wheat and Main Roads. Dennis explained that our regulations say that refunds are to be paid back out of future connections. In response to Mr. Gana, Dennis advised that it is in the \$70,000 range and that they will have to wait for their money until something else comes in so they may be waiting a long time. Dennis advised that residential projects will be reimbursed out of

residential allocations and commercial projects will be reimbursed out of commercial allocations, etc. and they will be paid back as the capacity comes in.

It was moved by Gana and seconded by Silva that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

At 6:25 p. m., there being no further business to come before the Board, it was moved by Silva and seconded by Gana that the meeting be adjourned. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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FRANCIS A. GANA, SECRETARY