

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
January 3, 2011

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Galetto at 6:00 p.m. The following members were present at roll call: Errickson, Miranda, Gana, Reuben and Galetto

The proper notice was given to all members in accordance with the by-laws.

Chairman Galetto stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	A. Steven Fabietti	Solicitor
	Robert A. Schwarz	Field Engineer
	Maureen J. DePasquale	Executive Secretary

It was moved by Gana and seconded by Errickson that the reading of the minutes of the regular meeting held on December 20, 2010, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Errickson that Resolution No. 2011-1, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$64,767.66", be adopted. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted "yes".

It was moved by Miranda and seconded by Reuben that Resolution No. 2011-2, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$210,676.20", be adopted. Dennis advised that the amount is high because healthcare and

insurance premiums are due the first of the year. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

It was moved by Miranda and seconded by Errickson that Resolution No. 2011-3, “A resolution of the Landis Sewerage Authority authorizing Municipal Unit Purchasing, Pursuant to N.J.S.A. 40:A11-12, under state contracting procedures”, be adopted. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

It was moved by Gana and seconded by Errickson that Resolution No. 2011-4, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Michael J. McKenna, Esq. \$160.00 legal services for Rudy's Airport”, be adopted. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2011-5, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Water Works Supply Co., Inc. \$9,331.34 piping, fittings, and valves for Plum Street pumping station”, be adopted. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

It was moved by Gana and seconded by Miranda that Resolution No. 2011-6, “A resolution authorizing a contract with SJH Occupational Health Services”, be adopted. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

It was moved by Miranda and seconded by Errickson that Resolution No. 2011-7, “A resolution authorizing the execution and delivery by the Authority of a Ground Lease with the City of Vineland and related documentation for Lease Area No. 2 of the Solar Project”, be adopted. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

Dennis Palmer reported that Resolution No. 2011-3 authorizes us to purchase under the state contract bidding. Dennis advised that we have been successful using shared services with the county for two contracts - paving and gasoline and diesel fuel. Dennis advised that the City of Vineland will reimburse us for the Plum Street pump station costs in Resolution No. 2011-5.

Dennis advised that we received an award from the North American Power Partners. We will receive a quarterly check in the amount of \$4,000.00. Dennis said we actually get paid twice because we are not paying the City of Vineland Electric and we get this quarterly check. Dennis advised that SCAN Newsletter came in today and gives us the widest coverage on our receiving the EPA Energy Star Award.

Dennis advised that he sent pictures of Pete Galetto's family at the dedication to the newspapers. Dennis also advised that the Freeholders sent in their resolution on our Wastewater Management Plan and Millville passed their endorsement. Dennis said that he will have a motion at the next meeting on cogeneration.

Dennis advised that we received our last \$113,000.00 check from Vineland Kosher Poultry. They closed their business on Thursday. They were one of our largest customers and their closing will have a large impact on us. Mr. Raab sold it to a competitor who wanted to eliminate the competition for Kosher products. They will market the site as a food processing company and will keep their state permits valid and will keep pressure on the City of Vineland to clean up the wells.

In response to Mr. Gana, Dennis advised that we will have to try and make up for this loss of income in many small ways. We are discontinuing the \$50.00 attendance awards. Dennis advised that the way our billing is structured 70% of our billing is for fixed costs and 30% is variable. Our employee number will remain the same but we will hold off on filling the vacancies for the electrician and the road crew position.

Dennis advised that he requested Vineland Kosher to clean out their lines and clean out the pump station and force main with bleach and shut down their bathrooms.

Bob Schwarz reported that he has been working on a couple of projects. A senior ambulatory care facility wants to open at Grant and Delsea in the place of Matt Blatt. Bob said he is working on determining how much allocation they will need for their kitchen facilities and grease traps. Dennis said that it is also an adult day care. Bob said that he is also working on a small subdivision for Luciano on the Boulevard. Bob said that our guys did a nice job on the snow removal at the plant and the pump stations. Bob advised that a manhole was hit during the snow storm and we were able to fix it in-house. Bob also reported on a lateral problem at 224 South Brewster Road, which is between Landis and Chestnut near Johnstone School. We will TV the line to diagnose the problem.

Steve Fabietti reported that we took action tonight to approve the documents on the solar agreements for the successful bidder on developing this site. LSA will receive \$2,000.00 a month on the lease and in addition will also receive monies based on a formula for electric generated at that field. Steve advised that he worked out the details in the Agreement with the new company and their lender. The ground is leased from the Authority to the City of Vineland and the new company's lender can place a lien on the equipment. Dennis advised that we have an EPA grant condition and we can not encumber the land. We are working with another public agency and it is a green energy environmental project. Steve advised that our goal is to stay out of sublease agreements.

It was moved by Gana and seconded by Miranda to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

It was moved by Gana and seconded by Errickson that the Executive Director be authorized to advertise for bids for Laboratory Services, Solid Waste Disposal, Hydrogen Peroxide, Pebble Quicklime and Vehicle Maintenance. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

In response to Pete, Dennis advised that we do some laboratory services in house but some of the equipment needed to do some of the testing is very expensive costing over \$100,000.00 and we send them to an outside laboratory and bill the industries for some of the testing.

Engineering/Plant Committee – Dennis reported that he worked on specifications to advertise for repairs on the Archimedes screws and specifications for a small jet truck. Dennis said that the screening equipment is 15 years old and the stainless steel drum and rake are wearing and needs replacement. This will be a significant cost. Dennis said he will have a request at the next board meeting for authorization to perform ongoing maintenance on the cogeneration facilities.

Budget & Finance Committee – Dennis said we have the Vineland Kosher Poultry closing which also ties into Human Resources with the saving value of not filling the electrician position and health benefits.

Human Resource Committee – With George Branca’s passing one of the road crew guys with a level 3 license is filling in leaving his road crew position open. Dennis said he will hold off filling that position for 30 days. Dennis said we have the same health care and salary costs and we need to offset the \$113,000.00 lost income from Vineland Kosher. In 2012 our debt service will be rearranged.

Public Relations Committee – Pete Galetto’s dedication pictures will be in the Daily Journal and The Grapevine. Mr. Gana advised that he was sorry he could not make the dedication because he had fallen and had broken two ribs.

Insurance Committee – Dennis advised that the prescription plan is coming up in March and they have been working on getting prices.

Allocation/Administration Committee – Dennis said that Bob mentioned a couple of projects that he is working on.

It was moved by Gana and seconded by Miranda that the Committee Reports be approved and accepted. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted “yes”.

New business: Dennis advised that the reorganization meeting will be held the first meeting in February and asked the board to think about the appointments and committees that they want to appoint. Pete Galetto said that he would like to drop off as Chairman.

At 6:40 p. m., there being no further business to come before the Board, it was moved by Miranda and seconded by Gana that the meeting be adjourned. Roll call: Errickson, Miranda, Gana, Reuben and Galetto voted "yes".

THE LANDIS SEWERAGE AUTHORITY

YARILEE J. MIRANDA, SECRETARY