

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
May 16, 2011

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, Galetto and Reuben. (Mr. Silva arrived at 6:02 p.m.)

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	A. Steven Fabietti	Solicitor
	Robert A. Schwarz	Field Engineer
	Maureen J. DePasquale	Executive Secretary

It was moved by Gana and seconded by Errickson that the reading of the minutes of the regular meeting held on May 2, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana, Galetto and Reuben voted "yes". Absent: Silva

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Errickson that Resolution No. 2011-68, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$64,726.53", be adopted. Roll call: Errickson, Gana, Galetto and Reuben voted "yes". Absent: Silva

It was moved by Errickson and seconded by Gana that Resolution No. 2011-69, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$319,015.90", be adopted. Roll call: Errickson, Gana, Galetto and Reuben voted "yes". Absent: Silva. At 6:02 p.m. Mr. Silva arrived.

It was moved by Gana and seconded by Galetto that Resolution No. 2011-70, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Chesapeake Diesel, Inc. \$71,611.00 for a 2010 Challenger four wheel drive tractor with a trade in of a 2003 Case tractor”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-71, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Garrison Enterprise, Inc. \$19,192.95 Pine Avenue sewer replacement project”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-72, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Garrison Enterprise, Inc. \$6,604.15 emergency repair lateral and sinkhole at 513 Oxford Street”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-73, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Willier Electric Motor Repair Co., Inc. \$4,692.52 VFD for equalization tank”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Errickson and seconded by Galetto that Resolution No. 2011-74, “A resolution authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$350.00”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

It was moved by Gana and seconded by Galetto that Resolution No. 2011-75, “A resolution authorizing the Executive Director/Chief Engineer to endorse/acknowledge a NJ Pollutant discharge elimination system permit application for Gerresheimer Glass, Inc.”, be adopted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

Dennis Palmer reported that Gerresheimer (Kimble Glass) discharges to our sewer system and to a stream and by the above resolution we are endorsing their permit application. Dennis advised that he has been working with Steve Fabietti on a litigation matter, a personnel matter and a bid issue.

Dennis advised that on the solar project they encountered an area with high organic matter not suitable to build on and that may become an issue in the future. Dennis said that our position is that it is not our problem. Our Agreement is with the City of Vineland. The contractor has to make the site good and Joe Isabella is of the same opinion. The City doesn't warrant the land either. Dennis said that he wanted to bring this to the board's attention. In response to Steve Errickson's question about soil borings, Dennis advised that they did their own soil samples and test borings. We don't have a contractual relationship with Constellation. They have a contract with the City and the City has an agreement with us for the land. Steve Fabietti advised that the Authority does not have responsibility for this.

Dennis advised that EN-TECH had been served an intent to terminate notice, which has passed 30 days and we have not had any response. Dennis said we want to close out the job and asked them to send us a bill for retainage. We will keep the warranties and finish the job.

Dennis said an invitation from David Kotok was sent to the board members and asked them to let David know if they plan to attend. Dennis said payment for the new tractor was approved tonight and the tractor is here and being used. Dennis advised that we billed the City of Vineland for the upgrades to the Plum Street Pump Station and the amount came in under his estimate of \$39,000.00. This project worked out very well. Dennis said in the future he would like to upgrade our stations the same way because it will eliminate the need to enter a confined space. Dennis said that the can stations are basically like going into a submarine.

Bob Schwarz reported on a sewage backup at 401 South East Avenue due to grease. Bob also advised that there was a sinkhole on Plum Street between the Boulevard and Sixth Street. Bob said that he is waiting for Arbrisco to schedule final paving and restoration on the Oxford Street project. Bob reported that the poles have been set on Mill Road for the new solar project. Bob advised that a force main break on Lincoln Avenue was repaired by the Water Utility contractor.

Steve Fabietti reported that he is working primarily on issues and claims being made by two landowners who are requesting sewerage outside of the City of Vineland. Steve advised that Franklin Township papers are on their way. Steve said he is dealing with the same attorney on the plaintiff's side and that this should be discussed in closed session, which will be scheduled for the next board meeting. Steve advised that we have until July 6<sup>th</sup> to respond.

Steve also reported that he is working on a bid issue and will have a resolution at the next board meeting.

It was moved by Gana and seconded by Galetto to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

Engineering/Plant Committee – Dennis said that there isn't much going on now. In response to Mr. Reuben, Dennis advised that the generator tripped out several times and maintenance is due to be done.

Budget & Finance Committee – Steve Errickson gave the Treasurer's Report. Dennis advised that we have \$1.1 million in receivables and that the June bills are starting to come in. Dennis advised that flows from Progresso and Aunt Kitty's were both off.

Human Resource Committee – Dennis advised that he and Steve Fabietti are working on a couple of items. Dennis reported that two grievances were filed and he responded. Dennis asked for a meeting with the Personnel Committee and Steve Fabietti to discuss an anti-nepotism policy. A meeting was scheduled for Wednesday, May 25<sup>th</sup> at noon.

Public Relations Committee – Dennis advised that the poster contest winners were published in the Daily Journal this past Thursday.

Insurance Committee – Dennis advised that they are working on insurance other than health, this would be for property, general liability, etc.

Dennis advised that he is working with the Authorities Association on comments to send back to the sponsor of the bill regarding transparency. Dennis advised that our audit will be on the website. Dennis said that they want all resolutions and committee meeting minutes. Dennis advised that we have well over 200 resolutions a year and he feels it should not be necessary to post every resolution. Our agendas list the titles of all our resolutions and anyone can request any particular resolution that they are interested in seeing.

It was moved by Gana and seconded by Errickson that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

At 6:27 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Errickson that the meeting be adjourned. Roll call: Errickson, Gana, Silva, Galetto and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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FRANCIS A. GANA, SECRETARY