

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
November 7, 2011

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, Silva and Reuben.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Nicole Curio	Solicitor
	Maureen J. DePasquale	Executive Secretary
	Yarilee Jones Miranda	Former LSA Commissioner

Absent:	Robert A. Schwarz	Field Engineer
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It was moved by Gana and seconded by Errickson that the reading of the minutes of the regular meeting held on October 17, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Errickson that Resolution No. 2011-166, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$94,129.24", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-167, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the Revenue Fund Bills... \$306,877.45”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-168, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution... Water Works Supply Co., Inc. \$4,567.81 pipe fittings for aeration basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-169, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution... Fastenal \$5,679.92 hardware for aeration basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-170, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution... Kennedy Concrete \$766.79 masonry supplies and concrete for aeration basin diffuser project”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2011-171, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution... Certa Pro Painting Co. of S.J. \$10,361.18 headworks painting”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2011-172, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution... Thomas J. Post \$3,960.00 reimbursement for e-bay purchase of a 125 hp soft start VFD”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Dennis Palmer reported that our longest serving board member, Peter Galetto, passed away this weekend. Yadi Miranda, a former LSA commissioner, came to extend his condolences and pay homage to Peter Galetto.

Dennis Palmer advised that we are doing the work on the aeration basins ourselves, the design was also done in-house. Dennis said that this is a nice project that will provide

extra aeration and during power failures, provide some aeration as it will be tied into the generator.

Dennis Palmer reported that his Engineer's Evaluation of LSA's facility that he sent to the Board was also sent to the Bond Trustee in accordance with the 1993 bond covenants. Dennis Palmer also reported that we harvested and sold corn for \$62,000.00, which was the best price ever. D. Palmer also advised that no bids were received for the electric charging station. D. Palmer advised that we will not do anything now but we will keep ourselves open if a grant becomes available.

D. Palmer advised that the dedication for the Vineland Solar One, Phase 2 project will be held at the site on Wednesday, November 9th. D. Palmer also reminded everyone that the Authorities Association Conference will be held on November 15<sup>th</sup> and 16<sup>th</sup>. Dennis advised that Maureen DePasquale will be retiring and her job will be posted on Wednesday for our existing employees first.

D. Palmer briefed the board on the Eastlyn Golf Course project on Italia Avenue. D. Palmer advised that the public hearing on the budget will be held at the next board meeting.

D. Palmer reported on the status of Rudy's Airport appeal. Judge Fisher ruled on 6 to 8 items in our favor. It was Judge Fisher's last day on the bench and he stated that he didn't have time to evaluate two items. Now another judge will have to decide on those two items. D. Palmer said that the owner advised him that he is going to go back and try again.

Field Engineer – will return for next board meeting.

Solicitor – no report.

It was moved by Gana and seconded by Silva to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Engineering/Plant Committee – Dennis Palmer reported that everything went well with NJDEP permit review. D. Palmer advised that an annual engineer's report is required by the bond covenants and it was sent to the Board of Trustees.

Budget & Finance Committee – D. Palmer reported that we are doing well with the bill collections.

Human Resource Committee – D. Palmer advised that with Maureen DePasquale retiring we will need to fill the Executive Secretary's position.

Public Relations Committee – D. Palmer advised that the dedication for the solar panel project will be held on Wednesday. D. Palmer advised that we have a request for a tour already for March 2012.

Insurance Committee – D. Palmer advised that he and Carol Ricci are working on health insurance and property insurance and shopping for worker's compensation. D. Palmer advised that NJM Insurance Company is very interested. D. Palmer said that we are in the process of getting proposals.

Allocation/Administration Committee – D. Palmer said that not a lot is going on with construction.

It was moved by Gana and seconded by Silva that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

At 6:18 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Errickson that the meeting be adjourned. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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FRANCIS A. GANA, SECRETARY