

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
July 16, 2012

Pledge of Allegiance

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Gana at 6:00 p.m. The following members were present at roll call: Lewis, Merighi, Silva and Errickson. Absent: Francis A. Gana

The proper notice was given to all members in accordance with the by-laws.

Chairman stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Secretary

It was moved by Silva and seconded by Merighi that the reading of the minutes of the regular meeting held on July 2, 2012 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Silva and seconded by Merighi that Resolution No. 2012-109, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the revenue fund revolving payroll account.....\$73,223.90”, be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Merighi that Resolution No. 2012-110, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the revenue fund bills....
\$328,869.57”, be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Merighi that Resolution No. 2012-111, “A resolution of the Landis Sewerage Authority authorizing the Executive Director to sign an agreement between the Landis Sewerage Authority and B & B Properties, LLC...” be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Merighi that Resolution No. 2012-112, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$3,324.60 to Garrison Enterprise for the final payment on the contract for labor, materials and equipment for the Pine Street sanitary sewer replacement in accordance with the provisions of the Authority’s general bond resolution...” be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Merighi that Resolution No. 2012-113, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$3,425.00 to A.C. Schultes, Inc. to furnish labor, materials and equipment to remove, inspect and televise well # 10 in accordance with the provisions of the Authority’s general Bond Resolution...” be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Lewis that Resolution No. 2012-114, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$23,247.71 to Wallace Supply Co. for piping and parts for the installation of the chiller unit and one York 22 nominal-ton chiller in accordance with the provisions of the Authority’s general bond resolution...” be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Lewis that Resolution No. 2012-115, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$15,080.00 to Hertrich Fleet Services, Inc. for the purchase of one 2012 Chevrolet Colorado 2WD pickup truck in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Lewis that Resolution No. 2012-116, “A resolution of the Landis Sewerage Authority authorizing the Executive Director to participate in a cooperative contract for supplying/laying hot mix asphalt under the

County of Cumberland Bid...” be adopted. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

It was moved by Silva and seconded by Merighi that Resolution No. 2012-117, “A resolution of the Landis Sewerage Authority authorizing the Executive Director to award a contract to Perna-Finnigan, Inc. in the amount of \$127,376.32 to replace the boro trunk line sanitary sewer...be adopted”. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

Reports:

Executive Director:

Dennis Palmer stated that the Authority’s staff did a remarkable job during the storm. During the loss of power, we had 23 out of 26 pumping stations without power, loss of telemetry and communications with those stations as our staff worked through the night and all the way up to July 4th with overtime. We did not have one station overflow and not one house backup, no bypasses from the system. You will get a memo in your next package with the stats. Our backup generators ran 951 hours. We had 452 hours of overtime, 558 hours of vehicle use, 1051 gallons of diesel fuel, 291 gallons of gasoline and another 58 gallons of gasoline on the portable generator. I would recognize the staff that came in since they had to leave their homes and families when they had damage at their own homes to take care of. Dennis stated that he wanted to recognize them and there is a memo to be signed by all of the Commissioners stating that recognition.

Dennis also reported that the farm with the drought has been having some situations with wells. The ag-site staff constructed an aluminum pipeline approximately 800-1000 feet from an operating well to two irrigation systems that are not functioning because the well is out of service. We are currently getting prices to repair the well and that should come through this week. The staff did an incredible job on that project as well. There is also a memo for the ag-site staff recognizing their efforts.

Dennis stated that he and Bob attended the Council workshop meeting to talk about Brewster Road. This item came up at the last Council meeting. Going to the workshop provided more of a dialogue about what needed to be done. This problem goes back to 1962 and has been a problem since that time. We wanted to make sure that Council knew that we don’t hide from the problem and we are responsive and recognize our responsibility to maintain that road. The following day, Bob and I met with the City, County engineer and the City’s road inspector and identified that a 600 ft in length and 10 ft wide section that needs attention. We took action tonight with shared services and we will work with the County on that project.

Dennis reported that Steve Fabietti has been involved in dialogue with B & B Properties. For such a large project, Dennis stated that the agreement went fairly smooth. Everyone was cooperative. The Authority wants to be responsive and timely in working with this large project. This is a gateway project as you enter the City from the west side with the Wal-Mart and the hotels. The agreement you have authorized me to sign tonight is a cost recovery agreement. They will be putting in a bigger pumping station and bigger facilities. West Landis Avenue does not have sewer. The Ramada has it and you have to go all way down to the other end before you reach sewer. Wal-Mart has sewer and it goes out the back of the property and the restaurant has it on the corner. This will provide an area in between from Orchard Road down to provide for sewer on the north and south side of West Landis Avenue. This agreement will allow them to recover some costs and have it identified either per gallon or allocation a block on how much they would recover. They would pay us and we would hold it until the building is ready to connect and we would then pass it back to B & B.

Dennis reported that one of the trucks we bought was under the State Contract so we could get the best price. We also opened bids for the boro trunk line contract. We had 10 bidders from \$127,000 to the high bid of \$479,000. When we look at it, we are happy with Perna's price because it is under our estimate. Bob did a great job on the estimates. We also had bids at \$179,000, \$194,000 and \$199,000. The two lowest bidders happen to be in town so they do not have the mobility and manpower issues other contractors would have. The high bidder was from Lodi, NJ. We sent a letter to the contractor advising them that they are the apparent low bidder and that at tonight's meeting they will get a notice of intent to award. They then have to get the contract to us with their bond and we already have their insurance. Once those items come in they will get a notice to proceed. This gives them advance notice to start getting their paper work together.

Steve Errickson asked if Dennis felt that the low bid is the responsible bid and Dennis stated that the Perna firm has done several jobs for us and they can do it for the price they have bid.

Dennis stated that he was called in for a quick meeting with the electric utility and FEMA regarding compensation from the storm. Carol has been working on the claims with our insurance company. FEMA reimburses for 75% of the cost and our insurance has a \$5,000 deductible. We are going to see where we will have the most success. The Lt. Governor has signed a proclamation to send to Washington DC for the President to acknowledge this as an emergency area. If the President does not declare us a disaster area, then FEMA will not be available and we will have to pursue our own remedies with our insurance carrier.

Field Engineer:

Robert Schwarz reported that he attended a pre-construction meeting for the new Shop Rite on West Landis Avenue on Thursday, July 12, 2012 with Dennis Palmer and Jennifer Ketcham. Site work could begin as early as next week. A memo has been added to the file with the details.

Bob also stated that the Vineland Mennonite Church on Garden Road and a Strip Mall at Wheat and Delsea submitted applications for sewer connections to LSA for review. We provided comments and are awaiting their response. There was also a preconstruction meeting that day for the City of Vineland paving project for 10 city streets. LSA will review all manholes to determine if any improvements are required.

Bob reported that he and Dennis Palmer attended a City Council workshop and met with the City and County engineer to review the Brewster Road surface issues. LSA intends to join County co-op bid program for milling and paving the area where the road has settled.

Bob stated that in reference to 301 W. Chestnut Avenue, the bank contractor for the old electrical supply house is going to install the missing manhole on Tuesday, July 17, 2012 and raise the manhole that was buried. LSA will review the construction in the field.

The gas company has a subcontractor performing extensive work throughout the city. LSA is utilizing a lot of time to mark out sewer lines to avoid any problems. Park Avenue road reconstruction project has been put on hold for two weeks until the City can remove debris post storm. Construction scheduled to begin next week.

Bob stated that bids for the old boro trunk line sanitary sewer replacement project were received last week. The apparent low bidder is Perna-Finnigan, Inc. The bid of \$127,376 was approximately \$9,000 less than LSA's estimate. The project had 10 bidders. There will be no addendum and everything looks favorable to proceed.

Solicitor:

Steven Fabietti stated that there have been some negotiations with B & B Properties and he has been working with Dennis on some changes we requested not only to the developers agreement that you authorized tonight but there are a series of easement documents that put into place easements in favor of the Authority which the Authority is required to have in order to properly service the lines in the future. It is a condition of the

site plan approval that the developer obtain to provide these easements. Those issues came to a pretty quick resolution.

Chairman:

Steven Errickson stated that he was glad we signed the agreement and he wanted to thank Dennis and Bob for the outstanding job they had done also regarding the Authority's storm recovery plan.

Issues and Correspondence:

None

Committee Reports:

Engineering/Plant:

Dennis stated that the manure grant situation is puzzling. There are e-mails going back and forth with the Department of Energy saying that the money is there but you still can't have it. We are waiting for an OK from someone in Colorado. We're losing all kinds of time for construction. Steve Errickson asked if it was the Department of Agriculture and Dennis confirmed. The money has been transferred from the Federal side but not released.

Budget/Finance:

Treasurer Thomas Merighi reported that income is approximately \$104,825.00 or 2.19% over budget. Expenses are approximately \$84,218.00 or 1.76% under budget and accounts receivables decreased approximately \$213,338.00. The Authority continues to be effected by the economy and is keeping a close watch on its budget.

Human Resources:

Dennis commented that we were stretched a little thin on hours and overtime during the storm recovery during such an intensely hot week and our staff did a great job.

Public Relations:

Dennis stated that it was good news that we had no phone calls for backups and overflows.

Insurance Committee:

Carol Ricci stated that all of the numbers have been submitted to our insurers. This loss will fall under an endorsement called utility interruption endorsement. It is subject to a \$5,000 deductible. She also reported that she had received a very detailed questionnaire from Glatfelter, our risk management organization for American Alternative. This will require a great deal of work to get the claim processed.

On Friday, Carol Ricci has a tentative meeting with our health insurance agents to layout the renewal for major medical insurance and prescription renewal.

Allocations/Administration:

Dennis stated that in your package there is a letter from FCC, Inc. regarding having the listed block and lots returned to the Wastewater Management Plan. After 19 years the document is still a living document in that in 7 or 8 years you have to revisit it, but throughout its life there is the ability to amend it. They have some lots that are not meant to have sewer and it is very close to the area near Route 55. The DEP's mapping showed either wetlands or other things on this site and they acknowledge that they are using satellite and other imagery that may not be accurate. This firm had a wetlands study done and got a letter of interpretation from DEP and it shows a greatly diminished amount of wetlands on the site. They are going to DEP to get the site amended which means they have to do the engineering, the surveying and the use of environmental professionals if necessary. They will have to seek our endorsement, city council, the county and possibly others to have it amended. It is adjacent to Riggins Oil so it is already commercial. It's not like its virgin land since there is also a strip plaza and a Riggins Gas station at the corner. They will come back to see us in the future and it will require a resolution and perhaps some other action as well. The costs are born by the applicant, not the Authority.

Steven Fabietti asked what Dennis' estimated time frame be and Dennis stated that it would probably not be too difficult since the underpinnings are already in place. Plus FCC is going to DEP with a firm foundation of what they want to see.

Old Business:

None

New Business:

None

Adjournment:

At 6:33 p.m. there being no further business to come before the Board, it was moved by Silva and seconded by Lewis that the meeting be adjourned. Roll call: Lewis, Merighi, Silva and Errickson voted “yes.”

THE LANDIS SEWERAGE AUTHORITY

JOSE SILVA, JR., Secretary