

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
June 4, 2012

Pledge of Allegiance

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Gana at 6:00 p.m. The following members were present at roll call: Lewis, Merighi, Errickson and Gana. Jose Silva arrived at 6:02 p.m.

The proper notice was given to all members in accordance with the by-laws.

Chairman Gana stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Robert A. Schwarz	Field Engineer
	A. Steven Fabietti	Solicitor
	Carol A. Ricci	Executive Secretary

It was moved by Errickson and seconded by Merighi that the reading of the minutes of the regular meeting held on May 21, 2012, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Lewis, Merighi, Errickson and Gana voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Merighi that Resolution No. 2012-82, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$64,098.38", be adopted. Roll call: Lewis, Merighi, Errickson and Gana voted "yes".

It was moved by Errickson and seconded by Lewis that Resolution No. 2012-83, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$107,694.45”, be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted "yes".

It was moved by Errickson and seconded by Lewis that Resolution No. 2012-84, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$3,060.28 to J.T. Seely & Co. for parts for the Fairbanks-Morse Pump in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted: Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes”.

It was moved by Errickson and seconded by Lewis that Resolution No. 2012-85, “A resolution of the Landis Sewerage Authority authorizing a non-fair and open contract with Colson & Gosweiler Insurance and Willis of New Jersey to provide Property and General Liability Insurance...” be adopted: Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes”.

Carol Ricci stated that the letter regarding the resolution was very straight forward. We are very pleased that the increase was only 1%. Public Officials Liability had no increase and our Excess Liability actually decreased. She also advised that the marketplace is starting to harden so a 1% increase is very favorable. Our blanket increased, all equipment over \$25,000 has been placed on a separate schedule. Equipment under \$1,000 is usually not put on the schedules because of the volume of small equipment. They are covered under a special blanket coverage of their own. Our property coverage has been extended to off premises pipelines that are more than 1000 feet from our premises with \$10,000,000 in coverage. The contract term is for one year.

It was moved by Silva and seconded by Lewis that Resolution No. 2012-86, “A resolution of the Landis Sewerage Authority authorizing a correction on Credits, Charge-offs, Refunds and Cancellation of Accounts in the amount of \$3,098.48...” be adopted: Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes”.

It was moved by Errickson and seconded by Silva that Resolution No. 2012-87, “A resolution of the Landis Sewerage Authority Summarizing Allocation Activity Through the Close of Allocation Round 139...” be adopted: Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes”.

Reports:

Executive Director:

Dennis Palmer stated that there are a set of plans for the boro trunk line that LSA staff: Bob, Walter Wolkow, Anthony Tobolski and myself working through the project. I have signed and sealed the drawings tonight and later we will authorize a motion to go out to bid and the specifications will be done tomorrow and we have one more read through on those and we will be applying for a soil conservation waiver because the amount of land that we are disturbing is less than the minimum amount so you can get a waiver. The nice thing about this is dealing with Bob, Walter and field surveying we are saving about \$25,000 by not going outside because we can sign and seal the documents in-house. The document is on the board room table. Dennis stated that there will be a lot of interest since it is a nice size job of about \$100,000 to \$120,000 range and should take about two weeks absent the paving and relocation of mail boxes. We will try to keep the owners of the properties involved because there will be some inconvenience to the apartment complex.

Dennis advised that we are working in-house rebuilding our bio-filter to handle some of the odor that comes out of the buildings at the head of the plant. We reported previously, regarding the Plum Street Pumping Station, that the City was looking to expand their facilities; they now may be looking at an alternative. Dennis stated that he wanted to speak with the engineering committee again and that he wanted to do a cost benefit analysis if we get rid of the pump station. How much are we spending on electricity, water, alarm system and sending a two man crew out to the pump station twice a week? What are those costs compared to the cost of getting rid of the station? That is for a future meeting.

Dennis stated that he and Steve Fabietti had a couple of discussions on the Franklin Township litigation and he will cover that in his report.

Mr. Gana asked about the progress on the installation of the new air conditioning. Dennis stated that we are waiting for the unit to be delivered. Preliminary work has been completed. The delivery is supposed to be the first week of June.

Field Engineer:

Robert Schwarz reported that in reference to the boro trunk line replacement project the plans are complete. Soil conservation permits are to be submitted on June 5, 2012. Specifications are to be completed this week and to be printed by next week. Notice to bidders will be placed in the newspaper next week. An on-site pre-bid meeting is to be held at the end of June or early July.

Bob also advised that he will be attending a pre-construction meeting for the Park Avenue re-surfacing project. LSA staff performed an on site review of existing manholes to determine which required replacement.

Chairman Gana questioned Bob regarding the entrance to Crystal Avenue as the re-surfacing project begins and Bob indicated that it might be brought down to a one lane entrance. Mr. Gana stated that the project should start before the next meeting and Steve Errickson asked who the contractor is for the project? Bob stated that South State is the contractor.

Mr. Gana asked Bob what the status was on the Shop Rite Project and Bob indicated that the plans are with the State for review.

Solicitor:

Steve Fabietti said that he was pleased to report that since our last meeting, the Authority has been dismissed from the litigation brought by United Rentals, Inc. which is a sub-contractor on the Solar Phase II project. The paperwork has been signed and filed with the court.

Steve Fabietti stated that he had been talking to the attorney for the developer in Franklin Township regarding the lawsuit with the township and the developer for low and moderate income housing. They were seeking to have the Authority allocate some of the portion of Meredith Farms sewer service over to an undeveloped site for residential use in Franklin Township and we were dismissed from that case last year. The underlying dispute went forward and the parties in the dispute have apparently reached some tentative terms of settlement, them being the developer, Franklin Township itself and then the re-developer of the Meredith Farms site which is Stanker & Galetto. Those parties have reached a tentative settlement. Mr. Fabietti advised that the attorney has given him some of the parameters of the settlement but asked him to not speak on the record regarding the same until the formal documents have been signed.

Chairman Gana asked who would be providing the sewer service other than us and Mr. Fabietti indicated that they understand that they must come to the Authority to seek approval regarding what they have in mind to do. Dennis stated that someone else will bear the cost for the engineering, planning and the approvals. Steve stated that they understand that there is an unpaid lien that must be taken care of also.

Chairman Gana had no report.

Issues and Correspondence:

Dennis stated that in January we did not make a motion to advertise for bids regarding the old boro trunk line, it was just a discussion regarding the project. Tonight we are looking for authorization to put forth a set of plans and also a book that will go with it containing the specifications for bid.

Thomas Merighi asked for clarification to replace the line and Dennis advised that it was to replace in parallel a portion of the old trunk line. Dennis stated that routinely it had a large sag and the oils and grease float to the surface leaving only a portion at the top of the line open and it would on many occasions have to be unclogged. It's an overtime expense, it's a health hazard because the sewer can back up and it can cause a blockage in the apartment complex. The line will run parallel to the existing line and the existing line will be blocked off and closed. The materials used will eliminate problems with the joints and the sag and it is an ongoing maintenance problem that has existed since it was constructed. Mr. Silva asked the cost of the project and Dennis indicated that it would be around \$100,000. Dennis stated that part of it was replaced in the 90's and it should have continued on. We call it the Third Street Annex. It has been an ongoing issue. It is made of short lengths of terracotta pipe that was hand installed. Tom Merighi asked the diameter of the pipe and Dennis stated that it is 22 inches. Dennis also advised that when it backs up it can potentially back up all of the downtown because it all comes through that line. Mr. Silva asked how much money we have spent to go out and correct the issue each time in the past? Dennis advised that it is probably days and weeks of time and at least several times a year during the last few decades. Dennis advised that pricing pipeline work is very attractive right now. It's slow right now and Dennis stated that we should receive a number of bidders on the project. Steve Errickson asked how many linear feet the project was and Dennis stated that it was about 850 feet plus the manholes. The manholes have to be replaced also. Dennis thought that it would move fairly quickly, about two weeks. We will have replacement asphalt and paving so that we can keep everyone satisfied. The easements are from 1926.

Steve Lewis asked if we had the same problem in any other places in town. Dennis indicated that there are many others but none have the severity of this trunk line. Dennis also stated that routine maintenance keeps these problems from becoming severe. Steve Lewis asked if we should replace the other problem areas but Dennis stated it would be costly and the others can be maintained on a regular schedule. We assume that 500,000 to 800,000 gallons a day passes through that line and it impacts 5,000 to 8,000 people at 100 gallons a day. All downtown flow passes through that line.

Chairman Gana called for a motion authorizing the Executive Director to advertise for bids to replace a portion of the boro trunk line. It was moved by Silva and seconded by Lewis. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted "yes".

Committee Reports:

Engineering/Plant:

Dennis stated that the City has been looking to develop the area called the Clayville Switch at the end of Lincoln Avenue in South Vineland. They have a multi-million dollar contract from EDA to run water and put in a new well. It seems to have hit a wall and they will not be able to have it constructed by 2014. Sandy Forosisky called last week and asked if we could build sewer down to that area as it is the last exit to Route 55. There is a large piece of property zoned industrial and it is in our wastewater management plan. She is trying to set up a meeting with Bob and I. We have worked up some engineering estimates previously. Some had to be changed because the City was looking to cut a street through and they may not happen. But potentially that could be \$2M plus project and we would get EDA grant money to cover the engineering and construction aspects for sewer. We would most likely pump it over towards the mall since it is a newer station, but Lincoln Avenue has some newer pumps.

Dennis stated that the first batch of corn has been planted at the Ag-Site and the second batch should be going in.

Budget Finance:

There was no report but Dennis indicated that the bills have gone out and we have been very busy with payments.

Human Resources:

Dennis stated that we have put an ad in the paper for a part time position on Saturday and we have had a good response. The job is set for 3 days a week 7.5 hours a day.

Public Relations:

No Report

Insurance Committee:

Carol Ricci indicated that she is still working on the healthcare renewal and will not have any figures until at least August or early September.

Allocations/Administration:

Dennis stated that we took action with Resolutions 86 and 87.

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Old Business:

No Report

New Business:

No Report

Adjournment:

At 6:30 p.m. there being no further business to come before the Board, it was moved by Silva and seconded by Errickson that the meeting be adjourned. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted "yes".

THE LANDIS SEWERAGE AUTHORITY

JOSE SILVA, JR., SECRETARY