

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
September 17, 2012

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Gana at 6:00 p.m. The following members were present at roll call: Lewis, Merighi, Silva, Errickson and Gana.

The proper notice was given to all members in accordance with the by-laws.

Chairman Gana stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Secretary

It was moved by Silva and seconded by Errickson that the reading of the minutes of the regular meeting held on September 4, 2012 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

The Chairman asked if there were any general public comments or comments on the proposed resolutions, there were none.

RESOLUTIONS

It was moved by Errickson and seconded by Silva that Resolution No. 2012-139, “Be it resolved by the Landis Sewerage Authority that the following bills of items or demands are hereby approved and authorized for payment out of the revenue fund revolving payroll account.....\$ \$66,374.48”, be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Silva and seconded by Errickson that Resolution No. 2012-140, “Be it resolved by the Landis Sewerage Authority that the following bills of items or demands are hereby approved and authorized for payment out of the revenue fund bills.... \$314,418.43”, be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Errickson and seconded by Silva that Resolution No. 2012-141, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$2,878.66 to Garrison Enterprise, Inc. for an emergency sewer lateral at 1007 Washington Avenue in accordance with the provisions of the Authority’s general bond resolution...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Silva and seconded by Errickson that Resolution No. 2012-142, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$2,800.00 to Ricky Slade Construction, Inc. for emergency work on a sinkhole at Swan Drive and Crane Street in accordance with the provisions of the Authority’s general bond resolution...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Errickson and seconded by Silva that Resolution No. 2012-143, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$3,097.05 to Scalfo Electric, Inc. to replace fuses and lightning arrestors on a 15K cutout at the Mill Road plant in accordance with the provisions of the Authority’s general nond resolutions...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Errickson and seconded by Silva that Resolution No. 2012-144, “A resolution of the Landis Sewerage Authority authorizing a two (2) year contract with Buckman’s Inc. to supply 3” sodium hypochlorite tablets in the amount of \$49,357.44...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Errickson and seconded by Lewis that Resolution No. 2012-145, “A resolution of the Landis Sewerage Authority authorizing a two (2) year contract with Kuehne Chemical Co. to supply sodium hypochlorite in the amount \$.8187 per gallon...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Errickson and seconded by Silva that Resolution No. 2012-146, “A resolution of the Landis Sewerage Authority authorizing a one (1) year contract with Earthtech Contracting, Inc. for hauling and disposal of solid waste in the amount of \$7,308.00...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Errickson and seconded by Silva that Resolution No. 2012-147, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$4,950.00 to Hatch Mott MacDonald for professional engineering services for the Plum Street pumping station phase I survey and evaluation in accordance with the provisions of the Authority’s general bond resolutions...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Errickson and seconded by Silva that Resolution No. 2012-148, “A resolution of the Landis Sewerage Authority authorizing the Executive Director to enter into a contract with Hatch Mott MacDonald for Conrail Pipeline permits in the amount of \$9,250.00...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

It was moved by Silva and seconded by Errickson that Resolution No. 2012-149, “A resolution of the Landis Sewerage Authority authorizing payment from the construction fund of certain costs of the system in the amount of \$6,358.00 to Bridgestate Foundry Corporation for 25 manhole frames and 25 manhole covers in accordance with the provisions of the Authority’s general bond resolutions...” be adopted. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted “yes.”

REPORTS:

Executive Director

Dennis Palmer stated that he received a memo for bids for auto repair and we will address it under issues and correspondence.

We did receive an insurance check for \$17,800.00 for our overtime, damage repairs, fuel and generator time, truck and vehicle time for the derecho storm. This was minus the \$5,000 deductible and I also got a call today to get back to FEMA to see if we can get some share of the deductible. Dennis stated that we followed a parallel course of action to see who would step up to cover the losses and our insurance company did step up.

With respect to last week’s meeting when we talked about the hospital and the sharps, our camera is out of service to evaluate the line. Out flow is too high and too fast coming from there so we are going to empty our jet truck, make sure it’s clean, jet the lines and vacuum it to see whatever comes back and to say this is what came from you. The flow is very fast and it is really hard to be able to find anything looking with a camera. We are still going to follow up and investigate the situation. Commissioner Merighi asked if anyone had responded and Dennis said he was not aware of any response other than the

hospital stepping up their initiatives and make sure that more things do not come down the line. They have sharp containers and they were deeply affected by the fact that this stuff was there and they are looking through what they took back. Bob Schwarz stated that we have not received anything in writing to date. Commissioner Lewis stated that he was informed that hospitals buy their needles from certain vendors and they should be able to tell if the sharps are theirs and if we don't get any response, can we request that they come here to explain? Dennis stated that we would follow up regarding the investigation and that a generic letter went out to all of the other offices up and down the street. Dennis also stated that there is a rehab hospital and doctor's offices up and down the street. Dennis felt sure that they were doing an internal study as well.

Dennis reported that some of the corn will be harvested this week since we have some poor quality corn due to the drought and these areas on the farm were not irrigated since we had a well that was down and we will get a low price for it since it will be picked early. Since the quality is so poor, fungus is starting to get into it and we don't want to lose more of what we have. This will take place this week and the other corn is still probably about a month away.

The DEP came down for their annual inspection of our collection system and they are going to do the plant this week and also finish up other areas they did not get to last week. The county Health Department is coming in to check our four generators that have permits. They were probably selected randomly and that will be taking place tomorrow.

We have had several staff members interviewed by our former worker's comp carrier regarding George Branca's estate making a claim with respect to his passing away on the stairs here at the plant about two years ago. They just wanted to talk to everyone to see what they knew and saw at the time.

Dennis reported that last week an RNC coordinator from the USEPA and the environmental contractor contacted him and they are working on cleaning the Casie Tract in the industrial park. While they are going through that process, they found two (2) 20,000 gallon frag tanks which are above ground tanks that are full of water, had a high pH, not hazardous and they also gave us lab work they did on both tanks. The water that is in there is within our pre-treatment limits for accepting industrial wastes and they are going to truck it here and dump it into one of our manholes and we will charge them \$.035 which is what we charge for trucked in waste. It will be small income but it will aid the EPA in cleaning up the Casie Tract. Dennis sent them an e-mail verifying the acceptability of the material based on the laboratory analysis for those two tanks only as we will need 48 hours notice before they bring it in.

Field Engineer

Robert Schwarz reported that a large sink hole developed at Fruit and Crane Streets that needed immediate repair since it was several days prior to the start of school and our response was on an emergency basis.

Work has been scheduled for the section of paving on Brewster Road (between Bryant and Chestnut Avenue) for Tuesday night between 8 p.m. and 6 a.m. for areas identified under the county cooperative procurement shared services agreement. Work was reviewed with the contractor in order to familiarize the contractor with the areas to be paved.

Work on the Shop Rite on West Landis Avenue began last week on the sanitary sewer facility. After approximately 3 days of work, the picket line formed due to a labor dispute on the project. The “rat” was present during this event. The issue was not related to the sanitary sewer facilities.

A meeting was held regarding the boro trunk line project with the contractor to review the outstanding items on the project and to work on a schedule for completion. A letter was sent advising the contractor of the issues.

A letter was sent out to all potential discharges regarding the medical waste. To date, there has been no response.

Solicitor

Steven Fabietti stated that he was consulted by the Authority with questions regarding the use of security cameras around the site here. There is nothing of note as far as restrictions but there are cameras and more to come.

Steve reported that we are working on the auto accident and they are handling the Municipal Court aspect and hopefully a full report will be made on that next meeting.

Chairman:

No Report

Issues and Correspondence:

Dennis Palmer stated that a memorandum was sent regarding bids for our auto repairs and he would like a motion authorizing the Executive Director to advertise for vehicle services and that is including maintenance on our trucks. Chairman Gana asked for a

motion to advertise for bids for vehicle services. A motion was made by Jose Silva and seconded by Stephen Lewis to advertise for bids. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted "yes."

COMMITTEE REPORTS:

Engineering/Plant

Dennis Palmer reported that hay production has been doing very well. We are starting to get people coming in and hay brokers calling. What we try to do is not let a hay broker come in and buy 500 bales and clean out the barn because we have a lot of long term customers who come to us as well. We set a limit of 100 bales at one time. We don't want someone coming in and buying it all and doubling or tripling the price by stockpiling hay. We are also finding that a lot of customers go east of us and west and we hear stores that our hay will kill the horses because we fertilize with sludge. We've been doing this for 22 years and have never had a problem. Occasionally a customer will buy it and let it sit and then they want to return it because it's dusty. We do take it back and it's very rare that this happens. With the drought, we will have many folks coming in as the barn will be empty by Thanksgiving. Commissioner Silva asked what the price is and Dennis stated that the rate could vary between \$4.50-\$5.50 depending if the bottom bales have been touching the ground or if it's a greener bale. We have a resolution that establishes the pricing. Dan Reed said we may want to look at the price because there are other people raising the price of their hay now. Our price is slightly more but we have a 55 lb. bale compared to most which are only 40 lb. bales so they get a good value for the money. We want to come back with a \$1 bump up so we can make more money. Several fields are very good corn. We have two contracts that we have locked in. We have one at \$7.20 and one at \$7.90. The last time I looked at corn it was about \$7.70. Last year, \$7.20 was the high and we caught the high and the market dropped from there. We have to provide 3,000 bushels for each contract and those fields should do well. The fields we have now are drought stricken with fungus, the kernels are not full and some of it is actually starting to sprout. We will pay a penalty because of the high moisture but we will get what we can out of it. Dennis stated that we made \$50,000 to \$60,000 last year in corn alone and we added more acreage this year in corn. Unfortunately it was very dry and some of the acreage did not come through.

Dennis also reported that we do know that the Plum Street Pumping Station preliminary design can go by gravity and the other we will start working on will be the railroad crossing. Chairman Gana asked how long it would take to complete the railroad crossing? Dennis stated that the permit process can be beyond 6 months and he will notify the engineer tomorrow to start the process. It's a two-step process: First, they have to file a permit for the right to access the easement and then do an engineering permit. Conrail

almost always comes back with comments and makes you resubmit. The engineer's price includes one re-submission as well as the two step permit process. It can be six months and beyond just to get the permit. Dennis stated that whatever is built in that area is going to require sewer and it will have to come through the system.

Budget/Finance

Commissioner Tom Merighi, Treasurer reported that income is approximately \$137,305.00 or 2.15% over budget. Expenses are approximately \$295,691.00 or 4.63% under budget. Accounts receivables decreased approximately \$369,368.00 and the Authority continues to be affected by the economy and is keeping a close watch on its budget. Dennis reported that the tax sale is being moved back a week due to some problems with software in the City's computer system.

Human Resources:

No Report

Public Relations:

Dennis reported that he was at a conference called Technology Transfer and it consisted of several hundred wastewater operators and they did a presentation this morning.

Insurance Committee

Carol Ricci reported that after our last meeting the healthcare renewal meeting was cancelled due to a revision in the figures and the meeting is scheduled for this Thursday at 1:30. She is anticipating that it will be an interesting meeting since there is a lot of material to review. The automobile accident settlement check has been received by the Authority for our vehicle.

There are several things going on as far as the safety committee. They are the flu shot clinic on October 17th, fire extinguisher training in October and confined Space/LOTO training on October 3rd. Fire extinguisher training and confined Space/LOTO are mandatory programs for the state and they must be completed once a year. Dennis stated that our electrician does not have a vehicle due to the auto accident. The state has not issued its contract yet for purchasing vehicles. The state is probably out to bid with the manufacturers right now and we have gotten several prices for vehicles on lots but they are full price and the state contract price is 20 to 25% less. We are looking for a small 4-wheel drive pickup with a cap.

Allocations/Administration:

No Report

Old Business:

None

New Business:

None

Adjournment:

At 6:27 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Silva that the meeting be adjourned. Roll call: Lewis, Merighi, Silva, Errickson and Gana voted "yes."

THE LANDIS SEWERAGE AUTHORITY

JOSE SILVA, JR., SECRETARY