

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
March 4, 2013

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Errickson at 6:00 p.m. The following members were present at roll call: Villar, Merighi, Gana, Silva and Errickson were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Gana stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Secretary

It was moved by Gana and seconded by Silva that the reading of the minutes of the regular meeting held on, 2013 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Villar, Merighi, Gana, Silva and Errickson.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Silva and seconded by Gana that Resolution No. 2013-33, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$61,819.58", be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Silva and seconded by Villar that Resolution No. 2013-34, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....\$236,080.68", be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted "yes".

It was moved by Silva and seconded by Gana that Resolution No. 2013-35, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$16,730.00 to Godwin Pumps/Xylem for sludge pump used at the Thickener Building for filling tankers in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

It was moved by Gana and seconded by Silva that Resolution No. 2013-36, “A Resolution of the Landis Sewerage Authority authorizing a contract with Pole Tavern Equipment Sales Corporation for a tandem disc harrow in the amount of \$30,500.00...” be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

At 6:02 p.m. it was moved by Silva and seconded by Gana that Resolution No. 2013-37 authorizing the Exclusion of the Public from Meeting between the Landis Sewerage Authority, its General Counsel and Administrative Personnel to discuss a future contract...” be adopted. Roll call: Villar, Merighi, Gana, Silva and Errickson voted “yes”.

At 6:58 it was moved by Gana and seconded by Silva that the open meeting reconvenes.

Reports:

Executive Director

Dennis reported that he was very pleased with the bids for the disc harrow. All four bids were well under estimate. We expected that the bids would be in the high 30’s with the trade in since the new models quotes were in the 40’s. The bid came in at \$30,500.

Staff and Dennis visited to see some capital items we have such as a bar screen which removes plastics, rags and other things that come into the facility. The current ones are from the mid 90’s and are worn down. We also will be having a meeting with the plant engineering committee in the near term regarding several capital items including the bar screen and some vehicles that need to be replaced. One vehicle had an accident last year and we have not replaced it yet.

Also in your packet was a notification about your financial disclosure statements and they must be done electronically on line. You will get a specific password and this will be shortly. It must be done once a year. The notice you received was from DCA. It is not quite ready yet.

Field Engineer

Bob Schwarz reported that the Shop Rite on West Landis Avenue continues to work in an effort to complete the project by summer of 2013. The pump station is approximately 80% complete.

The 2" force main to service 2 units at the Grant Knoll subdivision was installed last week and tested today. Everything was satisfactory in accordance with LSA requirements.

LSA is currently in the early stages of receiving a small project for connection to LSA. St. Anthony's Greek Orthodox Church is receiving proposals from various contractors and commencement of work is anticipated in the next couple of weeks after selection of a contractor is complete.

#### Solicitor

Steve Fabietti said that he and Dennis were working on draft for the Agreement with Franklin Township and we will present the draft to them once we have the \$75,000 payment and we can put the past behind us and look to the future as to the structure of the allocation of Meredith Farms.

#### Chairman

No Report

Issues and Correspondence:

No Report

Committee Reports:

#### Engineering/Plant

Dennis stated that we will need a plant engineering committee meeting in the near future and Dennis also received a proposal in house of a conceptual design for the pipeline on Burns Avenue subject to detailed surveying and detailed field work which is why we hired a design engineering firm and also to save costs Bob, Anthony and myself will do the inspection services which will cut the cost in half instead of having an inspector on site for 30-40 work days.

#### Budget/Finance

No Report

#### Human Resources

Dennis reported that there were several people out for medical reasons.

#### Public Relations

Dennis reported that he did take Commissioner Steve Lewis out for lunch as a sendoff.

Insurance Committee

Carol Ricci stated that she had met with our brokers last week. We were surprised by American Alternative Insurance with a 15% premium increase which is not due to our loss runs. They have singled out sewer plants since they are experiencing substantial losses nationwide. We are out shopping the market for our property and casualty coverage. We are very proactive in our approach to backups since we do not pay damages to homeowners with sewer backups that are caused by below grade fixtures and this is stated on the back of our bill so we manage that quite efficiently. I am currently filling out detailed applications for Willis of New Jersey. We are also up for pollution liability renewal which is normally a 3 year contract. They have changed the coverage so we may bid the policy one year at a time instead of a three year term.

Allocations/Administration

No Report

Old Business: None

New Business: None

Adjournment:

At 7:06 p.m. p.m. there being no further business to come before the Board, it was moved by Silva and seconded by Merighi that the meeting be adjourned. Roll call: Villar, Merighi, Gana, Silva and Merighi voted "yes".

THE LANDIS SEWERAGE AUTHORITY

---

FRANCIS A. GANA, Secretary