

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
May 19, 2014

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Silva at 6:00 p.m. The following members were present at roll call: Reuben, Merighi, Villar, Errickson and Silva were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Silva stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Robert A. Schwarz	Field Engineer
	A. Steven Fabietti	Solicitor
	Carol A. Ricci	Executive Secretary
	Wayne E. Pinkstone, Esq.	Fox Rothschild LLC

It was moved by Errickson and seconded by Villar that the reading of the minutes of the regular meeting held on May 5, 2014 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Reuben that Resolution No. 2014-59, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.\$60,477.71”, be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by and seconded by that Resolution No. 2014-60, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby

approved and authorized for payment out of the Revenue Fund Bills...\$303,196.49”, be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2014-61, “A Resolution of the Landis Sewerage Authority authorizing corrections on credits, charge-offs, refunds and cancellation of accounts in the amount of \$1,402.00...” be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by Reuben and seconded by Errickson that Resolution No. 2014-62, “A Resolution of the Landis Sewerage Authority authorizing the exclusion of the public from a meeting between the Landis Sewerage Authority, its general counsel, insurance counsel and administrative personnel to discuss litigation and related matters falling within the attorney client privilege...” be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

At 6:02 it was moved by Reuben and seconded by Errickson that the public be excluded from the regular meeting.

It was moved by and seconded by that Resolution No. 2014-63, “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$328.81 to Hatch Mott MacDonald for Construction Services for the Burns Avenue Sanitary Sewer Extension in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2014-64, “A Resolution of the Landis Sewerage Authority authorizing raises for Management and Administrative Personnel...” be adopted. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that Shared Services continues to be ongoing and Dennis stated that he will be going to the City Council work session on Tuesday. Dennis stated that Council has demanded that the Mayor be there otherwise there would be contempt of council. One issue that arose recently was that the shared services had joint purchasing of chemicals and fuels. That piece has to be done through a separate joint purchasing agreement. This needs to be worked out and hopefully will be as we move forward.

Dennis reported that with respect to the Union, we declared an impasse and letters were sent to PERC and they have written back to the union business agent to verify that there has been an impasse. The last thing we took action on is that there is no reason for management and administrative personnel to wait around any longer. Thank you to the personnel committee in helping move that forward tonight.

Dennis reported that under issues and correspondence we will be looking for authorization to go out to bid for an agricultural well.

A couple of things have happened on Burns Avenue. A pipe floated inside the casing so hopefully we will get a plan on how that repair work will be done. This is a critical item to get done by the middle of June. Also on Burns Avenue and the South East Vineland construction project, City Council at the last meeting authorized an amended shared services agreement. The original one was for \$880,000 and that was a very preliminary design I had done using Google Earth. The inverted syphon on Burns Avenue was included in that. The real design numbers later came out because of a conflict with a storm sewer be moved into South Main Road and also moved into South Lincoln Avenue instead of the grassy areas was a lot more expensive. Every foot of pipe that is laid and is backfilled is not done with native earth, it's done with DGA which is a lot more expensive on a per foot basis. The inverted syphon alone was an expensive line item. The final job, when completed, and the bids did come in lower than the engineer's estimate for the new cost sharing is \$1,065,000 or a little higher because it included engineering and permits.

Dennis reported that we ordered a co-op intern student last week. He is an engineering student at Rowan. We don't have money in the budget so it will be a no-pay position. They usually come in for 5-6 weeks a couple of days a week to get some hands-on real world experience. Our student last year picked up a full time job coming out of the internship at LSA.

Tom Merighi asked did the 16" pipe floated come from the test that needed to be performed from one point to the other to make sure everything floated properly. Dennis answered no. What happened is they did not follow the design which had spacers around the pipe like fingers to keep the pipe from moving. They are spaced differently so the pipe comes in on a slope. They decided to strap pressure treated skids around the pipe and slide the ductile inside a larger steel pipe. The skid kept it at the right slope going through the pipe. The engineers for the City said make sure you calculate for flotation. He signed off on it but put the responsibility on the Contractor. He supposedly filled the ductile iron pipe with water but that pipe sitting inside the larger steel pipe, when they pumped flowable fill in which is fairly dense, it got under the pipe and floated the pipe up. Now they have to go in and jack hammer it out. It is all his cost and expense and nothing for the Authority to get it removed and put back.

Tom Merighi asked if it was at the Conrail Crossing and Dennis replied yes. It's the pipe inside the sleeve.

Bob stated that the sleeve is intact, it's the pipe inside the sleeve that has to be replaced and it's 100% on the contractor. Tom asked if Conrail was involved and Bob stated no. Tom asked if it was still within the permit and Bob stated that we have not changed the design in terms of the entire project.

Dennis stated that he will still need detours, police and it will be all at his cost on this job.

Field Engineer

Bob Schwarz reported that all air testing for the Burns Avenue Sanitary Sewer Extension has been successfully completed except for the 16" ductile iron main under the Conrail tracks, which must be replaced. Work is being planned for after Memorial Day.

Bob also stated that we are working on specifications for paving various roads in the City of Vineland where the asphalt has settled.

N. E. Boulevard between Park Avenue and Pear Street should be open by next week.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

Dennis Palmer stated that we took action on a change order last week for the agricultural well and that contract has been voided. We need authorization to go out to bid for an agricultural well.

It was moved by Errickson and seconded by Reuben that the Executive Director be authorized to advertise for bids for the well contract at the agricultural site. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted "yes".

Committee Reports:

Engineering/Plant

Dennis reported that we are working on a couple of in house designs to do pipeline repair or interconnection on North Mill Road. The manure project is within weeks of being authorized and if that is the case there will be a lot of in house work with regards to the engineering and construction activities for a facility that will accept manure, food waste and fats, oils and grease to be injected into the digester.

Budget/Finance

Tom Merighi reported that income is approximately \$151,582 or 4.74% over budget. Expenses are approximately \$176,323 or 5.51% over budget. Accounts receivables decreased approximately \$68,628. The Authority continues to be affected by the economy and is keeping a close watch on its budget.

Human Resources

We have a new farm worker that started on the farm. Several employees that started as truck and agator drivers have completed their 90 days probation. They will be signed up for their health benefits soon.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration

Dennis stated that there is nothing on homes and a little commercial activity.

Old Business:

Tom Merighi stated that without this well how that is going to affect the farm. Dennis stated that it is not good. What we have is that we will use existing pipe and possibly rent some and run it over the ground from another well and bring it to the irrigation system. We have done that in the past.

Tom Merighi asked what the time frame is now to get a well installed. Dennis replied 90 to 100 days easily. We have to put the specs together, advertise it. We want to look at the specs again and find out if we can do this as a regular drill and save a little money. It requires a special drill rig and some other things.

Tom Merighi asked if the depth would change and Dennis replied that he may add another 20 to 40 feet to insure we don't have that problem. It was 100 but take it down to 120 or 140 feet. They are in 20 foot intervals.

Dennis also reported that we planted 15,600 trees and the state park service signed off on it as being an acceptable project. We have to work on getting reimbursed for the trees and the manpower and the extra pump we put out there for irrigation.

New Business:

Dennis reminded everyone of the Chamber dinner coming up next month on Thursday, June 5th.

Adjournment:

At 6:50 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Reuben that the meeting be adjourned. Roll call: Reuben, Merighi, Villar, Errickson and Silva voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary