

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
October 3, 2016

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Merighi at 6:00 p.m. The following members were present at roll call: Barse, Reuben, Errickson, Villar and Merighi were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Merighi stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Robert A. Schwarz	Field Engineer
	A. Steven Fabietti	Solicitor
	Carol A. Ricci	Executive Assistant
	Jere Formento	SSSE, Electrician

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on September 19, 2016 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted "yes".

Dennis presented Jere Formento with a 20 Year Service Award. Dennis stated Jere is an employee we can really count on. He is on the electrical staff; he worked a lot on helping to construct the receiving station and teaching Rob, our new electrician. Whenever hurricanes are coming you know Jere is always going to show up if there are alarms. If there is a problem in the system, you can count on Jere coming out & helping out and answer that alarm and bring that station back into service. Jere, thank you for your 20 years of service to the Authority, all those hours you put in, calls in the middle of the night and weekends. We appreciate everything you do.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2016-106, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$73,510.28”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2016-107, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....\$302,111.00”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2016-108, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 165....” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-109, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 165 for Commercial Classification ....” be adopted.

Merighi had a question. Is that an allocation or a reallocation because there was already some allocation at that property? Dennis explained they received credit when they tore down all the old motel rooms. That offset predominately almost all of the new one bedroom units. The living portions were almost a total swap out and this allocation is for the commercial portion.

Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-110, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 165 for the Industrial Classification ....” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

Reports:

#### Executive Director

Dennis reported that tomorrow we have training on PPE. This is ongoing throughout the fall. It also ties into the two inspections we had by the Department of Labor and PE OSHA. We received correspondence stating we satisfied one group but we have to get a hoist certified. We have to have our electric hoist inspected and certified by a hoist inspector. If we don't do that, we will not be able to utilize it.

Steve and Dennis worked on a contract. Dennis reported about an email from a woman about the Quail Project. He responded to her and copied the NY Times, PETA stating she was misinformed and did not know all the facts. We had a meeting last week with the partners of the Quail Project. We are going to be, as they see, the hub of part of quail restoration because we have the fish and game land south, there is game land north of us and there is work going on in the sand pits on the other side of town and also up and down the easement of the gas line and power line. These birds move by mostly walking. If we can establish a core spot where they can be protected and raised it will help bring the population back. They are excited about the things we are doing here.

The Budget is completed on our side. We will be putting it together and making adjustments. It will go to the Budget Committee soon.

Last week Dennis was at the National Water Environment Federation and we received an award in recognition for top projects and that is for our receiving station. It is done by Water and Waste Magazine. The article is already sent to the Grapevine. We spent a lot of time with our superintendent and design engineer looking at equipment for our future facility.

#### Field Engineer

No report.

#### Solicitor:

Steve Fabietti reported he filed the Authority's formal request to challenge the 2016 NJDEPS permit fee. That request for a hearing will, of course, be denied as our 2014 & 2015 requests were denied. Those matters are on appeal. He expects to have the State's brief in opposition to ours by the next meeting date. He is curious to see what their position is.

As Dennis mentioned, they are going through contracts for potential future projects.

#### Chairman:

No Report.

Issues and Correspondence: None

Committee Reports:

#### Engineering/Plant:

Dennis reported he spent a lot of time with both our engineers last week talking about equipment and specifying. They tried to find equipment that looks very similar.

Budget/Finance:

Dennis reported the Budget went through. It does have a 1% increase. We looked at cutting back in some places. A lot of things were cut when Kosher was closed. Even though we are buying a few things for the farm there are a lot of things we need. We did well on health insurance even though prescription was up compared to last year. That's with a rate increase of \$20 later in the year. We have to watch as the City tries to market the Progresso property to see how much flow a new company would have as compared to what Progresso had.

Human Resources:

One of our employees hit their 90 day mark for health insurance.

Public Relations:

Dennis sent a story to the Trade Newsletter for the Water & Wastewater Field in NJ and sent an article to the Grapevine.

Comcast came in on late Friday and stated that they work with Glasstown Productions and do short 15 second videos. I told them that we had a tight budget next year I would take it before the Board. It would be nice, we could put some educational material and we could use it when we go out and speak and when the tours come here.

Tom Merighi asked if it was a 2 hour spot and Dennis stated it was 15 seconds. Carlos Villar asked if it was a public service video and Dennis stated that it was about \$1000 to shoot it. Dennis stated do we need the PR or do we do a good enough job with the stuff we tell people.

Perry Barse stated that with the rate increase next year it would be right to sit back on this one. Dennis stated that we will tell them it's not in the budget.

Insurance Committee:

No Report.

Allocations/Administration:

Dennis reported we took action on a couple of projects tonight. Bob stated that we have two projects at East and Landis and Allied Steak in the Industrial Park.

Old Business: None

New Business:

Dennis reported Carol is looking for confirmations for the A&E conference.

Adjournment:

At 6:21 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Reuben that the meeting be adjourned. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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G. STEVEN ERRICKSON, Secretary