

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 21, 2017

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Errickson, and Villar were present. Reuben and Merighi were absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also, present: Robert A. Schwarz	Field Engineer
Nicole Curio	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on August 7, 2017 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Errickson and Villar voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2017- 76, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$66,094.30”, be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2017- 77, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$253,086.62”, be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2017-78, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2017-79, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$4,691.73...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2017-80, “A Resolution of the Landis Sewerage Authority authorizing a two-year contract with Greer Lime Company for supply and delivery of Pebble Quicklime Chemical...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2017-81, “A Resolution of the Landis Sewerage Authority authorizing a two-year contract to ALS Environmental for laboratory services...” be adopted. Roll call: Barse, Errickson and Villar voted “yes”.

Reports:

Executive Director

Chairman Villar stated that since Dennis Palmer was not present to give the Executive Director’s report that he would like to have a motion to enter into the written minutes Dennis’ report that was submitted to all board members. It was moved by Barse and seconded by Errickson that the written report of Dennis Palmer be entered into the regular minutes. Roll call: Barse, Errickson and Villar voted “yes”.

Dennis Palmer reported that the Sears PS permit should be issued by NJDEP next week. Sears is being ridiculous wanting \$21,500 for the easement. Based upon Steve’s recommendations we have reached out to Ron Hagel to get an appraisal so we can file for a quick take through the courts. We would have to put up the appraised value in escrow. We need a motion Monday night to allow Gruccio Pepper to file the necessary forms for a quick take and condemnation.

The new TV unit has been delivered.

We are working with Citizens United and we have allowed them to put Blue Bird boxes on our site. I have attached their report.

As I mentioned in passing, we are looking at another piece of land to have an alternative site for biosolids application. We are renewing this NJDEP permit.

We opened bids for lime and laboratory services. They will be on the agenda. Prices were good. ALS example as an example, the new lab bid was \$73,000 and the previous bid was \$67,000 four years ago (original 2 years and a 2-year extension_ or about 2.2% per year over the four years. The present contractor has issues so it is good we have a new vendor.

Two staff members are getting promotions and you have the attachments in your packet.

We are working with the Cumberland County Emergency Management and Rutgers. We are getting a remote weather station installed at our plant location. During emergency issues, it will provide City and County first responders with wind direction and speed as well as other weather information. This can be of great importance with a tanker accident on Route 55, tank car train derailment or a gas leak. The foundation was poured this week and it should be in service in a few weeks.

The P & L looks really good at this point in time. The staff is working on 2018 operating and capital budget. Letters went out on the tax sale for those behind by a year. The letter went out under the date of July 19th. It also now notes that we will take credit cards so people can pay off the old LSA balance and pay monthly on the card. If not, it will go to having their name in the paper and a lien after the tax sale. Credit card use was 34 in June, 35 for July and 56 as of August 16th which is a significant increase within just half of a month. The implementation of the credit card is providing the desired impact of reducing the lien list and giving customers an option for payment or to avoid a lien.

It appears we are close to a settlement agreement with the OPRA matter.

Field Engineer

Bob Schwarz reported that we will be attending a pre-construction meeting tomorrow at the County Engineer's office regarding upgrades to Wheat Road between Delsea Drive and North West Boulevard.

Also, a pre-construction meeting will be held Thursday, August 24th at the City of Vineland regarding paving of Washington Avenue between Main Road and Spring Road. LSA will provide manhole frames and covers where they are deemed to be necessary. Contractor will perform the work.

Perry Barse asked if South State had the contract and Bob stated that he thought that to be the case.

We have ongoing issues with several industries regarding low pH and high oil and grease. We had continuous communication with these industries and plan to meet with each industry to obtain their plan for remedial action to avoid violations of the LSA sewer use requirements.

We received 60% complete design plans for the Ramada Inn PS collection system and force main today. A meeting will be held in the near future to review the drawings to finalize them to allow the project to proceed forward. Two easements are necessary for the project.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Errickson authorizing the Executive Director to purchase a 2017 Ford F250 with a utility body from State Contract. Roll Call: Barse, Errickson and Villar voted "yes".

It was moved by Barse and seconded by Errickson that Gruccio Pepper be authorized to file the necessary forms for a quick take/condemnation for the Sears PS easement. Roll call: Barse, Errickson and Villar voted "yes".

Committee Reports:

Engineering/Plant: No Report

Budget/Finance:

Perry Barse reported that income is approximately \$400,309 or 6.83% over budget. Expenses are approximately \$170,418 or 2.91% under budget. Accounts receivables increased approximately \$41,892. The Authority continues to be affected by the economy and is keeping a close watch on its budget.

Human Resources: No Report

Public Relations: No Report

Insurance Committee:

Carol Ricci reported that she has obtained the numbers for the Horizon renewal. Originally the increase was going to be 12.5% but our brokers have gotten that increase down to 8.5%. Other insurers quoting are the NJ State Health Plan which was a 30.35% increase over current rates; AmeriHealth at 29% over current; Aetna at 26% over current rates. This will possibly be up for action at the next meeting since we are meeting with our agents on Wednesday.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:09 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Errickson and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary