

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 7, 2017

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Errickson, Reuben and Villar were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on July 17, 2017 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2017- 70, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$96,690.76”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2017-71, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund

Bills...\$341,702.24”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2017- 72 “A Resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in the amount of \$18,356.23 to Garrison Enterprise, Inc. for labor, material and equipment to repair a manhole on West Avenue and Walnut Road in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Merighi, Errickson, Reuben and Villar voted “yes”. Barse abstained.

It was moved by Errickson and seconded by Reuben that Resolution No. 2017-73, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 170...” be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2017-74, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 170 for the Industrial Classification...” be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2017-75, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to make application to renew an NJDEP NJPDES discharge permit...” be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the quarterly report was in your packets and was sent out to Mayor and Council for the plant. We had a tour as a follow-up to our last meeting for our engineering company on the gas project. Several Commissioners attended the AEA dinner which was actually very interesting. I had a chance to talk with other Commissioners from other agencies and kick a lot of things around such as policies and procedures.

We had a meeting with the hospital on existing flows and some flow issues. I attended the Mid Atlantic Biosolids Conference which is very interesting and there were a lot of good papers on handling solids and wastewater. We also had the president of the BPU and three of his staff members who were touring several places in South Jersey and they stopped here to see our facility. I know his confidential aide and we talked about our micro-grid with the co-gen that we have, the wind turbine, the solar panels, the car

generation system. They wanted to come out and see all of the things we do as far as sustainability and also the farm.

Field Engineer

Bob Schwarz reported that Mott McDonald is working on finalizing plans for the sewer lines on West Landis Avenue. We provided some comments. They are modifying the plans and are working on easements that are required for this project.

Solicitor:

Steve Fabietti reported that Dennis has brought him in on the Sears easement situation and we are preparing to ramp that up to the next level of intensity to try to get to their operation and if not, there are statutory remedies available to us. Also ongoing is the litigation concerning the OPRA request that we discussed in closed session which we can't get into great detail on the record but we are making progress.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis Palmer reported that the DEP issued the permit for the plant and it came in today's mail. I was in Trenton for another matter last week and I went over to the offices to see what is taking so long. We're right at the end of the 90 days and especially there were some questions on the pumping station and why we are using a pump instead of an emergency generator. It's more efficient, less cost and easier to maintain and there are so many benefits so hopefully those things get answered and move forward.

As Bob said I directed the engineer to move forward. They are at 60% plus on the Ramada station. We had several conversations on the phone with both plant and collection system engineers.

As far as the Resolution on the NJPDES permit, I always like to look 5, 10 or 20 years down the road. This last month was a very good month for the Receiving Station. I think that we brought in about \$7,000 and we budgeted for about \$4,000. As more things come in and hopefully flow comes back at some point it would be good to have some additional land reserved to the existing farm. We started talking with someone who had some permits and had stopped for a while. They know our farm and see how good our corn is growing and they are interested in nitrogen. You usually have to negotiate some use of the land but I think we are going to be very reasonable. Again, I'm trying to look 10 plus years down the road and always have alternatives and back up. We just started those discussions today while we are in the middle of doing this permit.

Budget/Finance:

Dennis stated that we are just starting to pull things together on the next budget and looking where we stand on finances. With respect to that, late notices went out to those who would come up for lien sale. A form letter goes out to everyone that says you have to get in and pay and you can come in and use your credit card, there is a fee and I have fielded several phone calls telling the folks that you have to get in here by the 18th or we will start moving forward on the tax sale. They want to know if they can get a payment plan. It's a little late because it's been over a year plus but you can come in and put it on your credit card and pay it off monthly to the credit card company with no exposure to the lien. Our credit card numbers from where we had nothing a year ago have definitely gone up in the last month or two. That is the benefit that we are seeking that by providing credit card payment we are helping trim down on the lien notices.

Human Resources

Dennis stated that the last two folks we had come in are working out well at the farm and we are waiting for one fellow to get his CDL. He has one level but he needs the next level up for the tanker and in that case, we will bring the fellow over from the farm to the plant to fill the vacancy here.

Carlos Villar asked if we train them here or do we have to go to their own CDL training? Dennis stated that we do train them. You have to first pass the written test to get a permit. You then drive in the tractor trailer with our tractor trailer driver who has the license, just like a permit. You drive, you back up, you turn and you operate the truck and we do have automatic which is helpful. If you are a new driver on an 18-wheeler it helps. CDL's have been ratcheting down. We used to send the guys with a dump truck and a trailer. Now it's sufficient for the articulated license. It's getting more difficult. There are signs all over the place with people looking for truck drivers so apparently, they are making it harder and harder. You used to be able to drive but now you have to actually parallel park a tanker which was not done long ago.

Carlos Villar asked how often do you have to parallel park a tanker? Dennis stated usually not often, quite often you back in. Whatever, DOT has decided to do all of those things so our guy is taking his test this week.

Public Relations:

Dennis reported that there is a new award in which I am going to enter the Authority and it's for working and coordinating with other groups and being involved in a lot of things. Actually, it's three organizations putting a package together with several letters of recommendation from people that we did the quail project with, Citizens United with the bluebird houses out here, 4H and public education issues. It's the first year for the award. We have multiple categories that we fit into.

Insurance Committee:

Carol Ricci reported that our agents are still negotiating with Horizon on the premium prices and I will be able to fill you in with more of the facts next meeting.

Allocations/Administration:

Dennis stated that we took action on the Hospital allocation.

Old Business: None

New Business: None

Adjournment:

At 6:16 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Reuben that the meeting be adjourned. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary