

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
May 1, 2017

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Errickson, Reuben and Villar were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on April 17, 2017 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

A 25 Year Service Award was presented to Gregory McGrath, Assistant Superintendent Plant Operations.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2017-42, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$63,613.07", be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

It was moved by Errickson and seconded by Barse that Resolution No. 2017-43, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the Revenue Fund Bills...\$202,125.82”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that last week was the AEA Conference and he was on a panel for the issue of connection fees. It was interesting to see the reaction of the people there that either don't pay attention or realize that they do things and it's not what the law says they can do. It was a power point like a game show like what the survey says and what the people do and what the law says. It was an eye opener and it looks like it will be subject matter for the future. Many charge up front like we do and guaranty the capacity but the law says it's at the time of connection and tying that all together is the ongoing discussion with builders to make changes to the law. Some would benefit us or them but overall it's best for all of the parties. More clarity will help some cash flow issues and gets everyone something that doesn't exist today.

We have a meeting this Friday with Stan Chilson from GHD. It is the 50% - 60% complete design on the plant and we are waiting to make one trip waiting for the permit for the Sears Pump Station. We were waiting for the check to pay for that permit fee and that came in today. We called DEP and we have an appointment next week to drop off the plans. It's much faster to drop them off in person.

As I mentioned before, Corporate American Water came down and spent over two hours talking with us regarding our co-gen and the food processing. They are looking at it also from corporate nationwide and how they will deal with it.

The quarterly report was sent to Mayor and Council on plant performance and the farm is starting now full swing. We've been applying in the woodland area and the farm. Corn should be going in now. Corn prices are terrible this year right now. They are in the mid \$3.50's and they really haven't moved at all.

Field Engineer

Bob Schwarz reported that First Living Faith Alliance Church on S. Lincoln Avenue south of Dante Avenue connected into the sewer main last week and performed testing of the pump station with the manufacturer's representative.

Also, the 8" sewer main at Lidl has been installed and was pressure tested. We are awaiting as-built drawings.

Bob also stated that we had a good meeting with the City of Vineland Health Department regarding their willingness to assist with grease trap inspections. We also delivered the Soil Conservation Permit for the Sears Pump Station to the office of the Deerfield Conservation office on Route 77.

Perry Barse asked when they expect to open and Bob replied that the latest date is October 28<sup>th</sup>.

Solicitor:

Steve Fabietti reported that he is still working on a personnel matter which cannot be discussed in open meeting and the other is a special projects contract.

Chairman:

Carlos Villar thanked Bob Schwarz since he had the privilege of sitting next to him during the AEA Conference and I got the rest of the story that was going on so thank you very much.

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that we are continuing to work on and are forming now the structural supports and the steel that will go in to hold the two hypochlorite tanks. We have taken two out and two will go in once that concrete and rebar work has been completed.

We have a progress meeting with our plant engineer and we've had ongoing systems with the collection system engineer. The first project we go out for will be the extension of the pipeline going from Mill towards West Landis towards to the Ramada.

Budget/Finance:

Dennis stated that the Auditors have completed their work. All of the testing has been completed and we got our first credit card customer. As the bills go out, the computer is being programmed as well to run the June bills which are printed in May. They will have the work done to include the rate increases.

Human Resources

Dennis stated that as Steve mentioned that he and I have an issue for support and guidance as we work our way through those issues.

Public Relations:

Dennis stated that we had a small article in SNJ today on our charging stations. We had the whole front page for Earth Day in the local paper. Miss Cumberland County's platform was environment and she showed up wearing her tiara and planted. We had a lot of people that were excited and the inflatable Smokey the Bear and Forest Fire Service was here. There were seven photos in the paper.

Insurance Committee:

Carol Ricci reported that she received confirmation from Robert English of Willis Towers Watson regarding our renewal. We will increase the building values by 1.5% for inflation. The auto schedule and payroll are unchanged. Also, we have an agreement with Glatfelter that their rates will remain flat for 2017 and that is due to our loss ratio reports. The only changes will be due to the increase in limits. The boiler and machinery policy with Hartford should be the same renewal with only a slight increase due to the trending in building values. Public Officials will move from Allied World to Catlin which according to Bob is a good development. We have not seen the numbers yet. Finally, the goal is to present renewal pricing before the end of May for ample time for review prior to July 1<sup>st</sup>.

Allocations/Administration:

Dennis stated that he had a discussion with F & S Produce on the phone and we are waiting for them to call back and sit down to further discuss alternatives for them in the City to relocate. Dennis stated that there are several sites for them to locate where businesses have left but the allocation is in place.

Carlos Villar asked if they were expanding or moving and Dennis replied that they are looking into a new larger building in Vineland. We have seen no application, paperwork, letters or reports.

Old Business: None

New Business:

The Chamber's Presidential Gala notice was in your packages so we will need to know tonight if you are coming.

Adjournment:

At 6:17 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Merighi that the meeting be adjourned. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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G. STEVEN ERRICKSON, Secretary