

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
June 4, 2018

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Errickson, Reuben and Villar were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on May 21, 2018 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Errickson and Reuben voted "yes". Villar abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2018-53, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$65,005.46", be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

It was moved by Errickson and seconded by Reuben that Resolution No. 2018-54, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$177,839.37”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018 -55, “A Resolution of the Landis Sewerage Authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$9,071.81...”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2018-56, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 175...”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-57, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 175 for the Industrial Classification...”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2018-58, “A Resolution of the Landis Sewerage Authority authorizing an NJDEP Treatment Works approval (TWA) for connection of Pero Family Farms...”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2018-59, “A Resolution of the Landis Sewerage Authority authorizing the award of an Alternate Method Contract with Willis Towers Watson of New Jersey and Colson & Gosweiler Insurance & Financial Services to supply Property, General Liability, Commercial Auto, Inland Marine, Crime, Boiler & Machinery, Umbrella/Excess Liability and public Officials Liability Insurance...”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2018-60, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to award a contract to Cruzan’s Freightliner of Bridgeton for supply and delivery of two (2) Freightliner M2-112 tractors or equivalent...”, be adopted. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that we are happy with the trucks since the bid was about \$15,000 less than we thought it would be on the pair. Going into the job we received quotes. We had a very good report on our DEP inspection as you saw in your packets.

The Vineland Rotary Club met here and had lunch in this room. We had 34 people come out and we took about 30 out on a tour through the facility. CCIA got us two vans and we put everyone in them which was good because as soon as we got out of one building and got in the van the sky just opened up. By the time we drove around, it cleared back up again. They were interested and impressed with what we are doing here. Some people said that they had been dying to come down for a tour and another said that they were talking about it all weekend that they were coming for a tour of the facility. Everyone asked if you could drink the water. One person drank the water leaving this facility. It's the fountain of youth and gets you 92-94 years.

This Friday is the pre-construction meeting for the treatment plant and we have our engineers coming down and meeting with the contractors. It's our kick off meeting for the project. I'm sure there will be an agenda. Shop drawings submittals and a lot of items like that will be done. The job will take a long time before you see anything because the equipment is so big because first it has to be approved and then fabricated. They are not sitting on a shelf.

The new connection fee law I spoke about before. It was in its second committee today in the senate and it continues to move and we're very happy with that. AEA and I have spent a lot of time on this and its beneficial.

Dennis also reported that the contract has come back as well as the bonds and insurance on Ramada and we're waiting for one more thing and that's the initial manning report and we will give them notice to proceed. There will be a lead time of 60 days or more to get shop drawings and other things in before you see any pipe work happening.

In your package there were two laws that were passed that we will be dealing with. Near terminal and around January 1st and that is the new sick time law. We do have two part time people and they will be eligible for sick time starting in August and the other is the Workplace Democracy Act. If you get a chance to read it, it's pretty invasive where you have to provide the union and update it on a quarterly basis with people's home phone numbers and home emails if you have them. It's going to come in where you have the 85% of people make contributions. This is to counteract that. Anybody who has public employees will have to be ready for it including us.

The work up on Gallagher has come up and we've found something new and I don't want to discuss in an open meeting which may result in some cost sharing.

Field Engineer

Bob Schwarz reported that a pre-construction meeting for the City of Vineland Road Department is scheduled on Monday, June 11, 2018 to discuss various city streets to be paved.

Plans have been received from Chem Glass for an addition to the facilities on Mill Road for an additional 40 people. We are currently reviewing the information and will respond accordingly.

The easement was obtained for the Ramada Inn. The owner will be invited to the pre-construction meeting.

Bob also reported that Gallagher Drive was deeper than specified. The contractor may seek additional changes. One hundred well points had to be installed. We are also pursuing damages to the existing line. The contractor has been boxing out and puddling the trench to help with compaction and installing DGA at surface.

We had a defective lateral at 323 Chestnut Avenue. The lateral is currently being replaced with a clean out 16 feet deep at main.

Also, TV and air testing of the sewer main at the new Lincoln Avenue Middle School was performed last week. Everything was satisfactory. Dennis stated we witnessed it.

Solicitor:

Steve Fabietti stated that Dennis touched on the two employment statutes that our office has been analyzing and working on. Bob mentioned the Ramada easement which had been signed and forwarded to their attorney's office. We just don't have it back yet. We had one issue that Dennis had worked on that awarded the contract for the plant.

Dennis asked what is the next milestone on Sears? Steve stated that we have a 30-day hiatus. We have not received any new information as of yet as to the buyer's status.

Chairman: No Report

Issues and Correspondence:

Dennis stated that we are looking for a motion that Bob and Anthony have been working on specs which is part of the bond. It's to line the other lines in the Industrial Park which are made of the same materials. The asbestos cement made pipe which is a product used in the 50's and 60's. It's highly susceptible to acid. There's a process, which we used on Oxford Street, where they can inflate a felt sock, and depending on the manufacturer, the sock has an epoxy that is heat activated, some use steam and some use hot water, it gets hard and gives you structural strength and integrity of the pipe and also chemical resistance. The plan is to go into the old industrial park to the 8-inch asbestos cement lines and line them. By doing that you make the joints tight also so that any ground water that is leaking will be eliminated as well. It tightens up the pipe and gives you structural integrity back.

It was moved by Barse and seconded by Errickson that the Executive Director be authorized to advertise for bids to line the sewer lines in the Industrial Park and

miscellaneous locations in the City of Vineland. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted “yes”.

Committee Reports:

Engineering/Plant:

Dennis reiterated that Bob and Anthony are doing a good job working on those specs. We are soon to move all of our sludge from the north digester to the south. We want to know more of what we have so we pump the digester down and move it the south digester, clean it out as much as we can, opening it up to give a contractor reasonably sound numbers and what the situation is because every time you have an unknown, you pay. We want to eliminate the unknowns by getting in and seeing how much we have to be cleaned out by an outside contractor.

We also have the three pumps that are coming. We ordered them late winter or early spring. They are 4 to 6 weeks away and we will talk to our guys about getting them installed in the plant. We are looking forward to Friday’s pre-construction meeting on the plant and start looking at the contractor’s schedule. He has to provide a written schedule that lays out his work plan, his costs and schedule of values, he will have to mobilize where he can locate trailers and lay down area when he has equipment brought in before it’s installed.

Budget/Finance:

Dennis stated we have the field audit crew has been here and it looks like they will be done Friday. They go through everything that we have for their field evaluation.

Human Resources

Dennis reported that the new electrician started today.

Public Relations:

Dennis reiterated that Rotary here and it was really fun.

Insurance Committee:

Carol Ricci reported that in your packets there was a very brief memo about the renewal. The rates stayed the same but we have a lot of additions to the menu from last year that were pretty large such as the jet vac truck and the TV cameras. We increased property values by 1.5% as you well know raised our blanket to about \$74,000,000. Loss ratios continue to remain low and there’s really not much else to add. We did not go out to market because nobody wants to bid. The last couple of years we went out to market and they turned us down. A lot of companies really don’t understand our industry and very

few insurance companies that want to get involved. We're staying with American Alternative and their service has been good as well as their rates.

Allocations/Administration:

Dennis stated that as this new connection bill goes through the process, when it is adopted and signed into law, we will have to go back and revisit our allocation policy and make changes to our billing program.

Old Business:

Carol Ricci asked for confirmation of who was going to the Chamber of Commerce President's Gala dinner at 6:00 p.m. at the Greenview inn.

New Business: None

Adjournment:

At 6:17 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Errickson, Reuben and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary