

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
May 21, 2018

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Vice-Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Errickson and Reuben were present. Villar was absent

The proper notice was given to all members in accordance with the by-laws.

Vice-Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on May 7, 2018 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi and Reuben voted “yes”. Errickson abstained.

The Vice-Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2018-48, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$67,872.47”, be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-49, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$365,980.48”, be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018–50, “A Resolution of the Landis Sewerage Authority listing payments from the 2017 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-51, “A Resolution of the Landis Sewerage Authority Authorizing payment from the Construction Fund of certain costs of the system in the amount of \$12,877.50 to Perna-Finnigan for material, labor and equipment to perform an emergency force main repair on North Mill Road on March 23, 2018 in accordance with the provisions of the Authority’s General Bond Resolution...” be adopted. Roll call: Barse, Merighi, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2018-52, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to take all actions to make emergency repairs to a collapsed sewer line on Gallagher Drive...” be adopted. Roll call: Merighi, Errickson and Reuben voted “yes”. Barse abstained.

Reports:

Executive Director

Dennis stated that he would deal with Gallagher Drive first. We had a small area that had a problem about two or three weeks ago. We went in with the TV camera and we could see ground water pouring into what looked like a crack in the top of the pipe. That piece eventually disappeared and the road settled. We dug down and as we found that we found a lot of sand clogging the pipe. When they went to clean it felt like the nozzles were going through the wall of the pipe. We came up with a second crater. I was parked at about 2 o’clock and the crater showed up at about 3:30. We had a substantial collapse of ACP pipe. The contractor mobilized today and put in the well points. We requested emergency written quotes from three different contractors. We received them, declared it an emergency and they will probably start digging on Wednesday. There’s a lot of water up there and even more so this year. That is taking place now.

Regarding other construction, the contracts and all documents are in and signed and the Notice to Proceed was signed today to start working on the plant upgrades. The contractor has reached out and he thinks that there is an area where we can save tens of thousands of dollars doing value engineering and we will entertain that.

In reference to the Ramada project, the contract was mailed by the engineers to the contractor and we are waiting for the contract to come back as well as the other items that are required such as insurance, payment and performance bond and the initial manning

report. When we have the signed contract, we will send the Notice to Proceed on that one as well.

Tom Merighi asked where the emergency repair money comes from. Dennis stated that this one will come out of the Bond otherwise it comes out of the Construction Fund. This is part of the line we were gathering information inhouse and Bob and Anthony have been working on a set of specs to line all of the pipe in the Industrial Park because we had one collapse several years ago. This one happened just now and hopefully within the next 90 days we will have the contract out for lining it. Since it is associated with the working we are doing up there, we are taking it out of the Bond. Tom Merighi stated that we had that in there because there were some savings. Dennis stated that we have substantial savings from the plant and hopefully it will balance also in the other areas. Sears came in a little high. The bid for Ramada came in lower than estimated but we expanded the scope of the work by 50% due to some extra pipe work we had up the street.

Field Engineer

Robert Schwarz reported that he and Jennifer attended a meeting with City officials to discuss the possibility of marketing a property at 141 Sheridan Avenue which the City currently owns.

Also, we are currently replacing the sewer main in the industrial park on Gallagher Drive off of Mill Road. Work is anticipated to be complete by the end of the week.

The City of Vineland is setting new poles for the Sears Pump Station improvements. I met with Pioneer Construction for the force main work at the Sears Pump Station. The contractor Pioneer, suggested some changes, however the design engineer has to be involved to assure the integrity of the design would not be affected.

I attended a pre-construction meeting at the county Engineer's office to discuss paving projects. Lincoln Avenue between Sherman and Butler will be paved this summer.

Solicitor:

Steve Fabietti reported that the only item to report on was last week we had a conference call on the Sears condemnation case with their counsel and the Commissioner who is going to be at the hearing on the compensation to be paid and at the request of the Sears attorney the case will be on hold for 30 days while they get the property under contract to a new buyer and they did not tell us yet who that is but we should know something soon. Because we have the easement already and the project is going forward, which I reiterated in the course of those discussions so everyone understands, they want to wait to discuss the value to be paid and that's fine since the Authority has already paid money into Court so we agreed to go along with that suggestion.

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Errickson that the Executive Director be authorized to advertise for bids for a pull-behind biosolids spreader of approximately 4,000 to 4,500 gallons and for a four-wheel drive farm tractor of approximately 225 to 250HP. Roll call: Barse, Merighi, Errickson and Reuben voted "yes".

Dennis stated that he sent out a memo for a second motion on a personnel matter. It was too late for the packet and that is that Dave Kennedy is retiring as well as Bob so I am looking to advertise for plant Superintendent and also to advertise for an Engineering Construction Technician because we will be moving Anthony up.

It was moved by Barse and seconded by Errickson that the Executive Director be authorized to advertise for the two positions of Superintendent and Construction Engineering Technician. Roll call: Barse, Errickson and Reuben voted "yes". Merighi abstained.

Committee Reports:

Engineering/Plant:

Dennis Palmer reported that we've already talked about working specs in house and we're waiting for things to fall into place for the plant contract as well as the Ramada project. Other Authorities are interested in some of the used equipment since some of these are not being made and the motors are still running and they are of value to other people that have similar mixers. Another Authority sent some people here last week to follow-up with the guys and see if they're interested and if they are we will work out an interlocal services agreement with another public agency.

Budget/Finance:

Tom Merighi reported that income is approximately \$339,388 or 10.7% over budget. Expenses are approximately \$177,673 or 5.1% over budget. Accounts receivables decreased approximately \$98,341.

Human Resources

Dennis reported that we took action with the motion to fill the two positions.

Public Relations:

Dennis stated that a month after Earth Day the picture showed up in the Daily Journal. This is infrastructure week nationwide. Rotary Club is coming and we will have lunch

here. We are expecting around 32 people and we'll talk about the plant and do a tour depending on the rain.

Insurance Committee: No Report

Allocations/Administration:

Dennis stated that we had a couple of applicants come in. We haven't had a whole lot of homes. But we have a duplex and the staff is reviewing it.

Old Business: None

New Business:

Dennis reminded the Commissioners to let Carol know if you will be attending the President's Gala for the Chamber on June 14th, Flag Day. It states that you can dress casual or jeans.

Adjournment:

At 6:15 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary