

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
April 15, 2019

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Anthony Tobolski	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant
Marianette Arce	Assistant Purchasing Manager
Tracy Bortolotti	Veterans Memorial School
Jenna D’Orio	Bishop Schad Regional School
Najvir Dhinju	Sgt. Dominic Pilla Middle School
Elizabeth Harmer	Creative Achievement School
Tatiana Juarbe	Cunningham Academy
Luna Hernandez Mendez	Wallace Middle School
Hope Johnson	Principal, Veterans Memorial School

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on April 1, 2019 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Dennis Palmer presented the 2019 Earth Day Poster Contest awards.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2019-39, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$70,058.02”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019-40, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$326,408.36”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019–41, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the hauler report was in your package and we’re just about making \$10,000. We are also talking to one of the industries in the industrial park who will be generating more liquid waste so we are looking for a good steady customer that will be here three to four days a week. We’re happy with that. Tom Merighi stated that this is quite a few gallons. Dennis stated that our best month was \$11,000 but it’s still good.

We are also looking to lease farmland elsewhere. At some point we’re going to max out the farm. We don’t need it today, but I always like to look at the future. I like to start lining things up now. You have to go to DEP for approvals. It will not be in Vineland.

You saw a letter I wrote on the NJPDES fees. Our number this year compared to when it was at \$90,000, is a little more reasonable since we’re in the \$67,000 range which is still more than the \$19,000, we had years ago. Steve Fabietti asked if there was any rationale to that and Dennis stated that you litigate it. We will continue writing and there is hopefully some movement within the department to do a reform program. The existing formula is unpredictable. Every year there’s a multitude of multiplication factors that are involved and every year it can be different on the budget, the environmental factors leaving no predictability on the future. They had another plan based on your flow. You know what that is and you can project it five years out how it will impact your budget.

Dennis also stated that we worked on a letter for Category 1 Waters which was not in your packet. Also, the first Archimedes Screw is starting to be put into service. The concrete that it sets in is a lower elevation. They bring in multiple trucks of grout and

they turn the screw real slow. You actually use the screw to move the grout in so you have a 3/8-inch gap between the screw and the grout along with the alignment of the bearings. The screens are getting close to being in service in the headworks building.

Field Engineer

Anthony Tobolski reported that Mobile Dredging should be finished lining the laterals in the Industrial Park by the end of the week and then they will have three laterals to do on Delsea Drive next week.

Our paving contractor, Final Touch, will be paving settled trenches on Palermo Avenue next Wednesday and Thursday weather permitting, in front of Rossi School during spring break for Vineland Public Schools.

Anthony presented the board with a sample of the pipe lining we are using in the industrial park.

Solicitor:

Steve Fabietti reported that in February we approved an agreement with Casa DiBertacchi's owner to pay money to the Authority. Their first payment was due at the end of February and we have not received it yet so we're trying to chase that down. Their lawyer doesn't know why it hasn't been issued by his client. So, he will be asking his client why it hasn't been made.

Steve asked Dennis to speak about the LNG project. Dennis stated that as the project has matured, late this spring or summer it is going to go before either planning or zoning board. They had multiple partners and it seems that South Jersey Gas is buying the LNG Group which whom we started the program. South Jersey Gas or some division or the non-regulated portion of the business will become the owner. What will happen is at some point we're going to need new agreements that deal with the main transfer. They also would like a little more land as a buffer. The lease payment would have to go up and they want to move onto beds that we actively use. The other piece of it is that they have to compensate us for the value of engineering, design and building new beds to replace the beds they are taking. There will be more money involved in the project. The main issue is the ownership transfer is with South Jersey Gas becoming the owner.

Steve Fabietti stated that we've been contacted by their representatives to start the process with that document.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis Palmer reported that we had a conversation with our engineer on Contract No. 6 which is for pipeline work, old and new. We've added some since we found a major sag out in the Brookhaven area, or Bartholomew Drive actually going to our pumping station and we need to have that fixed and we have two lateral connections that are leaking a significant amount of water. You gave authorization to go out to bid on Contract No. 6 and we're getting close to be able to do that.

Budget/Finance:

Tom Merighi reported that income is approximately \$372,290 or 13.9% over budget. Expenses are approximately \$281,240 or 10.5% over budget. Accounts receivables decreased approximately \$327,877.

Dennis stated that we are getting ready for the audit. They have been out here doing some testing.

Human Resources: No Report

Public Relations:

Dennis stated that in the Chamber news letter there was a small article about having one of the first charging stations by a public agency and there's a picture of the car plugged in. Rowan engineering students were out here last week and previously we had the environmental science class. We also have CCTECH set up for a tour with their students and that's later on in May. Carlos asked if there was a date and Dennis stated yes, it may be the 16th.

Tom Merighi asked if they had engineering program and Dennis responded that it is a generic general engineering program to get the students interested and knowledgeable about engineering with no emphasis on the four major areas and it gives them exposure.

We had the poster contest and on June 7th which is the first Friday in June, will be tree day with the state tree organization. They were here for field day. They love what we do here. It's a statewide event so we'll set some tables up in here and we'll have lunch, seminars and tours of our facility. It's for folks all over the state.

Insurance Committee: No Report

Allocations/Administration:

Dennis stated that he sent everyone a group of emails regarding the hospital. The immediate focus of the Authority is that we spoke to them about adding meters while they were building the facility so you get a better reading on the sewer bill. They did not. They have these cooling towers or chillers that are part of their heating and ventilation system and a fairly large amount of the potable water evaporates and it could be seven or eight million gallons a year. They would like a credit. When you have those towers you still have a blow down or discharge that occurs at some point during the operation cycle. They finally put meters on the blow down. We haven't seen all of the data yet. At this point we are still accumulating data to ascertain what the value is on a net basis as to what goes into evaporation as to what comes back to us. By July we'll have the first full year of data on what comes back and at that time I will bring to you an evaluation of here's the net number.

Old Business: None

New Business: Dennis reminded everyone that they should respond to Carol Ricci regarding the President's Gala for the Greater Vineland Chamber of Commerce as soon as possible. Also if you would like to come to the CCTECH day and also Tree Day.

Adjournment:

At 6:26 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary