

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
July 15, 2019

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also, present: Dennis W. Palmer	Executive Director/Chief Engineer
Anthony Tobolski	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on July 1, 2019 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar and Reuben voted “yes”. Errickson abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2019-62, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$69,193.03”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019-63, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$325,919.53”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019 – 64, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019-65, “A Resolution of the Landis Sewerage authority authorizing a contract with Greer Lime Company for supply and delivery of standard grade hydrated lime...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019-66, “A Resolution of the Landis Sewerage Authority authorizing the award of a contract to Park Pumps & Controls, Inc. for furnishing and delivery of magnesium hydroxide slurry, Thioguard or equivalent...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

#### Reports:

##### Executive Director

Dennis Palmer reported that the last two resolutions are items used for odor control or to balance the Ph in the treatment plant.

Contract No. 6 is which is a lot of miscellaneous pipe and manhole repairs is out to bid. We will also go back and fix the job in the industrial park by Gallagher and extending the line West from Shop Rite. Also, we are out to bid for the paving contract which is a nearby neighborhood. We’re hoping to get some of that paving done before the school buses are running.

Next weeks is a progress meeting for the treatment plant. We got out first bill on the pumping station upgrades that are going on under Contract No. 3.

Dennis also stated that next week is a meeting with the Green Team for the City of Vineland. Today there was a meeting at City Hall on the natural gas project.

##### Field Engineer

Anthony Tobolski reported that LSA staff cleaned and televised an 800-foot section of 8-inch terracotta sewer main located between Chestnut Avenue and Third Street Annex. The main has a continuous root problem and multiple lateral cracks. The main is in the back yards of houses on Third Street Terrace and South Third Street with trees, fences

and sheds over it. We are getting prices to slip line the main to avoid re-occurring root blockages and a possible collapse.

Dennis stated that it's been a problem for some time before the 90's.

Solicitor:

Steve Fabietti stated that he is still waiting for the County to respond on the SPCA contract which has been ongoing for about a month. Dennis has not heard anything and I have not either.

Joe Reuben asked what we are waiting for and Steve stated that they had written up the contract for our review. We had some comments and things that need to be addressed. Dennis stated that they were mostly payment issues like the connection fee and the DEP permit fee. Steve said it was nothing out of the ordinary but we wanted to get the money straight.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that the paving, job design was done in house and we continue to have a couple of requests from the City for people that want assessment projects; it was only five houses.

We had a security issue which was last Wednesday. Our staff noticed someone getting out of a vehicle on North Mill Road and throwing beer cans and bottles and someone passing by said something to them and the guy backed up quickly and rams into the other vehicle. The passenger jumps out and runs off and climbs our fence and gets in the plant. Our guys saw him by the union trailer. He was trying to get a ride from our guys. They dialed 911 and the guy ends up walking up the street and I'm leaving and he tells me everything that's going on and by the time I get around the corner, the police had already gotten him and a second cruiser was coming in. They asked if we wanted to press charges and I said he jumped our fence and it says no trespassing. We don't know why he's in here or what he's doing. The fact of the matter is they were up to no good between throwing bottles and cans and then ramming somebody's car. Yes, we want to press charges and he also had outstanding warrants.

Progress continues in the facility and the aeration piping is finally being completed.

Budget/Finance:

Tom Merighi reported that income is approximately \$276,664 or 5.2% over budget and expenses are approximately \$237,640 or 4.4% over budget. Accounts receivables decreased approximately \$601,466.

Dennis stated that the auditors were in today and hopefully it was the last day. They do a close out interview with me and a couple of other items they needed to touch on. Steve will be here within the next couple of meetings.

Human Resources

Dennis stated that a memo will probably be sent to the Personnel Committee as we look into the future. Marge, our purchasing manager is looking to retire at the end of the year. Mariannette is the assistant purchasing manager, she's going through the classes to move her up and then move someone in her spot. We'll do those interviews in August and get the person to start in September and while she is getting trained, we'll look forward to a nice smooth transition. We will need a motion to exceed our employee list by one person for those three months for training.

Public Relations:

Dennis stated that he was at two events last week. I did a power point at Citizens United about the Authority. On Saturday I was at the New Jersey Chapter of the National Wild Turkey Federation. They presented three awards that night and our award was for the conservation project at the Authority. The other awards were for outstanding volunteer and that was for someone from our area and one was for a gentleman who's been turkey hunting for 50 years.

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:12 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Villar that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary