

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
June 17, 2019

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

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| Also present: Dennis W. Palmer | Executive Director/Chief Engineer |
| Anthony Tobolski | Field Engineer |
| A. Steven Fabietti | Solicitor |
| Carol A. Ricci | Executive Assistant |

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on June 3, 2019 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2019-55, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$74,618.70”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019-56, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$346,242.35”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019 – 57, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2019 – 58, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract with Willis Towers Watson of NJ and Colson & Gosweiler Insurance and Financial Services to supply, Property, General Liability, Commercial Auto, Inland Marine, Crime, Boiler & Machinery, Umbrella/Excess Liability, Public Officials Liability and Pollution Liability /Environmental Impairment Insurance...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that in your package you had a letter from DEP that we have passed the lab efficiency testing as well as the DEP inspector was here last week doing their annual inspection which is almost like an audit to make sure your calibrations and paper trails are right.

Tomorrow we have a progress meeting on the facility. Two main sewage pumps have been running for quite some time. They are getting ready for the second two pumps. The screens and the grating are in and we’re waiting for control panels. They are working on the primary settling tank now on two bays in tank #2. A lot of piping is here for the aeration system. They are just waiting for brackets. There’s a whole load of stainless-steel pipe here from 16 inch down to 6 inches. Two of the blowers are here. The soundproofing was just done so the blowers can go into that area.

We had the tree day event last Friday. It came off very well and we had about 80 people here and we got a plaque to hang out front that we are a certified tree farm. It was like field day. We had teachers from Millville and Clayton and they were talking about bringing tours to the Authority.

On Thursday, the City of Vineland under Sustainable Jersey has a green team that is coming here for a tour. We will have a bus here so we can take them to the farm and show them different aspects of the Authority.

The Auditors continue to be here probably with another week of work.

Field Engineer: No Report

Solicitor:

Steve Fabietti said he has one item to report that is that he and Dennis have been working on the shared services agreement for the SPCA connection. Dennis had some comments, particularly about the structure and I had some comments on the legal and we edited the document and sent it back to County Counsel late last week. So, it seems to be moving forward.

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Villar that the Executive Director be authorized to re-bid for magnesium hydroxide. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that the Executive Director be authorized to advertise for bids for 90% hydrated lime. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Committee Reports:

Engineering/Plant:

Dennis reported that we continue to wrap up the paving project that we are doing on the streets just north of the us and we continue to work on the SPCA project. We have another pump supplier that came out and gave a mini-seminar for our guys and we have our progress meeting tomorrow.

Hopefully we are done with Ramada. We have one invoice that came in for a payment and they have three items left; a sinkhole, as-builts and getting a pump back.

Budget/Finance:

Tom Merighi reported that income is approximately \$309,628 or 6.9% over budget and expenses are approximately \$246,843 or 5.5% over budget. Accounts receivables increased approximately \$1,360,524.

Human Resources: No Report

Public Relations:

Dennis stated the tree day as well as the Green Team coming here on Thursday is about it.

Insurance Committee:

Carol Ricci reported that you all had a very uncomplicated letter in your packages regarding the commercial liability renewal. It was pretty straight forward. We pulled the blanket up to \$76 million plus and increased property values by 2% as well as a 2% increase in payroll. We had some large additions to the fleet and equipment schedules and we also increased the value on the Sears Pump Station.

We pulled one endorsement from the auto policy called an auto medical payout. It was a \$1500 indorsement that we don't really need. New Jersey is a no-fault state and even if someone tried to litigate us, we are protected by Title 59.

Pollution Liability is a three-year term policy and the 2.9% increase is just a reflection of the market. We have no losses.

Allocations/Administration:

Dennis stated that we've seen more progress with the paving in the old Vineland Kosher Facility which will be known in the future as Vineland Poultry, continues to see activity and maybe a Fall to Winter start-up again. There's new painting, fencing, new chillers and air handlers that have been installed on the roof and numerous trucks have been there and hopefully we'll see a new customer that has been gone since 2010.

Old Business: None

New Business: None

Adjournment:

At 6:09 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Merighi that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary