

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
August 3, 2020

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Stephen D. Barse	Solicitor
Nancy Lagerholm	Administrative Assistant

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on July 20, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2020 – 77, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$81,303.08”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 - 78, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$355,102.97”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 - 79, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to join a collation to contest the NJDEP new rules on PFOA/PFOS/PFNA...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that we are transitioning into the Edmonds Package for finance for our computers. The staff has had several days of training as part of accounts receivable, accounts payable, general ledger, billing and payroll. We will be transitioning this week on some of the programs.

Dennis has talked to Steve Barse, most of our supervisors and most of our staff about the State travel advisory and also PFOA/PFOS issues. Also, our guys have gone out to Brookfield Street. We have a bad line there so we want to eventually go out and advertise for that.

Field Engineer

No report.

Solicitor:

Stephen Barse reported that he and Dennis worked together last week regarding the Opioid litigation. We will see where that goes. The attorney that we consulted with was very helpful. We made sure we had the appropriate information. So that has been done and there is really nothing for us to do. We filed 2 days before the deadline. We filed about \$60,000 worth of potential claims. The attorney said we may or may not hear from them. It may be small enough that they give us something or we won't know for months. Stephen and Dennis also talked about the travel ban on going to other designated states and have to quarantine when you return. They will have to use PTO time in order to get paid. Dennis said we are inserting a flyer in employee's paycheck this week listing the states that are on the current list. The list of designated states changes from day to day. We will deal with this on a case to case basis. Everything is in a state of flux.

Chairman:

Issues and Correspondence:

It was moved by Barse and seconded by Errickson for the Board of Commissioners to adopt the State Health Dept. 7-28-20 guidance and any subsequent revisions, such that an

employee visiting the identified states would need to self-quarantine for 14 days with the use of vacation, personal, sick time or no pay furlough status, unless they meet one of the exemptions.

It was moved by Villar and seconded by Barse for the Executive Director to advertise for bids for pipeline lining and associated repairs.

Committee Reports:

Engineering/Plant:

Dennis texted our guys over the weekend to start preparing for the hurricane and to meet today at 9:00. We had a meeting today to talk about bringing the tankers over from the farm. We made sure all the generators had been tested. We also repositioned three generators that are trailer mounted out in the system so we don't have to drive them from here all the way across town. So, they are ready for whatever happens in the next 48 hours.

Budget/Finance: No report.

Human Resources: Dennis reported Reed Nelson's retirement party was last Thursday. We had a pizza party. Dennis went through interviews. We have someone on staff who wants to move into Reed's position. We also have someone on staff who wants to move into the person who moves into this position. We have a posting for that position now. Things will all be starting this Friday.

Public Relations: No report.

Insurance Committee: We received a large insurance bill in the mail today that Marianette was waiting for to pay. Carol is recovering from her hip surgery. She is hoping to get back in the office part time next week.

Allocations/Administration: No report.

Old Business: None

New Business: None

Adjournment:

At 6:09 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary