

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
February 3, 2020

Pledge of Allegiance.

Dennis Palmer asks the solicitor to Chair the meeting for the nominations.

The regular meeting of the Landis Sewerage Authority was called to order by Solicitor Stephen D. Barse at 6:00 p.m. The following members were present at roll call: Barse, Villar, Errickson and Reuben were present. Merighi was absent.

The proper notice was given to all members in accordance with the by-laws.

Solicitor Barse stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

Solicitor Barse stated that the first order of business is the election of a slate of officers. Before me is the slate of nominations consisting of the following:

Joseph J. Reuben, Chairman
G. Steven Errickson, Vice-Chairman
Carlos Villar, Secretary
Thomas J. Merighi, Jr., Treasurer
Perry D. Barse, Assistant Secretary/Treasurer

Are there any other nominations to come forward? It was moved by Barse and seconded by Villar that the nominations be closed. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Errickson that Resolution No. 2020 - 15, “A Resolution of the Landis Sewerage Authority confirming the appointment of Chairman, Vice-chairman, Secretary, Treasurer and Assistant Secretary Treasurer...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

Solicitor Barse turned the meeting over to Chairman Reuben.

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on January 21, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2020-16, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$85,860.77”, be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020-17, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$257,177.27”, be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2020-18, “A Resolution of the Landis Sewerage Authority authorizing an alternate method contract for Solicitor and legal services with Gruccio, Pepper, DeSanto & Ruth P.A....” be adopted. Roll call: Villar, Errickson and Reuben voted “yes”. Barse abstained.

It was moved by Errickson and seconded by Barse that Resolution No. 2020-19, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$5,886.00...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2020-20, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 185...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020-21, “A Resolution of the Landis Sewerage Authority rescinding and correcting Resolution No. 2019-86...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020-22, “A Resolution of the Landis Sewerage Authority for a site-specific amendment to the sewer service are of the Landis Sewerage Authority...” be adopted. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the last two items were concerning a resolution that had the right heading for a chemical award. Part of it had the right wording and part of it didn't. The last item is for the Utopia project. We're doing our resolution here. I've been dealing with Bob Brewer, sent him maps and information today and had a phone conversation. We will be on their meeting agenda the first Wednesday of March. We want to keep it moving forward.

I went to the Council Workshop meeting so I missed the last meeting. Basically, it's part of DCA's Best Management Practice. I talked to council and it went well. They had a couple of questions regarding petitions for sewer.

Everything is running in the plant. The job is basically done. We're closing out some wiring issues and control panels. The traveling bridge is stalling so we put the contractor on notice for that and also two of the blowers, when they were manufactured, didn't meet specifications so they actually have to take them back and rebuild them to the correct specifications. We got them from the factory so we could get things running. That is all their cost.

Dennis also stated that a pre-construction meeting for paving is tomorrow. Physicals are completed and you have the HomeServe commission notice.

AEA sent a notice to all of the Authorities who did resolutions opposing that bill to make it easier to sell the sewer system to the public. Twenty-four authorities did the resolution. It did not get through lame duck and we were very happy. It has not yet been pre-filed for this session so we will keep watching to see where it's going.

Field Engineer:

Anthony Tobolski reported that the contractor Sub Level completed the Burnt Mill Pump Station as part of Contract 3B. The new pumps are working well. They still have Oak Road Pump Station and New Pear Pump Stations as part of that contract.

Garrison Enterprise has installed the force main for the SPCA project. We tested it today and there were no leaks. They will install the pump station within the week and then Scalfo Electric will install the controls and alarms.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Errickson that the Executive Director be authorized to advertise or request an extension for the following bids: Technical Grade Magnesium Oxide, TG325 OX, Sodium Hypochlorite, Liquid Polymer and Standard Grade Hydrated Lyme. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse, that the Executive Director be authorized to advertise for purchase of a plug-in hybrid vehicle. Roll call: Barse, Villar, Errickson and Reuben voted “yes”.

Committee Reports:

Engineering/Plant:

Dennis Palmer reported that an email went to the County Freeholder Director to let them know the progress that is going on with the SPCA. The pipes are all done basically, they've been pressure tested and there were no leaks.

We are working with the new paving contractor as well. They have been working for the City. We want to make sure that when they pave for us, they don't start and stop leaving seams.

Budget/Finance:

Dennis Palmer reported that there is nothing for now. The Auditors were here and they will start doing some testing and they also did inventory.

Human Resources: No Report

Public Relations:

Dennis reported that we did get the award from the Chamber that they do with the City. We put it on LinkedIn with 3600 views.

The letters went out to the schools for the poster contest and it's the 50th year for Earth Day. We are starting to work on the field day we do in the wooded area where we invite youth groups and do some planting and table tops.

Insurance Committee: No Report

Allocations/Administration:

Dennis stated that we took action on the extension for the meat factory and we let them know they have another 45 days so hopefully we will move forward with them coming in with the project being approved and they will pay their connection fees.

One more thing on allocation, we've had an ongoing issue with the hospital and their flow. We told them for many years to put flow meters in and they finally did and we're trying to reconcile how much water they sent to the cooling towers.

We have not heard anything further on the Veterans Home meter readings.

Old Business: None

New Business: None

Adjournment:

At 6:19 p.m. there being no further business to come before the Board, it was moved by Villar and seconded by Barse that the meeting be adjourned. Roll call: Barse Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary