

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
July 20, 2020

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

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| Also present: Dennis W. Palmer | Executive Director |
| Anthony Tobolski | Field Engineer |
| Stephen D. Barse | Solicitor |
| Tom Post | Business Manager |
| Nancy Lagerholm | Administrative Assistant |

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on July 6, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

The Chairman presented a 30 Year Service Award to Tom Post.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Villar that Resolution No. 2020 – 74, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$77,131.37”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 – 75, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$294,293.24”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Villar that Resolution No. 2020 - 76, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis reported we went through an upgrade of all the computers. We are transitioning to the Edmunds system for our finance package. The training started today and will continue tomorrow. Stephen Barse and Dennis had a conversation on dealing with the Opioid litigation. Dennis thinks we got a hit load with quat because if you look under the microscope some of the bugs were killed off. We had a very strange thick foam on the facility. One week we didn't make the nitrate level so we put DEP on notice of possible upset. Dennis thinks someone did a really strong sanitizing project someplace and it came down the pipeline. If you look under the microscope all the filaments are gone. The foam is now gone. It took almost three weeks to get rid of it. The effluent quality looks good now.

Dennis spoke about the issues on the air permit last week. We sent the ACO, the Administrative Consent Order back on the air permit issues. That assessment will be paid next month. We always send it in three days before they are due. We also had the complete write up on the Odor Control Plan which will be implemented. This is one of the things in the permit. So many of the issues associated with the air permit are being taken care of.

The plant physically is done. Many things are almost running out of warranty at this point. We are still working out some computer debugging programs, otherwise that project is over with. Tonight, in the list of payments was half of the retainage. We have \$200,000 in retainage and we released \$100,000 as the projects wind down and move down to the last items under warranty.

Field Engineer

Anthony Tobolski reported on the Brewster Road Pump Station Project. The building is up, the pumps are inside and the pipe work is moving along.

He also reported on the Oak Road Pump Station. The pipe work is moving along and should be completed soon.

Solicitor:

Stephen Barse reported at the last meeting we talked about what we heard from the attorneys regarding the opioid litigation and the feasibility of moving forward and then he received a call last week. They don't want to pursue it for our facility at this point because there is very little and it is something that we can submit a claim on-line ourselves. Dennis and Stephen are looking into it to see if we have anything viable and if its worth doing. So that piece of it is done and it is now just a matter of what we decide.

Chairman:

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis reported everything is pretty quiet. We had a couple of projects waiting for our engineers to finish. We did a payment to them for replacing force mains with high density poly. That will be a directional drill type of project. Waiting for that to be completed. The co-gen was out for repair for major overhaul. It may be back this week. So, the electric bill is already running less now then last year. That's with the co-gen running because the aeration system is so more efficient will drop the electric bill even further when the co-gen gets back.

Joe Reuben asked a question about the paving in the Industrial Park. He was wondering how are our pipe lines were in the area where they are going to pave. Dennis said they are good. Dennis said we had lined the entire Industrial Park where the liner goes in soft like a sock, it is heated with steam, expands it and has resin in it and then hardens. It gives you both chemical resistance and physical strength back into the pipes. The entire Industrial Park was done.

Joe Reuben asked about the Sheridan Avenue deal. Dennis stated we gave the City some costs. It is in their ballpark to decide to have a meeting, send it out to the residents, get more people involved so the cost comes down. That was transmitted to the City about two weeks ago.

Joe Reuben asked about Utopia Avenue. Dennis and Anthony said we have to have a group meeting. We gave the City some costs and we would like to have a meeting to explain the procedures. Since Covid we cannot have any public meetings to discuss how to tie into the pipe line. Basically, everything is on hold.

Budget/Finance:

Thomas Merighi reported income is \$171,728 or 3.1% over budget. Expenses are \$137,939 or 7.9% over budget. Accounts receivables decreased \$920,872.

Dennis stated the numbers are coming together as we continue into the year. We have those large payments early in the year like the pension payments. Tom Post reported we have about 350 accounts less than last year for the tax sale. Also, now the lobby is open and more people will be coming in to pay with their credit cards. Good news for the tax sale.

Human Resources:

Public Relations:

A picture of Tom Post receiving his 30-year award will be posted on Facebook tomorrow.

Insurance Committee:

Dennis reported that Carol is working on healthcare. We received some quotes. Carol will report on that when she returns.

Allocations/Administration:

Dennis reported we received an application today for a project. Another cold storage facility.

Old Business: None

New Business: None

Adjournment:

At 6:14 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary