

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
October 5, 2020

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on September 21, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Barse that Resolution No. 2020 – 96, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$73,675.50”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2020 - 97, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$197,806.85”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2020 - 98, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$955.00...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2020 – 99, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of allocation Round 189...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that safety training is ongoing. Last week we had Bloodborne Pathogens and Right to Know. This week it’s Confined Space and Lock Out/Tag Out. The auditors have been here last week and this week. Obviously, we’re behind in getting the audit as is the whole state because of COVID.

I will be in a conference call on Thursday for an update on the natural gas project. The co-gen is back, up and running. We have also sent in a status report to air pollution coming off of the administrative order they sent them. We owed them a quarterly update and we’re in compliance.

Joe Reuben asked the status of the emails. Dennis stated that he spoke to Rick and he needs to do the letter for Sheridan Avenue explaining that this is your time to vote, these are the costs and the estimates. They also need to do the resolution on Utopia so it can go to Trenton.

Field Engineer

Anthony Tobolski reported that we had a pre-construction meeting with North American Pipeline Services on September 24th regarding the slip lining of South Brookfield Street and Diane Court. We weren’t given a starting date but they said they will be a few weeks getting the material for the job and they will get started as soon as possible.

Solicitor: No Report

Chairman:

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that we are wrapping up the design on the directional drilling on Mill Road. It's 85% to 90% completion on plans; we've given our comments to the engineer and doing some field measurements here to let them know where we are placing the pipe. We'd like to be off or as close to the edge of the road as possible on the east side of Mill Road. We have punch lists at the pumping stations to clean up. The treatment plant is up and running and we're working on punch lists. It's a year already and some things are out of warranty. It's a list of spare parts that they owe us. They were in here last week getting the signals straightened out. They owe us a blower. They were manufactured without meeting the performance specs. One was sent back, rebuilt and came here. The second one was pulled when COVID hit. That should be back next week and all four blowers will be back. The job is basically done.

Budget/Finance:

Dennis stated that we're working on the budget right now. This year we may need an amendment at the end adjusting for the bill even though we didn't spend the money. It shows up on our books because of the accrual method for the Veterans Home and receivables were off a little and we may need the balance next year with some net position. When we borrowed in 2016, we have projected a rate increase in either 2020 or 2021. In this economy it's not the time to have a rate increase so if we use net position, which is basically savings we probably will most likely look at a connection fee in 2021 without question and a user fee in 2022. The last thing any business or our customers need is a rate increase.

Human Resources:

Dennis stated that we have a new staff member that started at the farm today. He gets one week of training and the cascade of positions starts with everyone moving to this side.

Public Relations:

Dennis stated that he sent the press release on the PFOS litigation. The coalition is us and another county authority, New Jersey Business & Industry Association, the Commerce & Industry Association and Chemical Council and separate filing with their own attorney is 3M. It's a coalition of public, private and business organizations. We have two 140 to 160-page applications. It's a two-part process. One goes to DEP saying we think we should re-evaluate this. They get a reasonable amount of time to decide and then you go to the appellate division and the court. I'll let Steve expand on the subject.

Stephen Barse reported that we had a couple of conference calls and I spent time on the phone today with Neil Yaskin, the lead counsel. He is well versed and knows his subjects inside and out and he started his career at DEP. He built his career after he left as an

environmental attorney. He knows what to do, when and how to do it. There are a lot of challenges to the procedures that we're following. There are strict procedures and that's probably the main aspect of this application. He filed it late Thursday night. It's called a jurisdictional pre-requisite and you can't go to the Appellate Division unless you apply at the administrative level for a hearing and for a stay.

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:15 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary