

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
September 21, 2020

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on September 8, 2020 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar and Reuben voted “yes”. Errickson abstained.

A 25-year Service Award was presented to Field Engineer Anthony Tobolski.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Villar that Resolution No. 2020 - 92 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$76,417.60”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by that Resolution No. 2020 - 93, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$512,179.42”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2020 - 94, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Villar and seconded by Barse that Resolution No. 2020 – 95, “A Resolution of the Landis Sewerage Authority approving exemption from the competitive bidding requirements for the purchase of goods and services with Cintas Corporation through OMNIA Partners, successor to National IPA and US Communities...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

#### Reports:

##### Executive Director

Dennis Palmer reported that the last item we dealt with is for uniforms. This one of the purchasing agreements we entered into. The uniform company we had previously has been a total pain. They threatened to sue us because we wanted out of the contract. The contract should itself end because we can only have a contract for a defined period of time under State law. We didn't realize when we looked back and found we had an agreement that went out five years and it can only be three by law. Stephen Barse stated that under the statute it should have expired in March of 2020. Technically it should end automatically.

Dennis stated that they have been difficult to deal with but with the new company, we have new uniforms. They threatened to pull all of the uniforms out of here. They threatened to sue us for breach of contract but there is no contract.

Dennis stated that we have a pre-construction meeting on the lining contract. We had a phone meeting today on solar and battery backup systems. We're going to provide them with electric bills from here and the two pumping stations and some demand charges and one line wiring diagrams just to see where we can get the best efficiencies.

There have been several meetings with the City to coordinate with them as they do their paving and we'll do the inspections of the sewer lines and make repairs as we go along. We talked about the PFOAS permit modification. The letter was sent by regular mail last week and emailed today to DEP raising issues on that as well as those at the public hearing and we have separately ongoing with the consortium dealing with PFOAS.

##### Field Engineer

Anthony Tobolski reported that the Brewster Road Pump Station is schedule for start up this Wednesday in accordance with Contract 3A.

He also stated that we had another force main break on Mill Road last Monday. Garrison Enterprise replaced 18 feet of pipe. This is our second break in a month. Mott McDonald is near completion on the design to replace this line along with 1750 feet of the ten-inch force main from Burnt Mill Pump Station.

Solicitor:

Stephen Barse stated he had no report other than what Dennis previously mentioned.

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Villar that the Executive Director be authorized to advertised for bids for the installation of HDPE force main drilling by directional drilling on North Mill Road and South Mill Road.

Committee Reports:

Engineering/Plant:

Dennis stated that Anthony touched upon the emails for the design of the HDPE force main. We made some comments and received some revised comments and drawings. We getting this together to go out to bid. At the same time, they are finishing up the design on the grinders for a handful of pumping stations. This will take care of rags, wipes.

Budget/Finance:

Perry Barse reported that income is \$126,858 or 1.7% underbudget and expenses are \$359,907 or 4.9% over budget. Accounts receivables decreased \$457,116.

Dennis stated that the tax sale was very good this year. It was moved up from its normal October date to September. People came out and we didn't wait until October in case a second wave or flu comes out so they held it in September. Our numbers were much better. In 2019 we started at 1400 and change and it dropped to 363. In 2020 we started at 1300 and dropped down to 268. They all sold and the income is \$116,700 and change and it almost wipes out the \$126,000.

Human Resources:

Dennis stated that we are interviewing for the position at the farm and the gentlemen we picked went through his physical and we're waiting for his drug and alcohol test. There will be a cascade of movements as he comes into the farm, the fellow from the farm comes over here and our guys move to day shift. You have to fill the position before you move people. It's farming season and we don't want to take anyone from the farm. This is the best week for cutting hay so we cutting.

Public Relations:

Dennis stated that we will put the award picture on our website.

Insurance Committee:

Carol Ricci stated that she had no insurance report, but on another note, we have our annual flu shot clinic set up for October 13<sup>th</sup>. In light of everything that's going on in the country, you'd think that people would be jumping for flu shots, but we only have around 17 people signed up. Also, before the next meeting we will be having Confined Space, LOTO, Bloodborne Pathogens and RTF seminars will be in order.

Allocations/Administration: No Report

Old Business: None

New Business: Dennis Palmer stated that LSA's annual party was canceled this year due to concerns over COVID 19.

Adjournment:

At 6:15 p.m. there being no further business to come before the Board, it was moved by Villar and seconded by Barse that the meeting be adjourned. Roll call: Barse, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary