

-THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
April 5, 2021

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on March 15, 2021 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Villar, Errickson and Reuben voted “yes”. Merighi abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Errickson that Resolution No. 2021 – 38 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$116,437.61”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Merighi noted there was error in the payroll number. The Resolution read \$117,437.61 and the Agenda read \$116, 437.61. Upon further checking, it was noted that the agenda that was correct; the mistake was on the Resolution. The number should have been \$116,437.61 on the Resolution. It has been corrected.

It was moved by Barse and seconded by Villar that Resolution No. 2021 - 39, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$809,341.73”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 - 40, “A Resolution of the Landis Sewerage Authority authorizing an Interlocal Services Agreement for the installation of sewer laterals on Landis Avenue...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 41, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$3,152.73...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 42, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 192...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that in your package you had the HomeServe commission report and the receiving station numbers shows another really good month. We took action on the shared services resolution and that is for the sewer laterals on Landis Avenue completing them as they were paving.

The lobby opened today and we had about 15 customers come in and they used credit cards. The new bills with the interest were run today in the computer and they will be printed tomorrow and there were about 2,000 delinquent notices. We put on our Facebook page and our web page that the lobby is open to push the idea of credit cards so the people could use them.

Dennis also stated that he had discussion for another gas project using the digester gas but it’s a little early right now as far as having another income stream.

The receiving station continues to do very well and we are thinking about expanding it and there is a need. Out haulers are going out to more places to pick up materials. One problem is rags. Some use them for septic tank clean out and we get a bunch of rags and grease so we’re looking at something in design to help capture the rags so they don’t get into the pumps and clog the equipment downstream.

Field Engineer

Anthony Tobolski reported that over the last two weeks we had Mobile Dredging do spot repairs on Landis Avenue between Main Road and East Avenue. There were eleven breaks or holes in the sewer main. They are all repaired and the City will be paving in this area within the next few weeks. Also, Rovagnati Meat Company tied into our system last week on Oak Road.

Solicitor: No Report

Chairman:

Joe Reuben stated that it's time for the financial disclosure forms. You can go on line and do them since today is the opening day.

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that there really isn't much. We're working some things out in the facility.

Budget/Finance:

Dennis stated that we are checking on how much we have left over from the bond. We have to pay the City and we still have some left in the renewal and replacement fund and some for grinders. Since the meeting we had our pre-construction meeting with the contractor for the pipeline out here. We're waiting for their submittals. We've signed the contracts and we have their bond, their insurance.

Human Resources:

Dennis reported that Dave is here and filling in two days a week. We interviewed someone last week for the superintendent position. The electrician position has been filled and we have many retirements coming up this year.

Public Relations: No Report

Insurance Committee: No report

Allocations/Administration:

Dennis stated that the bills will be going out this week. The City did reach out to us. They want us to be a polling place again for the primary and general elections. We get a small

stipend for it. It helps out this end of town as they have a hard time finding a polling place.

We also had an application in for Northeast Precast. They are doing an expansion.

Old Business: None

New Business: None

Adjournment:

At 6:11 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary