

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
December 20, 2021

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on December 6, 2021 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that the reading of the minutes of the closed meeting held on December 6, 2021 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

At 6:02 p.m. the regular open meeting of the Landis Sewerage Authority was closed to the public.

At 6:06 p.m. the regular open meeting of the Landis Sewerage Authority resumed.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 125 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$78,097.66”, be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 - 126, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$303,530.56”, be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 - 127, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 128, “A Resolution of the Landis Sewerage Authority adopting Budget Resolution 2022, The Landis Sewerage Authority Budget Fiscal Year Period January 1, 2022 to December 31, 2022...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 129, “A Resolution of the Landis Sewerage Authority authorizing a one-year contract with Edmunds GovTech to provide financial and payroll software maintenance...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 130, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract with New Jersey Manufacturer’s Insurance Company to supply Worker’s Compensation Insurance...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 131, “A Resolution of the Landis Sewerage Authority awarding a contract to Park Pumps & Controls, Inc. for furnishing and delivery of Magnesium Hydroxide Slurry or equivalent...” be adopted. Roll call: Barse, Merighi, Villar, Angelo & Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 132, “A Resolution of the Landis Sewerage Authority authorizing a two-year contract with Look First Technologies LLC to provide operating system service and computer hardware maintenance contracts...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 133, “A Resolution of the Landis Sewerage Authority authorizing a contract for an Employee Assistance Program for substance abuse and personal matters with the Southwest Council, Inc...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 134, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract with Mutual of Omaha Insurance to provide Life, Accidental Death and Dismemberment and Long-Term Disability Insurance...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 135, “A Resolution of the Landis Sewerage Authority authorizing the exclusion of the public from a meeting between the Landis Sewerage Authority, its general counsel and administrative personnel to discuss contract negotiations and related matters falling within the attorney client privilege...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 136, “A Resolution of the Landis Sewerage Authority accepting Labor Union Contract for the period January 1, 2022 to December 31, 2025...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 137 should be tabled until negotiations are complete. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 138, “A Resolution of the Landis Sewerage Authority authorizing raises to management and non-bargaining personnel...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that we have a lot of housekeeping items at year’s end and these get us ready for next year. Resolution No. 133 is for employees for anything from credit card counselling, personal issues, anger management issues and over the years we have referred folks and some have taken it upon themselves to go.

Coming out of the Audit, we were informed by the auditors that we need an arbitrage calculation. With today’s interest rate market there is no arbitrage. We’re borrowing at 3.95% and the market is at 25 basis points. We need to do it and we’ve reached out to our

auditor as well as our bond counsel and they both gave us names and we got proposals from them and we're moving forward with getting that done.

We got a letter on connection fees to re-establish what the number could be. That sets the maximum and we can always pick a number that's less. In the past we generally have set it at 50% to attract business and be competitive. That will be addressed later in the year when we look at our rates.

We have retirements and I'll be posting positions and we will have a cascade of people moving up and into positions to fill those vacancies. We also had one gentleman start last week and one today for road crew positions as a result of people moving into retirement.

### Field Engineer

Anthony Tobolski reported the Contract No. 4 comminutor installation project at Linwood, South Industrial Park and ShopRite Pump Station on West Landis Avenue will start the first week of January. While they are waiting for the comminutors, they will be installing the control panels, conduits and rails so when the comminutors come in they will be able to just drop them in and turn them on.

Contract No. 5 which is the North Mill Road and South Mill Road force main project will resume next week between Landis Avenue and Almond Road.

Anthony also stated that Brookfield Street was paved in several spots where the street had settled. We had Perna-Finnigan Construction repair a broken lateral at Second and Landis law offices of Seymour Wasserstrum. The problem was on the riser which was 8 feet deep. We have had multiple back ups at this location over the last several years.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant: No Report

Budget/Finance:

Tom Merighi reported that income is \$200,171 or 1.9% over budget and expenses are \$168,523 or 1.6% over budget. Accounts receivables increased \$882,559.

Human Resources:

Dennis stated that besides all of the changes, we have an environmental intern working with us now. She's going to Stanford for environmental science.

Public Relations:

Dennis stated that you have the article with our picture.

Insurance Committee:

Carol Ricci reported we had a resolution for Mutual of Omaha for Life, Accidental Death and Dismemberment and Long-Term Disability. There was no change in the rates at \$18,500 barring any changes in the census.

The letter on the Worker's Comp renewal was extremely favorable. Even though payrolls were up for the plant, the decreases of the rates in all three classes and the drop in the Mod allows us to realize almost \$27,000 in dividend and that will be realized at audit. We have low loss ratios. This year, when we fill out the reports for the State, we only had nine files for accident reports and most of them were for report only.

The adjuster for the triple wide fire required more photos of the crawl space. They want to settle it quickly. They'll depreciate it and whatever the overruns are they will reimburse us because we had climate control, a bathroom and we do need the storage space. We expect to be hearing from them shortly.

Allocations/Administration: No Report

Old Business:

Perry Barse asked if anything was going on with Sears that you know of? Dennis replied that the city is talking about putting some kind of technical training program at that location working with the college. It may not be a ratable and I'm not sure who is going to own it but it's something to train people for their future careers. Dennis said he heard it when the president of the college spoke at Rotary. It sounded like it was still up in the air to get grants to fund the program. It might be good for work force development but not from a tax base. Perry stated it might be a great program but not in that prime retail spot.

New Business: None

Adjournment:

At 6:23 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Villar that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary