

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
January 18, 2022

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Robert DeSanto	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on January 3, 2022 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 4, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$143,980.62”, be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 5, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$244,510.41”, be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 6, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 7, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$1,675.86...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 8, “A Resolution of the Landis Sewerage Authority authorizing an agreement for the services of Cumberland Advisors/Cumberland Consulting as financial advisor from February 4, 2022 through February 3, 2023...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 9, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract for solicitor and legal services with Gruccio, Pepper, DeSanto & Ruth, P.A. for the period February 4, 2022 through February 3, 2023...” be adopted. Roll call: Merighi, Villar, Angelo and Reuben voted “yes”. Barse abstained.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 10, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract for auditing services with Romano, Hearing, Testa & Knorr, CPA for the period February 4, 2022 through February 3, 2023...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported stated that in the packages there was the receiving station report and it was one of the biggest months. The down side was it was just a little more than the digester could handle. It started to burp and foam. The lab results today show that it’s back. If you feed it too much food and grease it makes too much gas and bugs get a little acidic. We cancelled some trucks that were going to come in yesterday because it was a holiday and we gave it a three-day rest and it came back.

You received a copy of the quarterly report that went to Mayor and Council to keep them up to date. Tonight, we took care of some things that pertain to the re-organization. The

professional contracts are done now and it will make that meeting a little shorter as we go forward.

Anthony and I sat in on the zoom meeting on different FEMA things they're working on. It's a report they have to update on different needs that they have and what can you do to plan for emergencies such as getting a generator for the public works garage. There are a number of City buildings that don't have generators that would be useful for warming stations in the winter or cooling stations in the summer. We would let them use our generators provided we don't need them. It also coordinated things with other agencies and utilities.

I've been dealing with Eatem foods for some improvements as their numbers have been high. They need improvements to get their BOD and grease cleaned up at the facility that they discharge to us. They are going to have to truck some of their wastewater here for a while when it's out of spec and put in new treatment facilities at their facility as well. That will be ongoing over the next year to get them into compliance.

Field Engineer

Anthony Tobolski reported that the North and South Mill Road force main replacement project is going well. Pioneer Pipe has completed everything except the bore under the rail tract and the final connections on the north side of Landis Avenue. They are currently working on the south side of Landis Avenue to complete the 12-inch pipe. This is in accordance with Contract No. 5.

At Petticoat Pump Station, LSA staff replaced pump #1 with a new ABS dry well submersible pump. The old pump was 40 years old.

Solicitor: No Report and just a thank you for Resolution No. 2022-9.

Chairman:

Joe Reuben thanked Tom Merighi for his years of service here. He was a great asset to the Authority and he will be sorely missed.

Issues and Correspondence: It was moved by Barse and seconded by Villar that the Executive Director is authorized to increase compensation for three LSA staff members in accordance with the Executive Director's email dated 12/30/2021.

Committee Reports:

Engineering/Plant:

Dennis stated that Cavallo Drive is out to bid. We've a pick up and email from interested bidders. It will not be opened until next month. It will be a nice March/April job.

Budget/Finance:

Dennis stated that there's just an aging report. The February bills just went out and that accounts for a decent size receivables report.

Human Resources:

Dennis thanked the board for compensation for three staff members. They are certainly deserving. Dennis also thanked Tom for his service to the Authority.

We also had a meeting with the representative at the farm last week on union negotiations and did not go anywhere at this point. We will continue to work our way through on that contract.

The plant is done and everyone is happy with the plant and road crew.

Public Relations: No Report

Insurance Committee:

Carol Ricci reported that this week we made the decision to pull the annual physical business from Inspira. We can't get anywhere with appointments because they are swamped with COVID. Dennis and I spoke for a long time about it and we think it's money we don't need to spend right now. We're sending all of our CDL drivers to a local doctor to get their certifications. They bring their slip back for \$125 and we reimburse them for it. It's a much better way to do things. We also pulled our COVID testing from them. Everything is too crazy right now with wait times so we ordered 50 of the top-rated test kits for staff members only and they are locked up. I haven't had to give any out so far.

The bonding company, Selective Risk, is getting out of hand with the information they required for a \$10,000 bond for the treasurer. In checking with Bob English, who is our regular agent for P & C and he said he would try to find a friendlier market in the future. For a \$10,000 bond they are out of hand. Dennis stated that it's pretty invasive. We'll see where this takes me in another market.

Allocations/Administration:

Dennis stated that from an administrative standpoint, in talking with the Chairman, we have re-organization coming up, we'll keep everyone in the same position and we will have a new Treasurer. The committees will probably stay the same for the most part.

Old Business: None

New Business: Dennis reported that AEA is already sending out notices for the March conference.

Adjournment:

At 6:13 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Villar that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary