

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
December 5, 2022

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Angelo and Reuben were present. Villar was absent

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Miranda that the reading of the minutes of the regular meeting held on November 21, 2022 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Miranda that Resolution No. 2022-111 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$167,680.43”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022 -112, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022-113, “A Resolution of the Landis Sewerage Authority authorizing raises to Management and Non-Bargaining Personnel...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022-114, “A Resolution of the Landis Sewerage authority authorizing Municipal Unit Purchasing Pursuant to N.J.S.A. 40A:11-12 under State Contracting procedures...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2022-115, “A Resolution of the Landis Sewerage Authority designating the official newspapers...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022-116, “A Resolution of the Landis Sewerage Authority establishing regular meeting dates of the Landis Sewerage Authority for the administrative year beginning February 1, 2023...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022-117, “A Resolution of the Landis Sewerage Authority amending Resolution No. 2022-102, “A Resolution adopting the Preliminary Budget Resolution of the Landis Sewerage Authority fiscal year January 1, 2023 to December 31, 2023...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022-118, “A Resolution of the Landis Sewerage Authority establishing allocation dates for the Landis Sewerage authority for the 2023 administrative year...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022-119, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 202 for commercial classification...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2022-120, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 202...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022 – 121, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 202 for multi-family use...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022 – 122, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director/Chief Engineer to endorse/acknowledge an NJDEP Treatment Works Approval (TWA) for sewer line extension on Scarpa Drive & Chapel Drive for Highland Development LLC Block 2505, Lot 15, 18-26 to connect to 10 multifamily dwellings...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2022-123, “A Resolution of the Landis Sewerage Authority approving the authorization of a contract with NjControls to provide SCADA support engineering services...” be adopted. Roll Call: Barse, Miranda, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported we took action tonight on some developments coming. We have a warehouse that’s 19 blocks and we have ten houses and we have people still waiting in line to get connection fees. We have the hauler report that is coming back where it was and we have a thank you note for the Jersey Devil walk. We had a meeting on the solar project and Steve and I will follow up on that.

This time of the year we have a lot of year end things for DEP and others. I have to do an inspection around the facility for our stormwater permit certification. We have to send a report to DEP on our industrial pre-treatment program, telling them that some of our industries have been exceeding, some are in the middle of adding new facilities to improve their treatment. One definitely of those facilities and I think DEP is breathing down their necks. The last report will be in your next package which is the engineer’s report to the Authority Board members under the auspices of our Bond. It’s an engineering evaluation on how we borrowed the money for improvements and what projects we have completed. Some were paid out of that and some were paid out of the R & R that was set up. The bank likes to read it and wants to know that we are re-investing in our infrastructure such as repairs, replacements and improvements. That report will be in your next package. It was finished today and sent out to the main bank that’s in control and a copy to Steve Testa. He looks for this as he goes through the Audit.

Field Engineer:

Anthony is out sick tonight. As was stated in the last report, we did the repair on that cracked pipe down the street at Mill and Landis. The paving work is done as well. Anthony and Bernie are doing design and survey work for pricing from contractors on Utopia. We’re waiting for DEP to put it in the NJ Register. I looked again today and it’s still not in there. We also are working on getting a price on the lining of the one section of pipe at the Authority. Mott MacDonald was here doing survey work for the design at the end of Mill Road. It made a 90 degree turn before it went to the headworks and the

gases really ate up the pipe. We're going to change the alignment by going straight and using a plastic or some other sort of corrosion resistant material that the hydrogen sulfide won't impact.

Joe Reuben had a question about a ServePro bill. Dennis stated that Anthony had the information on the back-up which was at the old bank.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that he covered everything in his prior report. Rowan is putting in Rowan Medicine and it's a care facility.

Budget/Finance: No Report

Human Resources:

Dennis stated that Tim Foyle's retirement is on the 16th and he's been here almost 30 years. We have a posting on the wall for his position and now there's a posting to fill that position. We have a number of really good resumes from past interviews.

I interviewed the young lady for an internship. She's an environmental engineering major at University of Delaware and also quite an athlete.

Public Relations:

We got the thank you note and we're going to have a meeting on the 19th and a press release is being prepared. We're getting a substantial amount of money for our habitat program and it's north of \$50,000 for trees, habitat, seeding and other things in the area. We'll do a press release after that.

Insurance Committee:

Carol Ricci stated that she still did not have the hard copy of the NJM numbers for worker's comp. It will definitely be up for action at the next meeting. Bob is usually pretty accurate with his numbers but I really like to have the hard copy in hand just in case.

Mutual of Omaha commences January 1st but there was no change in the rates so we passed that resolution at a prior meeting in October.

Allocations/Administration:

I already spoke of the projects that are working in my prior report.

Old Business: None

New Business: None

Adjournment:

At 6:19 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Angelo that the meeting be adjourned. Roll call: Barse, Miranda, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary