

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
February 7, 2022

Pledge of Allegiance.

Dennis Palmer asks the solicitor to Chair the meeting for the nominations.

The regular meeting of the Landis Sewerage Authority was called to order by Solicitor Stephen Barse at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Villar, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Solicitor Barse stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

Solicitor Barse administers the oath of office to Yarilee J. Miranda who has been appointed to the Authority Board of Commissioners.

Solicitor Barse stated that the first order of business is the election of a slate of officers. Before me is the slate of nominations consisting of the following:

Joseph J. Reuben, Chairman  
Alan R. Angelo, Vice-Chairman  
Carlos Villar, Secretary  
Yarilee J. Miranda, Treasurer  
Perry D. Barse, Assistant Secretary/Treasurer

It was moved by Miranda and seconded by Villar that the slate of officers be nominated. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

Are there any other nominations to come forward? There were none. It was moved by Barse and seconded by Villar that the nominations be closed. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Miranda and seconded by Barse that the slate of officers be nominated as described. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

Chairman Joseph J. Reuben commenced with the regular meeting of the Landis Sewerage Authority asking for a motion to approve the minutes of the regular meeting held on January 18, 2022.

It was moved by Miranda and seconded by Barse that the reading of the minutes of the regular meeting held on January 18, 2022 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Villar, Angelo and Reuben voted “yes”. Miranda abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

#### Resolutions:

It was moved by Miranda and seconded by Barse that Resolution No. 2022 – 11, “A Resolution of the Landis Sewerage Authority confirming the appointment of Chairman, Vice-Chairman, Secretary, Treasurer and Assistant Secretary Treasurer...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022-12, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$101,434.96”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 13, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$442,804.19”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 14, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 197 for Commercial Classification...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Miranda and seconded by Villar that Resolution No. 2022 – 15, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 197 for Multi-Family Classification...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 16, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 197...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the information on the AEA conference will be forwarded as soon as the agenda is available and whoever is interested can let us know. It's March 22<sup>nd</sup> and 23<sup>rd</sup>. We have to book rooms some time in February.

I'm working with the City on Fiocchi Field. They want to get sewer so I've been working with Greg Gallo for almost a year. Apparently, the city is getting a mini-grant of about \$40,000 but the real cost is going to be higher. The last time I gave them numbers was in April or March of last year and prices have just gone crazy. We'll update that and see if they still want to pursue it as that project goes. Pipe prices have gone up, E1 pump prices have gone up. Its an area that doesn't have sewer but DEP has decided the flows are less than a treatment works which is 2000 gallons a day. If you don't need the permit, you don't need to be consistent with the plan. That takes away a hurdle like we've gone through with Utopia.

You had the HomeServe commission in your package. We'll be opening bids on the 15<sup>th</sup> of February for Cavallo Drive. We have something under human resources and under allocation.

Field Engineer

Anthony Tobolski reported that the comminutor project for Contract No. 4, has begun. B & H Construction started installing the conduit, railing and control panels for the three pump stations in this project.

Also, in accordance with Contract No. 5, Pioneer Pipe will be testing the force main on South Mill Road this week and making final connection next week. They then plan to bore under the railroad tracks on North Mill Road the following week.

Dennis stated that you should stay away from North Mill Road south of Almond for a while. It's an open pit and they have to jack underneath the railroad track. The pit will be open for quite a while. It's critical that to get the southern section tested and in operation, our history has been that after a hard freeze, when the ground thaws and gets sloppy in the spring that's when we get breaks. We've had four breaks over five years and we want to get this done and we've had a really hard freeze this year. We want to get it done and operational before that happens. Looks like we're within a few weeks of that happening.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that we have nothing but we did some work this weekend with an outside company coming in to work on our transformers. We have two transformers that either had leaking fluids and needed seals and other things. Otherwise, the plant came through the really cold weather meeting all of our permit limits. We always call the DEP when we get sub-freezing days and sub-twenty-degree nights. We let them know there might be a possible upset. The micro-organisms work very slowly when it gets that cold and sometimes it's hard to meet the nitrogen limits. We're just being aggressive and proactive by calling DEP and by five days, you send an email that the plant might be upset because when the bugs get below 10 degrees C in the tanks, their ability to get rid of the ammonia is greatly reduced. We just call it in to be proactive. We did meet limits.

Budget/Finance: No Report

Human Resources

Dennis stated that we continue with the cascade of employees as we had our Assistant Superintendent for pumping stations retire, and someone moved from a foreman position into that one. We interviewed a line person and moved him into the foreman position and we're advertising for that line position. We have one more retirement March 1<sup>st</sup> and we're interviewing for that position too. Also, we have a senior electrician position opening and we'll be posting that next week and move one of our electricians into that leadership position from inside.

Joe Reuben asked if that was Jere's position. Dennis stated that was correct and he was the senior electrician with two guys underneath him. Bill also did electrical work when he was Assistant Superintendent. Bill Bartleson, who just moved into that position is strictly mechanical guy.

Public Relations:

Dennis reported that in the past Steve Lewis, a former commissioner is big on veteran issues. He's gone to City Council and came to us and we agreed that if a customer is deployed on active duty out of the country, we gave him or her a percentage off of their sewer bill while they are deployed. He had gone to City Council previously and they also passed a reduction in utility bills for a Gold Star family if a family member was killed in active deployment. He came in last week and I have a copy of the City Ordinance and Resolution. He's looking to do the same thing but the city did it for parent, spouse and children to be expansive. I agree for spouse so I want to sit down with the administrative

committee to see where we want to go with us. I'm not sure what the number is so I have to ask the city. We hope it's not many for the sake of the families and not us. He would like us to consider.

Insurance Committee:

Carol Ricci reported that it's been an interesting couple of weeks. We received settlement on the triple wide fire. It was listed for a nominal amount of money and the replacement cost came up to \$237,000 and change to replace the building. It's 1800 square feet with a bathroom and climate control. However, with all of the new regulations which means we have to make it wheelchair accessible and so on. It took quite a while to put the numbers together because they can't get consistent pricing on anything. We finally got the check but they still have not paid us for the demolition so we have to give them our labor costs, disposal fees, dumpster fees and they will reimburse us. With that comes a little something else. I spoke with Bob English and he talked to the folks at Glatfelter and they said that the payment is twice as much as our yearly premium. They are going to probably raise our rates 5%, but Bob was not happy with that and he went back to them and stated that LSA's been paying you all this time and our claim service is excellent. We have very few losses so it would be a good idea to think about this. That's where we are.

Last time we had a meeting, I mentioned that we are no longer using Inspira for our annual physicals. Our fellows are going to different physicians to get medical cards for their CDL licenses, we're reimbursing them and everyone is satisfied.

Allocations/Administration:

Dennis stated that the Gold Star family issue was a mix of personnel and administration we have to talk about. I'll meet with the Administrative Committee with the information from City Council and Steve Lewis.

Old Business: None

New Business: None

Adjournment:

At 6:16 p.m. there being no further business to come before the Board, it was moved by Villar and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary