

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
June 20, 2022

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Villar, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on June 6, 2022 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Villar, Angelo and Reuben voted “yes”. Miranda abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Miranda that Resolution No. 2022 – 57 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$108,686.82”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022 - 58, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$169,098.77”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 59, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 15, 2016...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 60, “A Resolution of the Landis Sewerage Authority authorizing an alternate method contract with Willis Towers Watson of New Jersey and Colson & Gosweiler Insurance & Financial Services to supply Property, General Liability, Commercial Auto, Inland Marine, Crime, Boiler & Machinery, Umbrella/Excess Liability, Public Officials Liability, Pollution Liability and Cyber Liability Insurance...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2022 – 61, “A Resolution of the Landis Sewerage Authority authorizing the disposal of surplus property...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that he attended the City Green Team meeting last week of which we’re a member. They had the Green Fair at the high school earlier in the month. We had a table at the event. We had a lot of people complement us.

We’ve had an issue in the treatment plant. There’s a material called quat which is a quaternary ammonia chlorine disinfecting product. Food processors use it and it’s in a lot of disinfecting products. Several times over the last two years because of COVID, the plant gets hit and in the biological part of our plant you can see there’s excess heavy foam and the biological life looks different. At one of the conferences, I picked up test strips similar to when you do your pool, they change color. We started checking the wastewater coming in, starting checking the tankers coming in and we found it in some of the tankers coming in with food waste. The low-level ones we kept and we rejected two. We sent letters to the waste haulers and to the food processors. The hauler was coming from one of the food processors. We told them to re-evaluate their cleaning techniques and to use an alternative disinfectant. We’re buying some fairly expensive chemicals which is a quat neutralizer, quat buster and there are a couple of names out there. We add it to the tanks to neutralize the material. It definitely hurts the biology. The plant is coming back now through some different steps we’re doing and it’s definitely an issue. We are trying to put people on notice and also our DEP inspector on notice because last week we had a high total nitrogen. Our limit is 10 and we had an 11. Generally, they look at the monthly average and we should be fine with that.

We also continued our discussions with CCIA for an operator. They need a licensed person at their treatment plant. We received an answer from DEP and it would be 10 hours. We bill for our time, pension and all of those things we passed in the resolution. This is another way to bring in funds to the Authority. It would be the same with Fortescue and another alternative to bring in funds. Stephen Barse stated that it would be done through shared services. We would do a blanket number that would include all of the payroll taxes? Dennis stated that we already have a resolution when we do services for developer escrows when we send people and equipment out so we kind of have a list and we'll use that. Also, our clerical person entering data once a month would be submitted to DEP and we would bill for that as well.

Field Engineer:

Dennis reported for Anthony Tobolski who could not be at the meeting. He stated that we finished paving on Mill Road. We had small trenches and part of a travel lane, we made it a smoother ride and you'll see that if you go north on Mill Road.

The muffin monster jobs are done and we're working on a couple of other projects also.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: It was moved by Barse and seconded by Villar that the Executive Director be authorized to grant a \$1/hr. equalizing payment to Jhonny Martinez. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted "yes".

Committee Reports:

Engineering/Plant:

Dennis stated that we were returned one of our large vessels that holds the air pollution cleaning filters for the co-gen. The media is coming in this week we can get the co-gen back up and running.

In the plant, the flow is low. We run just half of the biological part of the plant and it saves electricity. We've run the west side now for a couple years so just to get even wear on pumps and bearings, we move it back and forth. We're in the process of moving it back to the east side.

Budget/Finance:

Yarila Miranda reported that income is \$295,766 or 6.2% over budget and expenses are \$304,887 or 6.3% over budget. Accounts receivables increased \$1,387,386. Dennis stated

that part of the expenses is that one-time large pension payment we make in February and March. It takes several months for that to be equalized.

Human Resources:

Dennis stated the only thing is the action we took tonight for Jhonny.

Public Relations:

Dennis stated that we have pictures of the eagles and the one eagle chick we have in the nest. It's on the other side of 55. There's a group from the State that monitors it.

Insurance Committee:

Carol Ricci reported that her memo was self-explanatory. This renewal was a real bear. You can see the extreme rise in the blanket and we're almost \$30M over what we were before. Out loss ratios are still low even with the fire. The rates for all other coverages such as crime, boiler and machinery were all flat.

We were going to go out to market for another pollution liability quote. Great American stated that we were interested. Bob English sent back a list of questions. We have one meeting to pass this. Dennis and I went through the questions really fast. Two days later they came back and said they didn't have enough information. They wanted pictures of all of the maps, ages of all the pipes and what they're made of in each picture. I wrote back to Bob and told him that we have to put Anthony and Bernie on this project for two weeks at least and we'd be investing a ridiculous amount of their time when they have other projects for maybe a possible acceptance by them. We're not doing that and they can close their file. Dennis was in agreement. PFOS will become an issue with pollution liability. Cyber Liability still continues to be the wild card. The market is very hard. It's a niche business right now and they are nailing everyone on the premiums. If you want it, you're going to pay for it and we have to have it because once they know you've been hacked as we have, they're pretty sure they will try to come back at us again.

Allocations/Administration:

Dennis reported that we continue to work with Look First to harden our computer facilities.

Old Business: None

New Business: None

Adjournment:

At 6:14 p.m. there being no further business to come before the Board, it was moved by Miranda and seconded by Barse that the meeting be adjourned. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary