

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
July 18, 2022

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Villar, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on July 5, 2022 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 65 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$106,175.54”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 66, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$317,014.59”, be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 67, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 68, “A Resolution of the Landis Sewerage Authority authorizing a Shared Services Agreement with Cumberland County Improvement authority to provide the services of a licensed Wastewater Treatment Operator...” be adopted. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted “yes”.

Chairman Reuben asked if there were any questions on the Resolution No. 2022-68?

Alan Angelo asked if this was the final contract that was provided by Dennis by email and I have a couple of quick questions and the indemnification line which I was confused as it was just for the LSA. Stephen and Dennis stated that yes it was the final copy and Stephen stated he corrected that paragraph and Dennis said he would check to see if this was the updated version. Dennis stated that we’ll take action and authorize it and we’ll make the necessary changes before it’s sent over.

Reports:

#### Executive Director

Dennis Palmer reported that the hauler billing was down. We are checking the tanks for quat so it’s off a little because they’re going elsewhere. The negative impact on the treatment plant is not worth the income if it’s contaminated with the cleaning product because it doesn’t go away.

We have the American Littoral Society has a group of interns that are both seniors that have graduated high school and college students who want an environmental career at some point. As part of their program, they come here and spend several hours walking through the treatment plant, going to the farm and seeing the facility hands on as it deals with wastewater. They will be coming through on August 3<sup>rd</sup>.

I had a discussion today on the renewal natural gas project with which we’re looking to proceed. We’re working through the whole facility to put LED lights in. They’re brighter, they’re lighter and they use a whole lot less energy and they last a whole lot longer as well. Some of the office space has been done, the round lights in this room used to be incandescent and now they’re all LED’s and there’s a tremendous drop in the amount of power. Some of the lights in the plant are being done also.

Yarilee asked how the tour with Trenton was and Dennis stated that the DRBC people came here and they were fascinated with the facility. The spray guns were running and we drive through it so you can see how clear it is. We went to the farm and showed them the forestry program. They’re looking to get a number of facilities and do a tour of best

practices and good management practices and in this case, top to bottom sustainability type practices. All of the biosolids are on the property and we're using those materials without landfilling. Also, they liked the wind turbine, the solar panels and of course the food waste.

#### Field Engineer

Anthony Tobolski reported that LSA staff has received training on the new spot repair equipment that we recently purchased. So far, they have installed five spot repairs. When we had to pay a contractor to do a spot repair, it cost just over \$3,000 for each repair. We can do it ourselves for under \$250 for each repair. This process also saves us money by not having to dig up the roadway to make a repair.

Dennis stated that we have these armored tablets with the collection systems on them. Anthony stated it was a map of the collection system. It is a map of the City of Vineland. The city did a GIS of the entire city and our manholes are on there and all we're doing is connecting the dots. We can TV every lateral, get the exact location so now when they go out to do a dig up or there are problems, we know exactly where everything is. We have a lot more to go and it's about a year's worth of work putting it into the computer.

Perry asked if a \$250 to do one of these jobs is labor also and Anthony stated that's material and we work on normal straight time and it's around six guys but we think we can get it down to four. Perry asked timewise and Anthony stated it takes an hour to get it into the hole, then all but two people can leave and go to pump stations or whatever and at the end two guys come back so there's four to pull it out and they're done.

Dennis stated that before we had to go out and dig it and now you bring this thing and insert it and Anthony stated its four-foot spots. Dennis stated it inflates, you put resin on the felt, it gets hard and gives you structural strength and its water tight. Dennis asked how many armored tablets we had and Anthony stated we have five. Dennis stated that we don't have to pull out dozens and dozens of maps.

#### Solicitor:

Stephen Barse stated that we received the approved contract from CCIA and I'll follow-up with Alan.

#### Chairman: No Report

Issues and Correspondence: It was moved by Miranda and seconded by Villar to authorize the Executive Director to make a compensation change associated with the CCIA shared services agreement. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted "yes".

#### Committee Reports:

Engineering/Plant:

Dennis stated that we wrapped up all of the bond work, we have some miscellaneous things we're doing and Anthony is looking for pricing for the storage building and the union trailer which is over 30 years old. We need something a little bigger with space to change and shower.

Budget/Finance:

Yarilee Miranda reported that income is \$192,396 or 3.3% over budget and expenses are \$133,917 or 2.3% over budget. Accounts receivables decreased \$846,654. The Authority continues to be affected by the economy and is keeping a close watch on its budget.

Human Resources: No Report

Public Relations:

Dennis stated that we'll probably do some kind of story on Facebook with the students coming through.

Insurance Committee:

Carol Ricci reported that we have received word from our agents that the Horizon increase for this year is 6% which is good, however I do not have it in writing as of this date. Carol also stated that the renewal for our self-insured prescription drug medication which is self-insured, looks to be even or even possibly lower than last year's contract.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:12 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Villar, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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CARLOS VILLAR, Secretary