

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
October 16, 2023

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Anthony K. Tobolski	Executive Director
Tyler E. Seifrit	Authority Engineer
Thomas J. Post	Business Manager
Robert DeSanto	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Miranda that the reading of the minutes of the regular meeting held on October 2, 2023 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Miranda that Resolution No. 2023 – 101 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$102,343.09”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 - 102, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$283,669.83”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Miranda and seconded by Headley that Resolution No. 2023 – 103, “A Resolution of the Landis Sewerage Authority renewing its Cash Management Plan and its amendments...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 – 104, “A Resolution of the Landis Sewerage Authority adopting preliminary budget resolution of the Landis Sewerage Authority fiscal year period January 1, 2024 to December 31, 2024...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Chairman Reuben asked if anyone had any questions or thoughts on the budget. Perry stated that it worked out well and when we had our last increase, we wanted to be sure that we were going to be solvent for the next few years.

Reports:

Executive Director

Anthony Tobolski reported that he was in Chicago to at the WEFTEC conference during our last board meeting. It was a very helpful and educational trip with many vendors selling new technologies that would be helpful to the Authority.

Anthony also stated that he and Tyler had a meeting with Mott MacDonald about the GG bid for the Mill Road Interceptor project. Of the two contractors that bid, only Perna Finnigan responded. Their original bid price was \$878,718 and after reviewing the plans and making alternative suggestions, they revised their bid to \$552,270. This is a savings of \$326,448. I feel that this is a good offer and I would like to have Mott MacDonald proceed with the necessary steps to authorize this work.

Yari asked about the alternatives and Anthony stated they were techniques on how we would block the old pipe where it comes in. We’re building a wall which will be an easier and faster way to do it without the 36 dowels and it will still work as well as the other method. Mott agreed that it would work just as well. We’re not going to grout the 48” pipe. You would have to dig it in three spots and it would be a lot of cubic yards of concrete you’d have to pour and it would be really expensive. Where its at, even if it collapsed, its not a driving area so we cut the black top, fill the hole. Instead of using a contractor to do the bypass pumping, they’re going to do it themselves and if it takes a third pump, we’ll throw in our pump and that will save around \$100,000 right there. They’re willing to work with us and Bob Perna said that he thinks we’ll be able to save more money as we go along and we’ll work together.

Anthony also stated that he and Bob DeSanto had a meeting with Downe Township to explain to them that I'm going to have meeting with two gentlemen from a private company called the De Block. They run private sewer systems all over the place to help me with writing the contract and while they're helping us, they're going to be looking at it. They are also going to make an offer to Downe Township. We've never written a contract to run someone else's sewer plant. This was approved by the state of New Jersey. They'll have the choice at the end if they want to go with the De Block because most of the expensive items will be outsourced anyway. The testing and hauling of the sludge have to be done by an outside contractor like we do at LSA. We cannot do it in our lab. They understand and I'm going to talk to them.

Yari asked if our solicitor would review the contract and Anthony replied that he's going to write it. Bob stated that we're waiting for the details and since this is a first-time venture, there are a lot of unknowns. The grant requirements are that it has to be a five-year contract. It has to be done by the end of the year.

It was moved by Barse and seconded by Miranda that the Executive Director be authorized to proceed with Mott MacDonald on the Mill Road Interceptor Project. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted "yes".

Authority Engineer

Tyler Seifrit reported that he worked with Dan Reed to create the required maps for our permit renewal to apply sludge to the farm, forestry and easement areas. Also, the road crew has been very busy with lateral repairs, installing cleanouts and sewer calls.

Tyler also gave a brief summary of the pole barn updates including information packets which were provided to the Board prior to the September 18th meeting. It was discussed at the October 2nd meeting to vote on a direction based on the provided information at the October 16th meeting when the Executive Director is present. Tyler mentioned the CCIA has already approved a resolution for the design portion only, not including the building and fit-out. However, Perry Barse requested an additional breakdown of the proposed shared services agreement, draft resolution, cost and timeline before being comfortable to vote. Tyler agreed to compile that information and provide it in a future packet.

Solicitor: No Report

Chairman:

Joe Reuben asked Tom Post where the Authority stands on obtaining the \$2M dollars from the New Jersey I-Bank and Tom stated that OceanFirst Bank is waiting to receive a list of the projects and their associated costs and also documentation on principal and interest forgiveness and the 2022 Authority Audit or at least a draft form of that Audit. The Authority's consulting engineer and bond counsel are taking care of these two items.

Tom also stated the OceanFirst Bank needs the audit to run the Authority's cash flows in the event the I-Bank does not forgive principal and interest to make sure the Authority could cover the \$2M. Our contact at OceanFirst Bank will not go to his superiors until they get the audit and run the cash flow calculations which is preventing them from going out to the other three or four banks that hold the Authority's debt.

Yari asked where the audit stood and Tom responded that he was in contact with the Auditor's office and the auditor is out until next week. Tom also conveyed to the Auditor that we need the 2022 Audit for the project financing with the I-Bank.

Perry Barse stated that he had called the Auditor's office but had not heard back from them.

Issues and Correspondence: It was moved by Barse and seconded by Headley that the Executive Director be authorized to purchase a John Deere tractor for the plant basins from SourceWell co-op. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted "yes".

Committee Reports:

Engineering/Plant:

Anthony Tobolski reported that the co-gen thermos-coupling has been installed and it is back in operation as of last Wednesday.

Also, last Friday all managers attended a class for Reasonable Suspicion to ensure everyone knows the procedure for a possible drug or alcohol incident at our workplace. We have a newer step by step form of questions and observations to make sure we do things the right way in case disciplinary action is warranted.

Budget/Finance:

Yarilee Miranda reported that income is \$692,007 or 7.8% over budget and expenses are \$311,557 or 3.5% over budget. Accounts receivables decreased \$384,815.

Human Resources: No Report

Public Relations:

Anthony reported that he has a meeting with the new Director of the NJ Audubon Society next Monday to discuss ongoing projects as well as possible upcoming events.

Insurance Committee: No report

Allocations/Administration: No Report

Regular Meeting, Page 5

Old Business: None

New Business: None

Adjournment:

At 6:24 p.m. there being no further business to come before the Board, it was moved by Miranda and seconded by Barse that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary