

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
November 18, 2024

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley, Angelo and Reuben were present.

Proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Thomas J. Post	Business Manager
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Headley that the reading of the minutes of the regular meeting held on November 4, 2024 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Headley and Reuben voted "yes". Angelo abstained.

The Chairman opened the public hearing for the 2025 budget with the following statement from hearing officer Anthony Tobolski.

My name is Anthony Tobolski and I am the hearing officer for the public hearing on the 2025 budget which was advertised and published on October 25, 2024 and proper notice was given in accordance with our bonding requirements and covenants. The preliminary budget was approved on October 21, 2024 and submitted to the New Jersey Department of community Affairs. As hearing officer, I am advising that the 2025 budget does not anticipate an increase in our user fees over the 2024 budget. The 2025 budget is a 2.4% increase over the 2024 budget which was \$23,300,000 and the 2025 budget is \$12,600,000. Again, I would like to note that even with the increase in the budget, there will be no rate increase for our customers in 2025.

The Authority is exercising its responsibility for asset management and making improvements to the infrastructure that constitutes its sewerage system. With that opening statement, I would like to open the floor to comments from the public. Also in

attendance is Tom Post, the Landis Sewerage Authority Business Manager, who has prepared the budget and is also available for your questions.

Seeing there is no public in attendance wishing to make comments, I duly close this public hearing and ask the Chairman to close the public hearing and move on to the regular meeting.

It was moved by Barse and seconded by Headley that the public hearing on the 2025 budget be closed and regular meeting of the Landis Sewerage Authority commence. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Headley that Resolution No.2024 - 103 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$152,480.79”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 - 104, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$322,688.92”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 – 105, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 – 106, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to participate in a cooperative contract for the supplying/delivering of gasoline and diesel fuel under the County of Cumberland Bid...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 – 107, “A Resolution of the Landis Sewerage Authority authorizing the award of an alternate method contract with Mutual of Omaha Insurance Company to provide Life, Accidental Death & Dismemberment and Long-Term Disability...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 – 108, “A Resolution of the Landis Sewerage Authority establishing allocation dates for the Landis Sewerage Authority for the 2025 administrative year...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 - 109, “A Resolution of the Landis Sewerage Authority establishing regular meeting dates for the administrative year beginning February 3, 2025...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Reports:

Executive Director:

Anthony Tobolski stated that things have been quiet and that he will be attending the AEA Conference in Atlantic City on Tuesday and the League of Municipalities at the AC Convention Center on Wednesday,

Authority Engineer: No Report

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Anthony reported that we ordered a new Peerless Pump for our W-3 water in the plant at a cost of \$84,000 and we are having our Peerless pump in the primary pole barn rebuilt for \$51,000. Both pumps are over 35 years old.

Joe Reuben asked if the co-gen was running and Anthony stated that it is but not every day. We’re doing a lot to keep it running and every day it runs, it saves the Authority money.

Budget/Finance:

Yari Miranda reported that income is \$261,231 or 2.5% over budget and expenses are \$83,804 or .8% over budget. Accounts receivables decreased \$159,432.

Human Resources:

Anthony stated that we are in the process of placing an ad for truck driver/farm worker which should run very soon.

Public Relations: No Report

Insurance Committee:

Carol Ricci stated that we took action on the Mutual of Omaha policy and the rates remained the same in spite of one large loss. Also, our experience mod will rise because of two claims and that will also affect our premium with New Jersey Manufacturers Insurance who provides our Worker's Comp Insurance. Everything is based on a three-year average.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:09 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary