

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
February 5, 2024

Pledge of Allegiance.

Anthony Tobolski asked the Solicitor to chair the meeting for the nominations.

As acting Chairman, Robert DeSanto opened the nominations for the election of a slate of officers for the next ensuing year as follows:

Chairman:	Joseph J. Reuben, III
Vice-Chairman:	Alan R. Angelo
Secretary:	Ryan R. Headley
Treasurer:	Yarilee J. Miranda
Assistant Secretary and Assistant Treasurer	Perry D. Barse

The Solicitor asked if there were any other nominations. There being no further nominations, the solicitor asked for a motion that the nominations be closed. It was moved by Barse and seconded by Angelo that the nominations be closed. Roll call: Barse, Angelo and Reuben voted “yes”.

The Solicitor asked for a motion to elect the slate of officers. It was moved by Barse and seconded by Angelo that the slate of officers be elected. Roll call: Barse, Angelo and Reuben voted “yes”.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Angelo and Reuben were present. Miranda, and Headley were absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Angelo that the reading of the minutes of the regular meeting held on January 16, 2024 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Angelo that Resolution No. 2024 – 9, “A Resolution of the Landis Sewerage Authority Confirming the appointment of Chairman, Vice-Chairman, Secretary, Treasurer and Assistant Secretary and Assistant Treasurer...” be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No.2024 - 10 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$201,580.24”, be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 – 11” Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$391,791.33”, be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 – 12 “A Resolution of the Landis Sewerage Authority, approving Organizational Chart...” be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 – 13 “A Resolution of the Landis Sewerage Authority, allocating sewerage capacity for Round 209 for commercial classification...” be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 – 14” A Resolution of the Landis Sewerage Authority, authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$7,717.04...” be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 – 15 “A Resolution of the Landis Sewerage Authority, summarizing allocation activity through the close of Allocation Round 209...” be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that Dan Reed prepared our agricultural site yearly sludge reports that I submitted to the EPA last week.

Also, Tyler and I, along with several other staff members attended the NJWEA Vendors Day event. The display new technology and offer classes that a few of our staff attended.

Authority Engineer:

Tyler Seifrit reported LSA held a meeting with Bruce Turner from CCIA regarding the proposed crew pole barn. He was provided with the general area to obtain survey information for the Site Plan. The area is being cleaned up now by LSA staff. Determination of onsite (private) utility lines will be next and followed by geotechnical borings to confirm the location is suitable. Some minor revisions to the building were also discussed to help reduce cost and leave room for future add-ons.

Solicitor:

Robert DeSanto reported Rebecca Burns, the attorney for Downe Township has been appointed to the bench. Nathan Van Emden, a Millville attorney is taking over and I sent him the copy of the draft of the agreement asking would you please get caught up to speed because we need to get your response. Hopefully the next meeting I will have something to report.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Tyler and I met with Bob Perna last week about the Mill Road interceptor line project. He is in the process of turning in his submittals. Once they are approved by Mott McDonald, he can order his manhole and fittings. They plan to start work late March to early April.

Joe Reuben asked if there is anything new on the Co-Gen. Anthony said no. He doesn't know if it is ever going to come back. The grants that we are waiting for would probably be the only way it's going to be replaced because we are not going to find the parts.

Budget/Finance: No Report

Human Resources: No Report

Public Relations:

Anthony stated that on January 25th, LSA staff hosted a tour of our facilities for Rowan University Engineering and Construction Management students. The tour started with presentations from Tyler, Steve and Kathy with an overview of the Authority, what makes it unique, daily engineering, wastewater treatment plant operations and laboratory tasks. After the presentations, Steve led a tour of our plant starting where raw sewage enters to where our treated water exits. The students were active with several questions during our walk through the plant and were even able to see some of our famous tardigrades or “water bears” under the microscope. We look forward to hosting the next round of Rowan students in 2025.

Insurance Committee:

Carol Ricci reported that she had a call from a paralegal at Rodano & Lyde. She wanted a tort claims form from me for an accident that they wanted to make us aware of an accident that happened on November 4, 2023 on Embassy Terrace. LSA staff was working on the street and witnessed an accident involving a pedestrian and a pickup truck. Since we were at the scene, we had to have the forms filled out. We do not have an issue with this incident and our insurers have closed out their files.

Allocations/Administration:

I attended a meeting with Sandy Forosisky and Dave Mailet about the Industrial Park West Project. So far, they have an idea of where the road will be located and in the near future. We will sit with the design engineer to help with the sewer part of the project.

Old Business: None

New Business: None

Adjournment:

At 6:11 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Angelo that the meeting be adjourned. Roll call: Barse, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary