

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
March 18, 2024

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Headley, Angelo and Reuben were present. Miranda was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Anthony K. Tobolski	Executive Director
Joseph E. Ruth	Solicitor
Nancy A. Lagerholm	Administrative Assistant

It was moved by Barse and seconded by Angelo that the reading of the minutes of the regular meeting held on March 4, 2024 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Angelo and Reuben voted “yes”. Headley abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Angelo that Resolution No. 2024 – 22, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$103,955.73”, be adopted. Roll call: Barse, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 - 23, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$300,050.40”, be adopted. Roll call: Barse, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 - 24, "Be it resolved by the Landis Sewerage Authority, that a Resolution authorizing the endorsement of a NJ Pollutant Discharge Elimination system permit application", be adopted. Roll call: Barse, Headley, Angelo and Reuben voted "yes".

Reports:

Executive Director

Anthony Tobolski reported that he spoke with Jim Rutula, the consultant for the Downe Township Sewer Project. Anthony had concerns about the fact that there are not any provisions for a SCADA system at the new sewer plant they are building. SCADA is a Supervisory Control and Data Acquisition program that monitors various devices and operational processes in real time and would provide remote access to LSA staff that is accessible on our computers and phones 24/7. Anthony and several staff members made a list of what they would want monitored and provided the make of the system that they would like to see used for this project.

LSA staff feels that the SCADA system is a necessity due to the distance and response time involved in making process changes. Also, this system does result trending which would let us track changes and over years would let us know what to expect with temperature changes and other factors that can affect adjustment to operate the sewer treatment system.

Authority Engineer: No Report

Solicitor: No Report

Chairman:

Joseph Reuben mentioned the monthly newsletter. He stated the news from the lab was very interesting reading. He really enjoyed that article. He thought it was very informative. Anthony stated Kathy wrote the article. She and the rest of the newsletter committee do a great job.

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Anthony Tobolski reported he reviewed the shop drawings for the Interceptor Line Project. After talking with Perna Finnigan and Mott MacDonald, we made a few more modifications to the design that should save us money.

Budget/Finance:

Perry Barse reported that the income is \$65,037 or 3.2% over budget, expenses are \$42,727 or 2.1% over budget and accounts receivables decreased \$241,793.

Human Resources:

Anthony Tobolski reported that we posted the job for the 12-8 plant operator last Monday and we will start interviewing the applicants that applied next week.

Public Relations:

Anthony Tobolski reported that we had a group of people from the Verein-Deutsch-Drahthaar Group of North America come to our site on Saturday and Sunday to field test their bird dogs. They used a grassy field north of the effluent beds. They put out 10 Chukers, which are birds the size of a large pigeon and the dogs are scored and ranked which gives them value for breeding.

Insurance Committee: No Report

Allocations/Administration:

Anthony Tobolski reported the 201 Facility Amendment for Trout National Golf Course has been approved which was required by the NJDEP to assure that there would not be sewer improvements made in Wetland areas on or near the golf course.

Old Business: None

New Business: None

Adjournment:

At 6:09 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Angelo that the meeting be adjourned. Roll call: Barse, Headley, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary