

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
April 15, 2024

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Miranda and seconded by Headley that the reading of the minutes of the regular meeting held on April 1, 2024 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Miranda that Resolution No.2024 – 28 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$110,161.10”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2024 - 29, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$932,450.27”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Miranda and seconded by Headley that Resolution No. 2024 – 30, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to enter into an Interlocal Services Agreement with the Cumberland County Improvement Authority...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that we have seen a drastic change in the treatment plant process. We have experienced high blanket levels in our secondary clarifiers and foaming causing poor settleability. Plant operators believe this was caused by continuous excessive rain in the past few weeks. This conclusion has been made after process evaluation. Due to the excessive influent flows reaching up to 16 mgd, the LSA has seen what is called a “solids washout”.

The solids microbiology accumulated in our secondary clarifiers causing high blanket levels. Filamentous bacteria have been found in our aeration basin causing excessive foaming. Dead bacteria and filamentous bacteria cause poor settleability. In the conditions we have now with low food micro-organisms ratio, one primary sedimentation basin was taken offline today to increase the BOD or food. Sludge wasting from the secondary clarifier will be increased. More sodium hypochlorite will be used as plant effluent is turbid and TSS has increased.

Authority Engineer:

Tyler Seifrit reported that there is a delay in materials for the Mill Road Interceptor Rehabilitation project and the job is now expected to begin middle to late May.

CCIA ‘s concerns regarding the site plan and building placement mentioned at the last board meeting should be resolved. We are awaiting the update.

Solicitor:

Bob De Santo stated that we had a meeting with Saveon and their legal counsel regarding redline markups for the draft lease agreement. Saveon’s lawyer will make revisions based on the discussion for LSA review.

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Miranda that the Executive Director be authorized to sign a shared services agreement with Downe Township for the operation

of its proposed sewer treatment facilities. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Committee Reports:

Engineering/Plant:

Anthony reported that there was a sink hole by the primary tanks. We found that the primary sludge ejection lines had leaks near the elbows. There are three 6” lines. Two of them had underground leaks. LSA staff reported temporary repairs and backfilled. Tyler and his staff are going to design replacing all three lines with a Protecto lined ductile iron pipe. The material should come in at around \$15,000 but we can install it ourselves.

Budget/Finance:

Yarilee Miranda reported that income is \$65,311 or 2.1% over budget and expenses are \$145,764 or 4.7% over budget. Accounts receivables decreased \$120,248. The Authority continues to be affected by the economy and is keeping a close watch on its budget.

Anthony Tobolski mentioned that the bill payments were high because of the annual pension payment.

Human Resources: No Report

Public Relations: No Report

Insurance Committee:

Carol Ricci stated that we received the final audit report from NJM and our additional premium was lowered by a little over \$5,000 bringing it to a total of \$12,000 as opposed to the \$17,000 increase first realized. Tyler and Bernie were added to the plant so that increased our premium while Anthony was corrected added to admin. Our premium should be less next year without the additional payout to retirees.

Also, Carol stated that she is meeting with our insurers on Thursday to start the process of the Commercial Liability renewal. Public Officials applications have already been submitted and LookFirst Tech is filling in certain data that we are unable to technically answer on the cyber liability application.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:15 p.m. there being no further business to come before the Board, it was moved by Miranda and seconded by Barse that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary