

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
May 6, 2024

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Miranda that the reading of the minutes of the regular meeting held on April 15, 2024 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Headley that Resolution No.2024 - 31 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$150,243.21...”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 - 32, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$362,993.17...”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2024 – 33, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$9,667.50...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that last Friday we had a meeting between Cosmo Giovinazzi, Vice-President of Ocean First Bank, our bond attorney, Chris Langhart, Tom Post, Tyler and myself to try to wrap up LSA’s ability to apply for the \$3 million grant from the NJ I-Bank at 100% forgiveness.

Cosmo asked a lot of questions and requested a report from Chris Langhart saying that the work that we are applying for meets the qualifications for the I-Bank total forgiveness grant. I think it went well and if nothing else, at least we are having face to face conversations with the person that can help us get through this process.

Also, we had a meeting with Downe Township about financial responsibilities. We still have a few things to work out but overall, they understand we are here to help them, but we don’t want to get in the middle of their payments or purchasing.

In addition, the Landis Sewerage Authority Laboratory has successfully analyzed our Performance Evaluation PT Samples (“unknown” samples) for the NJDEP Fiscal year 2025. This evaluation is performed annually by our laboratory to maintain our State Certification in selected chemical parameters. With this certification, the LSA can analyze our wastewater for select parameters and report our findings in the monthly DMR report to the state. The Landis Sewerage Authority has proudly maintained Continuous Certification with the NJDEP for over 35 years.

Authority Engineer:

Tyler Seifrit reported that we noticed a sinkhole developing in the Authority’s driveway on April 24th. The area was immediately closed off and plated for the safety of all employees and customers. We performed emergency CCTV to determine the extent of the damage. However, the main was not being bypassed so the images were not conclusive other than a larger portion of the previous repair was exposed.

During that inspection it was noted that the manhole was deteriorating. LSA performed a bypass operation over the weekend to better determine the extents of the damage and line the existing manhole to bolster and prevent future corrosion. It was determined approximately 1.5” x 6” area of the top of the pipe has corroded. I have reached out for Emergency Repair services which would include short, overlapped cured-in place repairs.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Anthony stated that at the last meeting we had a major problem with the plant. We had filamentous bacteria that was killing our good bugs that make our process work. We had representatives from a company called Water Resource Management come to our plant and we walked through the whole plant to see if there was anything they could suggest that we do to fix our problem.

They agreed with the process changes we have been making on our own to get rid of it and it looks like we might be done with it as of last week. However, we are keeping a close eye to make sure it does not start again.

Budget/Finance: No Report

Human Resources:

Anthony reported that we have two interviews for the road crew job posting and should be hiring for that position by Friday.

Also, we have an office worker's position that recently became available. We will start interviewing for that job on Friday in-house. We will then advertise any job that will be available after that position is filled.

Public Relations:

Anthony stated that we had the women's mentored turkey hunt last week. LSA Agricultural site staff worked with the NJDEP and the NJ Dept. of Fish and Game. There were seven women that hunted at various locations throughout LSA property.

They hunted Monday, Tuesday, and Wednesday of last week when the temperatures were in the 80's which does not make it easy to sit still in long sleeve camo. Although they did see quite a few birds, they were only able to harvest one bird. The basis of the mentored hunt is to teach safe hunting, tracking, and calling in roosting areas.

Anthony stated that we have a tour at the end of the month. Tyler stated that American Water reached out and has questions regarding our digester and co-gen. They want a tour of the plant to get some ideas from us. Anthony added that he reached out to five of his

staff members that run different areas of the plant. They'll have a lot of questions and there's a lot to it so we'll give them as much information as we can it's the good, the bad or the ugly.

Insurance Committee:

Carol Ricci stated that she met with our commercial liability agents, Bob English and Bill Muller, to work on equipment and vehicle lists. Brandon Elliot and John Kammermeier were also present. All other applications, including public officials, the Glatfelter renewal questionnaire have been submitted. We are just waiting for the cyber liability application to be completed by LookFirst Technology.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:12 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary