

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
February 18, 2025

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Angelo and Reuben were present. Headley was absent.

Proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

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|---------------|------------------------|---------------------|
| Also present: | Anthony K. Tobolski | Executive Director |
| | Tyler E. Seifrit, P.E. | Authority Engineer |
| | Robert A. De Santo | Solicitor |
| | Carol A. Ricci | Executive Assistant |

It was moved by Barse and seconded by Miranda that the reading of the minutes of the regular meeting held on February 3, 2025 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda and Reuben voted “yes”. Angelo abstained.

A 25-year Service award was presented to Carol Ricci.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Miranda that Resolution No.2025 – 16 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$105,766.63”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2025 - 17 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands

are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$255,526.39”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2025 – 18, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2025 – 19, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$11,568.60...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2025 – 20, “A Resolution of the Landis Sewerage Authority approving changes to the organizational chart...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2025 – 21, “A Resolution of the Landis Sewerage Authority designating a Public Agency Compliance Officer (P.A.C.O.)...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that at the request of the City of Vineland Solicitor via email on March 11th at 5:30 p.m., I will be attending a public hearing before the governing body of the City of Vineland regarding the sewer assessment for the Cavallo Drive sewer project. They are requesting me to appear and respond on behalf of LSA to questions from the residents benefiting from the sewer extension.

Authority Engineer:

Tyler Seifrit reported that LSA staff removed the gear box from Screw Pump 1A in preparation of its removal. We received a quote of approximately \$4,700 base price to rebuild the gearbox: sandblast, paint, check tolerances, new seals and o-rings.

Lakeside’s representative is scheduled to arrive on 2/25. We will review our other 3 crew pumps on Wednesday while crews prep anything else he recommends and Garton’s is scheduled to bring the crane and riggers to pull the screw on Thursday.

LSA consultant Suburban received comments from DEP on February 12th and responded with revisions for Little Robin Pump Station. We were told the project was set for a 5-day internal review. From there, we anticipate receiving the Environmental Decision

Document and the Authorization to Bid pending any additional comments from other departments.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant: No Report

Budget/Finance:

Yari Miranda reported that income is \$99,632 or 9.5% under budget and expenses are \$168,246 or 16.2% over budget. Accounts receivables increased \$364,545.

Human Resources:

Anthony reported that we will be having workplace harassment training for all employees on March 5. Our insurance company always asks if we've had training recently. It's been a while.

Also, Jim Hughes' retirement party will be March 6th at noon. You are all invited.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:10 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary