

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
February 3, 2025

Pledge of Allegiance.

Anthony Tobolski asked the Solicitor to chair the meeting for the nominations.

As Acting Chairman, Robert DeSanto opened the nominations for the election of a slate of officers for the next ensuing year as follows:

Chairman:	Joseph J. Reuben, III
Vice-Chairman:	Alan R. Angelo
Secretary:	Ryan R. Headley
Treasurer:	Yarilee J. Miranda
Assistant Secretary and Assistant Treasurer:	Perry D. Barse

The Solicitor asked if there were any other nominations. There being no further nominations, the Solicitor asked for a motion that the nominations be closed.

It was moved by Barse and seconded by Miranda that nominations be closed. Roll call: Barse, Miranda, Headley and Reuben voted "yes".

The solicitor asked for a motion to elect the slate officers for the upcoming year.

It was moved by Barse and seconded by Miranda that the slate of officers be elected. Roll call: Barse, Miranda, Headley and Reuben voted "yes". Angelo was absent.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley and Reuben were present. Angelo was absent.

Proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Headley that the reading of the minutes of the regular meeting held on January 21, 2025 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 8, “A Resolution of the Landis Sewerage Authority confirming the appointment of Chairman, Vice-Chairman, Secretary, Treasurer and Assistant Secretary and Assistant Treasurer...” be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No.2025 – 9 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$111,165.18”, be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 - 10 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$315,702.21”, be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 11, “A Resolution of the Landis Sewerage Authority awarding an alternate method contract for auditing services with Romano, Hearing, Testa & Knorr, CPA for the period February 3, 2025 through February 2, 2026...” be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2025 – 12, “A Resolution of the Landis Sewerage Authority authorizing an agreement for the services of Cumberland Advisors/Cumberland Consulting as financial advisor from February 3, 2025 through February 2, 2026...” be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 13, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 215 for commercial classification...” be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 14, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to

endorse/acknowledge a NJDEP Treatment Works Approval (TWA) for sewer line extension on South Delsea Drive for Roth 3880 Realty LLC, Block 7007, Lot 10.02 to connect 140 hotel rooms...” be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2025 – 15, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 215...” be adopted. Roll call: Barse, Miranda, Headley and Reuben voted “yes”.

Reports:

Executive Director

After our last meeting, Carol spoke with me regarding the issues at the headworks and Screw Pump No. 1. She felt there might possibly be a claim under “equipment failure” which is an endorsement under Hartford Steam and Boiler. Carol spoke with our account rep at Willis and she also through this might be a valid claim

I met with Dave McPherson and Ken Hignutt, who are the staff members that work in this area and Dave agreed to meet with the representative from Hartford in a virtual meeting this morning to go over the issues with the pump. After the meeting was over, Dave stated that the Hartford rep will submit his report today for review and they will notify us if they feel we have a claim under the “equipment failure” endorsement.

Authority Engineer:

Tyler Seifrit reported that LSA crews removed the shroud and covers from Screw Pump 1A in preparation of its removal. Both crane/rigging companies were on site today to confirm conditions. I received one quote and should receive the other shortly. Also, there is a leak on the gearbox. We are currently awaiting pricing for replacement from Lakeside who is the original manufacturer. The week of February 24th is still the anticipated demo date.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

It was moved by Miranda and seconded by Barse that the Executive Director be authorized to advertise for expiring bids in 2025 through a bid or cooperative purchasing agreement as follows:

- Laboratory Services (exp. 9/30/2025)
- Liquid Lime Slurry (exp. 7/12/2025)

- Gasoline & Diesel Fuel (Co-Op ex. 12/31/2025)
- Purchase two utility trucks

Committee Reports:

Engineering/Plant:

Anthony Tobolski reported that we have started to spread sludge in the wooded areas today.

Budget/Finance: No Report

Human Resources:

Anthony reported that our new superintendent, Bart Brophy started today as well as our truck driver at the farm. Also, we hired an electrical foreman. Pending his physical results, he will be starting on February 24th.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:08 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

PERRY D. BARSE, Assistant Secretary