

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
December 5, 2011

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, and Reuben. Absent: Silva

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Nicole Curio	Solicitor
	Robert A. Schwarz	Field Engineer
	Maureen J. DePasquale	Executive Secretary

It was moved by Gana and seconded by Errickson that the reading of the minutes of the regular meeting held on November 21, 2011, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Errickson that Resolution No. 2011-179, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$157,976.37", be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Errickson and seconded by Gana that Resolution No. 2011-180, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$164,873.91", be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Gana and seconded by Errickson that Resolution No. 2011-181, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Kraft Power Corporation \$27,440.54 complete service and some repairs to co-gen”, be adopted. In response to Mr. Reuben, Dennis explained that a major overhaul of the lower end of the engine had to be done because someone apparently put sand in it. Dennis advised that we reported it to the police and we received about \$8,000.00 from our insurance company. Dennis advised that most of the cost was for labor, it took two men to take everything apart. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Gana and seconded by Errickson that Resolution No. 2011-182, “A resolution authorizing a contract with Computer Software Incorporated to provide operating system service and computer hardware maintenance contracts”, be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Errickson and seconded by Gana that Resolution No. 2011-183, “A resolution establishing regular meeting dates of the Landis Sewerage Authority for the Administrative Year beginning February 6, 2012”, be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Gana and seconded by Errickson that Resolution No. 2011-184, “Adopted Budget Resolution 2012 The Landis Sewerage Authority Budget Fiscal Year Period January 1, 2012 to December 31, 2012”, be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Gana and seconded by Errickson that Resolution No. 2011-185, “A resolution summarizing allocation activity through the close of Allocation Round 135”, be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Errickson and seconded by Gana that Resolution No. 2011-186, “A resolution establishing allocation dates for the Landis Sewerage Authority for the 2012 Administrative Year”, be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

It was moved by Gana and seconded by Errickson that Resolution No. 2011-187, “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Michael J. McKenna, Esq. \$240.00 legal services for Rudy's Airport LLC”, be adopted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

Dennis Palmer reported that we just received the certification of the approved budget today from the Department of Community Affairs and so we were able to adopt the budget resolution tonight and we will send our adopted budget back to them. Dennis advised that no changes were made to the preliminary budget.

Dennis advised that Carol Ricci will be taking the position of Executive Secretary and we will post Carol's position as Insurance Coordinator after the first of the year.

Dennis reported that NJDEP awarded us with a Certificate of Environmental Stewardship to recognize our efforts to improve the environment.

Dennis reported on a meeting that he and Steve Fabietti had last Wednesday with representatives of Constellation and RMT on the Solar One, Phase Two project regarding the liens being placed against our property. Dennis said that he expressed his concerns about these liens putting our grant application to accept cow manure in jeopardy. Dennis said that they agreed to over file bonds to cover the liens. Dennis said hopefully this will keep the liens from our property. Dennis said that at some point we will have to be compensated for the time we have spent on this.

Dennis also reported on a conference call he had today on the grant application for cow manure. Dennis advised that we will continue to work on this project. A lot of items will take 8 to 10 weeks lead time and he wants to put it out for bid so we can start in the spring. Dennis estimated a cost of about \$189,000 for capital and manpower costs for this project. We will charge them for accepting it and it will give us more food and make the plant run better.

In response to Mr. Gana, Dennis advised that no bids were received on the electric charging station and we are waiting to see if a grant opportunity is offered.

Bob Schwarz reported that the contractor for the Cobblestone Meadows project continues to perform utility installation along with the sewer line for the proposed subdivision on Dante and Venezia. Bob advised that South Jersey Gas Company and its subcontractors appear to be working throughout the city performing improvements to their existing gas piping system. Bob also reported on a meeting he had with Chick-fil-A and its contractor to discuss alternatives for the lateral location at the Cumberland Mall. In response to Mr. Gana, Bob Schwarz advised that we have not received the plans yet from Shop Rite.

Nicole Curio reported that Steve Fabietti and Dennis Palmer have been and are still working on removing the liens being placed on the LSA property on the Solar One, Phase 2 project. This is between the contractor and the subcontractors. Nicole also reported that that the Newfield litigation was moved from December 2nd to December 16th at the developer's request. They are seeking other options.

It was moved by Gana and seconded by Errickson to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

Engineering/Plant Committee – Dennis reported that a couple of our farm guys are very good mechanics and have been working on some of our vehicles. The farm guys will be laid off December 27th and they will be back in February.

Budget & Finance Committee – Dennis advised that the budget was adopted tonight. We held off the memorandum approving raises for management staff until the next board meeting. The tax lien sale will be held this Wednesday and it is expected to be a huge, standing room only crowd. In response to Mr. Gana, Dennis advised that we are doing better in our collections. Dennis advised that Wells Fargo delivered \$60,000 worth of payments today.

Human Resource Committee – Dennis advised that Carol Ricci has already started receiving some training for the Executive Secretary's position and we will fill the insurance coordinator's position after the first of the year.

Insurance Committee - Dennis advised that we are looking at the prescription coverage which comes up in March. Dennis advised that the numbers in from NJM Insurance for workers compensation is going up because the state changed the classification for plant workers and the cost is higher. The cost for office and farm workers is still good.

Allocation/Administration Committee – Dennis advised that tonight we adopted the resolution establishing the allocation dates for 2012.

It was moved by Gana and seconded by Errickson that the Committee Reports be approved and accepted. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

New Business: Dennis Palmer assured Mr. Gana that we have a policy in place for receiving bids and quotes.

At 6:29 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Errickson that the meeting be adjourned. Roll call: Errickson, Gana and Reuben voted "yes". Absent: Silva

THE LANDIS SEWERAGE AUTHORITY

FRANCIS A. GANA, SECRETARY