

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
January 3, 2012

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Errickson, Gana, Silva and Reuben.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Dennis W. Palmer	Executive Director/Chief Engineer
	Robert A. Schwarz	Field Engineer
	A. Steven Fabietti	Solicitor
	Maureen J. DePasquale	Executive Secretary
	Carol Ricci	Insurance Coordinator

It was moved by Gana and seconded by Silva that the reading of the minutes of the regular meeting held on December 19, 2012, be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

It was moved by Gana and seconded by Silva that Resolution No. 2012-1, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$69,574.10", be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Gana that Resolution No. 2012-2, "Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills... \$221,629.11", be adopted. Dennis advised that the bills are high because a lot of insurance payments are due the beginning of the year. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Silva and seconded by Errickson that Resolution No. 2012-3, “A resolution of the Landis Sewerage Authority authorizing Municipal Unit Purchasing, pursuant to N.J.S.A. 40A:11-12, under state contracting procedures”, be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Silva that Resolution No. 2012-4 “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Environmental Dynamics International \$182.01 permacap diffusers for aeration basin project,” be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Gana and seconded by Errickson that Resolution No. 2012-5 “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Ives Equipment Corporation \$662.72 three-inch duckbill check-valve for the aeration basin project,” be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

It was moved by Errickson and seconded by Silva that Resolution No. 2012-6 “A resolution of the Landis Sewerage Authority authorizing payment from the Construction Fund of certain costs of the system in accordance with the provisions of the Authority's General Bond Resolution...Mastrobuono Organization \$1,344.00 paved area around settlement at manhole on Cypress Drive,” be adopted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Dennis Palmer said that it has been quiet during the holidays. Dennis advised that he received an email today and we are getting close to a settlement with FEMA. We applied for reimbursement of \$10,162.00 for monies we spent for manpower and electrical costs. Dennis also reported that we received \$50,000.00 worth of checks on Friday, two of which were for the solar projects. Dennis advised that there was a back-up on Columbia Avenue and the basement was full of debris. It could not be determined where the water was coming in from. The check valve held and it appeared to be clear clean water from their own house. Dennis advised that we sanitized it as best as we could and the homeowner was advised that he needs a back flow preventer for below grade fixtures. He said he would contact his attorney.

Bob Schwarz reported that the colder temperatures have recently caused the Authority to have more sewer blockages as a result of the grease congealing in the sewer lines. Bob also reported that the Authority's staff will be attending a seminar on Wednesday, January 12, 2012 to obtain technical credit hours towards maintaining their appropriate licenses. Bob advised that the Chick-fil-A restaurant at Cumberland Mall has tentatively scheduled the installation of the sewer lateral for the week of January 9, 2012, weather permitting.

Bob advised that work continues on the Cobblestone Meadows project at Venezia and Dante Avenues and the Kings Crossing Oak Road Condominium project respectively.

Steve Fabietti reported that he and Dennis are working on healthcare for new employees based upon their salaries. Steve also reported that he continues to monitor the phase two solar project. Steve said that they have the bonding and it looks like they are doing what they are supposed to be doing and they should have no affect on the Authority.

It was moved by Silva and seconded by Gana to accept the reports of the Executive Director, Field Engineer, Solicitor and Chairman. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Engineering/Plant Committee – Dennis advised that the large gates need to be replaced on the aeration tanks. There is a problem getting them opened and closed. Dennis advised that we are evaluating if we can prepare the specifications in-house. Dennis said that they are 24 years old and the grit gets into the seals.

Dennis advised that A. C. Schultes tried to operate the screw pump and it was bumping into the concrete. It needs to be aligned better.

Budget & Finance Committee – Dennis advised that he is working on renewing the contracts for the Solicitor, Financial Adviser and the Auditor. He is trying to keep the costs flat for two contracts and a small increase for one.

Human Resource Committee – Dennis advised that we posted Carol Ricci's position on the bulletin board and it closes out Thursday. Dennis said he is looking for authorization to put an ad in the paper for the position if no one within the Authority takes it.

It was moved by Silva and seconded by Errickson that the Executive Director be authorized to place an advertisement in the paper to fill Carol Ricci's position if no one from within the Authority takes it. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

Public Relations Committee – Dennis said that the poster contest will be coming up.

Insurance Committee – Dennis said we are working on the prescription plan now and Carol Ricci and her successor will try to combine the total insurance next fall and have it in place next November.

It was moved by Gana and seconded by Errickson that the Committee Reports be approved and accepted. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

At 6:18 p. m., there being no further business to come before the Board, it was moved by Gana and seconded by Silva that the meeting be adjourned. Roll call: Errickson, Gana, Silva and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

FRANCIS A. GANA, SECRETARY