

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
November 7, 2016

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Merighi at 6:00 p.m. The following members were present at roll call: Barse, Reuben, Errickson, Villar and Merighi were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Merighi stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director/Chief Engineer
Robert A. Schwarz	Field Engineer
A. Steven Fabietti	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Errickson and seconded by Barse that the reading of the minutes of the regular meeting held on October 17, 2016 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-115, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.....\$98,791.49”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-116, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund

Bills...\$366,953.57”, be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Barse that Resolution No. 2016-117, “A Resolution of the Landis Sewerage Authority renewing the existing Cash Management Plan and its amendments...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

It was moved by Errickson and seconded by Reuben that Resolution No. 2016-118, “A Resolution of the Landis Sewerage Authority authorizing correction credits, charge-offs, refunds and cancellation of accounts in the amount of \$2,746.69...” be adopted. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that in your packages was the collection of the outstanding balance from JL Septic of over \$5,000. We are in the midst of purchasing the car chargers for which we received the grant. Once they come in we will do the wiring and set it up ourselves. Probably there will be one in the front parking lot and one in the back parking lot.

Rowan University was here with over 40 students and it was their civil engineering class. We spent time here and then went for a tour of the plant. Dr. Jihan brings them through every year as they are doing their water and wastewater portion of their courses. The engineer’s report went out and you received a copy of it and it also went to the Trustee for our Bond and another copy went to Capital Bank.

The quarterly report was also completed. We received a check towards the Bob White project for \$1,050 and it was in your package as well. Some of the people that are involved in the project are going to come in and do a few minutes at our next meeting both from the Fish and Game Commission as well as the Quail Project telling us why this site is important to them as they go into the future.

We had two stories in the AEA newsletter that went to all of the Authorities all over the state on those and I’m working with Steve on several agreements with respect to a shared services and/or other projects on our site.

Field Engineer

Bob Schwarz reported that Allied Steaks installed their new grease traps on Freddy Lane last week. Lidl began clearing land last week. LSA is awaiting fees and final plans. Approximately 2/3 of the land is cleared.

Lucca's Cold Storage is planning renovations to their bathrooms. They need to apply for additional allocation to be consistent with their flow. Also, lateral work is required on Montrose Street due to a defective pipe.

We had some issues with our paving contractor and a meeting was set up with the City of Vineland Police and City of Vineland engineering office regarding traffic controls. They are planning on performing the work with school closed this Thursday.

Solicitor:

Steve Fabietti reported that Dennis mentioned everything we are working on which are longer term project agreements as well as the shared services agreement we expect to put before you next month and also the collection matter on JL Septic.

Dennis stated that the shared services agreement is with the County Improvement Authority for vehicle service. They are right around the corner across from the farm. Their hourly rate for repairs is probably 25% less than we are paying outside right now. It will count for both agencies as a shared services and DCA likes that and costs for parts are from the state bid list and the contract will have no mark up on them. It's a much more attractive price for parts and pricing for labor and it is a bonus for both public agencies to have another shared service.

Chairman Merighi mentioned the copy of the letter that we sent by the DEP. Steve Fabietti stated that current year, not the two that are on appeal, NJPDES Permit Fee objection that we filed was acknowledged as received and is being considered for hearing although it will certainly be denied.

Chairman: No Report

Issues and Correspondence:

Dennis stated that since the last meeting we met with Mott MacDonald and we went through the 30% design, kicked some ideas around on the Sears Pumping Station which will be one of the more elaborate projects as we go forward. We are working in some tight quarters there as well as the ability to bypass pump during the construction period. That was successful. This Monday we will be meeting with GHD on the plant and more on the mechanical side and not so much electrical. They are in the process now of narrowing the selected vendors and equipment.

Committee Reports:

Engineering/Plant:

The public middle school on Lincoln Avenue will be tying in on Wednesday so we will have someone out there. We want to see when they make the connection to our system. They never signed an agreement or gave us an improvement to the easement. The permit

has been issued in the school construction corporate school board so if there is any issues in the future with maintenance with the line it is not ours. We made that very clear through the approval process. They only want cookie cutter and they had an easement that the line was covered to get to our connection point. It's several hundred feet. Is it two manhole runs? Bob replied it is almost 600 feet. We said we would like to have stone in there so we could drive a heavy truck on it and they said no it's not our standard. We said we're not going to be responsible for ownership or operation or maintenance of that line. The permit was issued in their name and not ours. We still want to see when they tie into our system and after that we still want to make sure they do a workmanlike job.

Joe Reuben mentioned it was only a four inch line and Dennis stated it was a ten inch trunk line. The school itself is tying into an easement we have. It's not the charter school. It's either an eight or ten inch line. It's on the eastern edge of the neighborhood and it runs perpendicular off of Pennsylvania and they all tie in and feed into it. That end is in the easement and the first manhole is fairly deep and that's one reason we want to be there. Bob stated its eighteen feet deep. R.E. Pierson is a big contractor and it's good to know that it's someone with years of experience in big work.

Budget/Finance:

Dennis stated that the December bills have been printed and most were mailed today and Tom and I are going over the large industries. Progresso is up very big and Aunt Kitty's is down and they supposed subbed to Progresso and their flows are up and their bill is going to be around \$400,000 instead of the normal \$300,000 or \$350,000.

Human Resources: No Report

Public Relations:

We had the story in AEA and once they are installed we will do something on the electric car stations. The small grant paid for the units and most of the wiring and breakers to make the connection. We will do it with our own staff. The hardware will be paid for by the grant.

Insurance Committee:

Carol Ricci reported that she is waiting for numbers from New Jersey Manufactures for Worker's Comp renewal on January and I don't expect to have anything before the first meeting in December. Also I am meeting with our prescription insurers on the 14th for a quarterly review and we are doing pretty well. Wellness Plan of America is working out really well. Some of the prescriptions we are not paying for are well in excess of \$8,000 a month. We just put another one that's about \$4,000 a month that the Authority does not have to pick up. The \$2500 threshold is working out well. The clients don't even have \$20 co-pay.

Allocations/Administration:

Dennis stated only what Bob had mentioned regarding the flows at Lucca's Freezer.

Old Business: None

New Business:

Dennis reminded the Commissioners that the AEA conference in Atlantic City is next week.

Adjournment:

At 6:16 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Reuben that the meeting be adjourned. Roll call: Barse, Reuben, Errickson, Villar and Merighi voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Assistant Secretary