

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
July 17, 2017

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Villar at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Reuben and Villar were present. Errickson was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Villar stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

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| Also present: | Dennis W. Palmer | Executive Director/Chief Engineer |
| | Robert A. Schwarz | Field Engineer |
| | Nicole Curio | Solicitor |
| | Nancy A. Lagerholm | Administrative Assistant |
| | Jake Digel | Rev LNG, LLC |

It was moved by Barse and seconded by Merighi that the reading of the minutes of the regular meeting held on July 3, 2017 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions.

The Landis Sewerage Authority heard a presentation on natural gas from Jake Digel, VP of Business Development from Rev LNG, LLC .

Resolutions:

It was moved by Barse and seconded by Reuben that Resolution No. 2017-64, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account...\$73,929.35”, be adopted. Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

It was moved by Reuben and seconded by Merighi that Resolution No. 2017-65, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....\$280,027.81”, be adopted. Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

It was moved by Barse and seconded by Merighi that Resolution No. 2017-66 “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund Adopted July 5, 2016” ... be adopted. Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

It was moved by Barse and seconded by Reuben that Resolution No. 2017-67 “A Resolution of the Landis Sewerage Authority consenting to the proposed KLS Investments Water Quality Management Plan Amendment for Block 3501, Lots 8 & 9 City of Vineland” ...be adopted.

Dennis clarified this land is on Landis Avenue, described as the old duck farm, when the Waste Water Management was done the State took out lots that had any wetlands on them. This is one of the projects where there are wetlands to the southern part of the property. You have to have the wetlands marked out and then the upland area can be built upon. So, they are going through the process to have the State put those lots back into our plan. They need our endorsement, the county’s endorsement and the city’s endorsement. This way it keeps some local involvement in the process.

Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

It was moved by Barse and seconded by Reuben that Resolution No. 2017-68 “A Resolution of the Landis Sewerage Authority authorizing Executive Director to award a contract to Final Touch Contracting Asphalt Paving in the amount of \$150,500.00 for paving at LSA Plant and restoration of various trenches over existing sewer mains & laterals throughout the City of Vineland” ... be adopted. Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

It was moved by Barse and seconded by Reuben that Resolution No. 2017-69 “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of accounts in the amount of \$2,405.30” ...be adopted. Roll call: Barse, Merighi, Reuben and Villar voted “yes”.

Reports:

Executive Director

Dennis Palmer reported we have had on-going emails and phone calls with both engineers working on the plant and the pumping stations. On the Quail Project, we had a

meeting last week with some of the partners who are seeking some additional mini grants from the Audubon Society or from a few other groups within that group.

The Health Department had an intern there and one of the requirements you need to become a health inspector is you must work so many hours at a health department and you also have to visit and learn how a wastewater treatment plant works. So, whenever they have an intern, they spend part of the day with us and we take her through the plant to show her the different facilities.

The steel fabrication that we are doing in-house for the deck has been completed and painted for the future hypochloride tanks. The prep work is on-going in that building to paint the floor.

Dennis was at Stockton University last week for comments on the water supply master plan. Our area has the largest depletion in the State. This includes the Cohansey, Maurice and the Salem River. The amount of water available in the future is a negative number. It's not there. Dennis wanted to make sure the area reflects the fact that we put the water back in the ground and we get full benefit of that. Sometimes the DEP looks as irrigation is all lost. Dennis raised the argument that he disagrees with that. When we irrigate here we mound the ground water and it comes up. If it can't come up then the water is not going into the ground. State geologists are there trying to make them aware that there are different soils in the State that do work differently. The biggest concern that Dennis has is whether there is an alternative motive. There is critical area 1 and 2 which is currently Camden, Burlington and Gloucester Counties. Could this potentially be critical area number 3? Dennis wants to make sure that Vineland specifically gets benefit for the water that we are putting back in the ground and when it is calculated back into the formula that extra 5 plus million is there to the benefit sign.

In reference to the well installation at the farm, the new well is done. They are waiting for some DEP direction on how to abandon the old one. Can it just be sealed in place or does the case have to come out of the ground. The cleaning of the other well that we want to authorize a change order for in the future is on-going.

Field Engineer

Robert Schwarz reported that the manhole and lateral for Landis Square on S. East Avenue is planned to be installed later this week.

He also reported that Inspira has submitted an application for a two-story expansion of additional beds, however, they have resubmitted the application cutting the expansion in half. Landis Sewerage Authority is waiting for new plans.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

Carol gave a presentation at the last meeting. We received quotes for cyber security. We don't have it but given how the world is today we thought we should get a policy to give us some sort of coverage and funds to correct problems and issues. We got a million dollars coverage for about \$3,800. It was moved by Barse and seconded by Reuben to authorize the Executive Director to purchase Cyber Liability Insurance. Roll call: Barse, Merighi, Reuben and Villar voted "yes".

Dennis reported we need to purchase a vacuum truck. We are looking to purchase from one of the co-op's that we joined. We are looking for two tractor trailers but are not having much success. Most of the trucks from the co-op are smaller and not what we need. We may have to go to a normal bid for that. Barse offered a recommendation to purchase the one that the electric utility purchased from the City. Dennis stated that is not what we are looking for. We just need a vacuum. It was moved by Barse and seconded by Reuben to authorize the Executive Director to purchase a vacuum truck. Roll call: Barse, Merighi, Reuben and Villar voted "yes".

Committee Reports:

Engineering/Plant: Dennis covered this in his previous report.

Budget/Finance:

Income is approximately \$375,900 or 7.5% over budget. Expenses are approximately \$19,504 or .39% over budget. Accounts receivables decreased approximately \$207,835. The Authority continues to be affected by the economy and is keeping a close watch on its budget. Dennis reported our expenses are over because we paid a massive payment to the State Pension Fund in June. It all hits one time and will dissipate throughout the rest of the year.

Human Resources

Dennis reported we had a retirement on July 1, 2017. An employee at the farm is training the other truck driver for his CDL and when that happens he will come over to the plant to fill the position.

Public Relations: No Report.

Insurance Committee: No Report.

Allocations/Administration: Bob's report on the Inspira application.

Old Business:

Dennis talked about meeting arrangements for the meeting on July 25, 2017.

New Business: No Report.

Adjournment:

At 6:29 p.m. there being no further business to come before the Board, it was moved by Merighi and seconded by Reuben that the meeting be adjourned. Roll call: Barse, Merighi, Reuben and Villar voted "yes".

THE LANDIS SEWERAGE AUTHORITY

G. STEVEN ERRICKSON, Secretary