

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
May 3, 2021

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Errickson and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Villar and seconded by Barse that the reading of the minutes of the regular meeting held on April 19, 2021 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Villar that Resolution No. 2021 – 46 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$83,509.84”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021- 47, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$267,491.87”, be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2021 - 48, “A Resolution of the Landis Sewerage Authority establishing the bid threshold and appointing a Qualified Purchasing Agent...” be adopted. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the Sheridan Avenue project voting ended last week. I sent an email to the business administrator and to Ricky asking for the results but I have not gotten an answer yet.

Dennis also stated that today we had a joint project with the New Jersey Wild Turkey Federation and New Jersey Fish and Game. They had an all women hunt on our property. There were about a dozen or more participants. It was a mentor hunt where they had a seasoned hunter with them to call them in. It runs today and tomorrow. They stay at a hunting camp, have dinner there and they come out here at 4 a.m. because you have to be in your spot before daybreak so the birds don't see you. They got 4 Toms today.

We had a meeting with Northeast Precast and they are looking to expand their facilities or projects at that location. You have the HomeServe commission sheet. It's a small payment but it's a service for our customers with the older homes and the older sewer lines. You can get two services at \$5,000 each to correct problems.

Field Engineer

Anthony Tobolski reported that LSA staff has been TVing the roads that the City of Vineland plans to pave this summer. So far, everything they have found can be repaired with spot repairs. There were some laterals that we couldn't get the lateral camera through so we are going to install clean outs and use the lateral camera from the clean out to inspect those them.

Dennis stated that we want the spot repair equipment where you put a sleeve in that's about 8 to 10 feet. We want to buy that piece of equipment instead of spending several thousand dollars on each repair. We want buy it and do it ourselves. It would be a good investment for next year's budget.

Tom Merighi asked how you decide where you TV? Anthony stated that the City gives us a list of where they are paving and there's a five-year moratorium on the paving so we can't dig. We TV the main and use the lateral launcher. We had a couple across from the

old police station we couldn't get in so we're going dig behind the curb, install clean outs and use the lateral camera to inspect the laterals in the street.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis reported that we reached out to our engineer to find out where we stand with submittals in equipment and materials for the two pipeline jobs on Mill Road. They haven't sent them in with their schedule. They're still looking to start the project as a summer job in June. I'm also going to reach out to them about the grinder project for 5 or 6 pumping stations and get that out to bid. Construction costs have gone up and I don't think it's going to get better so we may as well get it out to bid.

We are starting to look at what pieces of equipment we want for next year's budget and our little excavator is almost here. Anthony stated that it should be here about the 17th of May and it will take about a week or two for training. Dennis stated that we are going to try to do more jobs ourselves. We purchased a safety box and a couple of other things. Even with overtime it's cheaper than paying a contractor.

Budget/Finance: No Report

Human Resources:

Dennis stated that we took action for Marianette for passing her QPA exam. Jere Formento retired at the end of April. We interviewed one person for superintendent and we have another one coming in next Monday for that position. We posted for the Assistant Superintendent position and we got a couple of responses in house and that person is retiring at the end of June so we'll fill both of those spots.

Public Relations:

Dennis stated that hopefully we'll get some kind of story on the women's turkey hunt. Lou is president of the NJ Chapter Wild and Turkey Federation. He's been very very helpful with us. He's gotten grants from the national association for us because of the habitat work we've done. It's good to work together with them and they're hoping to get a story in the national magazine. They raise a lot of money and it goes to help habitat and wildlife projects. It's a good partnership.

Insurance Committee:

Carol Ricci stated that she had a great surprise this week when the Horizon renewal came in at 3% for major medical. I thought a digit may have been left off but it is 3%.

I just completed another cyber liability policy which was 19 pages long. It was just awful and we had to send part of it over to Look First because Tom and I just couldn't answer the questions.

We're still waiting for the numbers for P & C but the truly big deal was the Horizon. Our agents will be here to present it in writing on the 14th of May.

Allocations/Administration:

Dennis reported that when we open the lobby, the goal was to let people come in with their credit cards. In the last month we had 173 accounts paid with credit cards for a total of \$19,000. These were possibly accounts that would not have gotten paid otherwise so it was a real benefit to open the lobby again. The staff is working on the June bills which is our largest of the billings and also the December billing, versus the August and February billing. The late notices are going out with the interest also.

Old Business: None

New Business: None

Adjournment:

At 6:14 p.m. there being no further business to come before the Board, it was moved by Errickson and seconded by Barse that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Errickson and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary