

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
January 3, 2022

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Merighi, Villar, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Stephen D. Barse	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Villar that the reading of the minutes of the regular meeting held on December 20, 2021 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that the reading of the minutes of the closed meeting held on December 20, 2021 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Villar that Resolution No. 2022 – 1 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$85,102.54”, be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 2, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$266,654.89”, be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Villar that Resolution No. 2022 - 3, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to participate in a cooperative contract for vehicle preventive maintenance and repairs under the County of Cumberland...” be adopted. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that the last item pertaining to vehicle maintenance, the company that has the county contract is on Rt. 77 towards Bridgeton. If we need a motor or transmission, or a complete brake job, we’ll look at that. We are also going to get quotes locally for oil changes, tire rotation and that kind of service where we can get in and out. It also has to include an hourly rate for shop time. If you have something major, we’ll go there, but we’ll see if we can keep it local for easy service. We have Goodyear, Firestone and a lot of places up and down Delsea Drive.

You have a commission statement from HomeServe, next meeting you will have the report for the receiving station. It was another very good month as well.

Instead of waiting for the finance report, I’ll speak to it now. I’ve spoken to people on the finance committee. We’ve had Capitol Bank after we did an RFP several years, they were absorbed by OceanFirst and things were fine. Now OceanFirst is shutting down the branch on West Landis Avenue and we have to go all the way to Main Road for deposits. I spoke to Bill and had a really good conversation. He stated there is nothing he can do. If we were an existing account with armored car service, but we’re not and they can’t afford to do that. I explained to him that we’re not happy that we have to take the time to go all the way across town when we have nice relations here. During the summer, we’ll be looking to do another RFP and go out again for banking services. Century is immediately around the corner on Orchard and they are also part of the banking consortium. Century is part of the five that were part of the \$25M when we did the borrowing in 2016 and several people we dealt with from Capitol are already there. We’re waiting because have about a six-month supply of checks that are paid for so we’ll use them up.

We had a Zoom meeting on the Renewable Natural Gas project so that continues to be moving forward with interest.

Field Engineer

Pioneer Pipe started back to work on North Mill Road last week for Contract No. 5. They installed the open cut sections that had to weave through the water, gas and storm drains. They have not scheduled the jack and bore under the railroad yet.

In reference to Contract No. 4, B & H Construction will be starting the Muffin Monster project next Monday.

Solicitor: No Report

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Villar that the Executive Director be authorized to advertise for bids on the following: Liquid lime slurry, liquid polymer and sodium hypochlorite. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

Committee Reports:

Engineering/Plant: No Report

Budget/Finance:

Dennis stated that one of the things in the conversation with OceanFirst is they want to push people to do more electronic deposits so you would get a scanner and scan all of your checks. We have issues with that. We did \$10,845,000 in checks last year. You'd be scanning all day because there's one person that does accounts receivable. Our customer base, the old borough, hay sales and other items bring in almost a half-million in cash. You can't scan cash. You still have to make deposits and go to the bank. We did \$280,000 in credit cards. It helps a lot as we get into the lien sale. Scanning technology doesn't help us. That's part of the issue as well.

Human Resources:

Dennis stated that the new people started and some promotions are in place because of the retirements. You will see some action that I sent to the personnel committee last week and we will see action on that at our next meeting.

Today we started with mask for everyone. It's a Christmas surge or whatever, but we had three staff members tested positive over the long weekend which probably reflects being around people at Christmas. The next thing is, if we can hold where we are and not have

any more cases, we'll continue to move ahead. If not, we'll go back to working three days on and two days off to keep people separated. We'll lock up the lobby again as we did previously. City Hall closed today but we're open because we're essential. They are on every other day for the first two weeks in January.

Joe Reuben stated that the people at the Road Department and the guys that work on vehicles said they work two days a week right now and then they are off for a whole week.

Dennis stated that we worked three and we're off two; the people out front worked half days so when lunch came, one went home and the other took over and worked just to keep people separated. That would be the next step but we're not there yet at this point.

Public Relations: No Report

Insurance Committee: No report

Allocations/Administration:

Dennis stated that we have our second marijuana facility coming in on West Avenue in one of the old Bernie Brown buildings. We are actually coordinating with the Water Department because whoever is putting this together doesn't seem to do a good job getting permits and letting us know what's going on. I told them the first connection fee was \$270,000 they looked at how they could recycle water so they could get it down to a lower number. We want to see a piping diagram to see how it works so we don't get the discharge coming in to us. It's a huge amount of water from the Water Utility. Their connection fee is about a half-million.

Tom Merighi asked if typically, do they require a lot of water? Dennis stated that they may be growing hydroponically and also controlling a very large warehouse temperature wise. They have chillers on the roof that somehow controls the environment. They use a lot of water. They are looking to recycle it back into the plants. They were supposed to have their package in today but they're still doing more calculations so it's not here yet.

Tom Merighi asked wouldn't that water typically go to basins or retention ponds? Dennis said he's assuming you can't do that because it has some fertilizer in it.

Joe Reuben asked if the chillers in City Hall recycled the water and Dennis stated that they evaporate a certain amount and you get a blow down every now and then and it's the same with the hospital. They are going to send the blow down to us and try to re-pipe and do something else with it. My email today was that when you get your plans in, we need to see the piping where this is now going to another alternative. It could be a very significant amount of water and if it doesn't come to us, where does it go.

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Old Business: None

New Business: None

Adjournment:

At 6:14 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Villar that the meeting be adjourned. Roll call: Barse, Merighi, Villar, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

CARLOS VILLAR, Secretary