

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
January 17, 2023

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Angelo and Reuben were present. Villar was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Dennis W. Palmer	Executive Director
Anthony Tobolski	Field Engineer
Joseph Ruth	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Angelo that the reading of the minutes of the regular meeting held on January 3, 2023 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Angelo that Resolution No.2023 - 3 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$154,171.17”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2023 - 4, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$286,257.37”, be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 - 5, “A Resolution of the Landis Sewerage Authority listing payments from the 2016 Bond Issue Construction Fund adopted July 5, 2016...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 – 6, “A Resolution of the Landis Sewerage Authority rescinding Resolution No. 2022 – 116...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2023 – 7, “A Resolution of the Landis Sewerage Authority establishing regular meeting dates of the Landis Sewerage Authority for the administrative year beginning February 1, 2023...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Miranda and seconded by Angelo that Resolution No. 2023 – 8, “A Resolution of the Landis Sewerage Authority authorizing a one-year contract with Look First Technologies, LLC to provide operating system service and computer hardware maintenance contracts...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 – 9, “A Resolution of the Landis Sewerage Authority approving the Authority’s organizational chart...” be adopted. Roll call: Barse, Miranda, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Dennis Palmer reported that everyone had a copy of the farm check in their packets for corn. It was for \$34,000. Anthony and I were in a meeting last week with South Jersey Gas on the liquified natural gas facility. They should be going for Zoning Board approval some time late spring or summer. They’ve hired an engineering firm and are going through design and other aspects. Yarilee Miranda asked where it would be located and Dennis showed a map of the Authority and it would be constructed out in the beds. They have to replace any trees they take out and restore everything after construction.

On Thursday, the DEP Clean Water Council is having a hearing on PFAS and residuals. It’s a fact-finding knowledge building meeting. I plan to testify and it’s a zoom meeting.

Dennis also stated that next week we have CPR/AED training and also next Tuesday is NJPDES fees and we always file a letter on these. Our fees have gone up \$20,000 this year. They’ve been bouncing between \$50,000 and \$70,000 for several years and we have outstanding request for an administrative hearing that is several years old.

Dennis asked Joe Ruth had spoken with Steve about the solar letter we've gone back and forth on. Steve received it back from the company. There are several points of agreement and maybe one or two that still need a dialogue.

Joe Ruth stated that he had a comment on that subject. There's one provision that if the tenant decides to give up the property, they have to be responsible for restoring the property to its original condition and I don't know how we would know what that is 20 years later. Dennis pointed to the picture right behind Joe and Joe stated that he didn't know how current the picture was, but what he's seen lately is the use of drones to take current photographs. They can get as close as you want to view the grounds so you know what it looks like when the tenants took occupancy. Dennis stated that we thought video before construction was a big jump 20 or 30 years ago. Joe added you could have pictures before the tenant takes occupancy and before they leave another shot to see what it looked like so you can compare photographs. Dennis stated it's a good idea.

Dennis also mentioned that in your next package will be the quarterly report sent to mayor and council. I also reached out to the next board member and gave him some information about the board and also advised him that the empty seat is the secretary's position. He should reach out to Carol to get paperwork and a signature stamp prior to the next meeting.

Field Engineer: No Report

Solicitor: No Report

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Dennis stated that today we started to finish the design for the pipeline here at the Authority. There's a section we want to clean and line ourselves. We also want to put a screw press in to make more of a solid and liquid sludge for alternatives for disposal. We're taking all of this outside food waste in which may cause the farm to reach capacity. Dan worries about DEP cracking down on the phosphorous levels in the soil. Also, Anthony had an interesting conversation that we may pursue with another public agency that has a staff architect. We want to put up a building for the men and if we can do it as a shared service, we won't have all of the overhead that private companies do. We going to explore this. Joe Reuben asked if it was CCIA and Dennis confirmed. He's familiar with pole barn structures and we'll do the finishing touches with bathroom and showers.

Budget/Finance:

Yarilee Miranda reported that there is no budget report due to the year end closing process. Accounts receivables decreased \$551,087.

Human Resources:

Dennis reported that we have one new person coming in with a lot of skills that are good for us and he will be starting on January 30th.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:11 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary