

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
October 2, 2023

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Miranda, Headley, Angelo and Reuben were present.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present: Anthony K. Tobolski	Executive Director
Robert DeSanto	Solicitor
Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Angelo that the reading of the minutes of the regular meeting held on September 18, 2023 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Angelo and Reuben voted “yes”. Miranda and Headley abstained.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Miranda and seconded by Angelo that Resolution No. 2023 – 95 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$113,241.47”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 -96, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$262,730.29”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 - 97, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of allocation Round 207...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 – 98, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 207 for the industrial classification...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2023 – 99, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 207 for Multi-family classification...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Miranda that Resolution No. 2023 – 100, “A Resolution of the Landis Sewerage Authority authorizing the Executive Director to endorse/acknowledge an NJDEP Treatment Works Approval (TWA) for sewer line extension on Scarpa Drive & Chapel Drive for Highland Development for Highland and Development Group LLC Block 2505, Lot 15, 18-26 to connect 10 multi-family dwellings...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

## Reports:

### Executive Director

Anthony Tobolski is attending the WEFTEC conference in Chicago and has submitted the following report to the Board:

The drafting of the shared service agreement for Downe Township has started and we have a follow-up meeting on October 10<sup>th</sup>.

Also, you have received a copy of the LSA newsletter. The staff is involved in creating the newsletter and promptly submitting their contributions to Kathy Collinge who assembles all of the parts after Carol Ricci has proof read it. We hope you enjoy the read.

Also, our electrician Jhonny Martinez has signed up for a class to get his certification in infrared thermography and scanning. We have purchased the IT scanner. This will give us the ability to evaluate the performance and condition of our electrical system, (Ex) insulation resistance, circuit breaker testing, overheating problems and other mechanical issues. It was brought to our attention that this needs to be done yearly by our insurance inspector. The class and equipment cost around \$3,000. Doing this through a contractor would cost around \$10,000.

In finance, Raymond, Cari and Renee worked the lien sale with the City on Thursday. We went into the sale with \$164,784 in receivables. All accounts were sold with the exception of three.

Authority Engineer

Tyler Seifrit reported that the Fiocchi Field force main is installed and tested. The city will provide electric and fencing and also the contractor to do restoration.

Tyler also stated that the proposal deadline for the Mill Road Interceptor of 9/29/23 has passed. The “GG” process will start and be coordinated through Mott MacDonald.

Tyler also reported that you had a packet at the last board meeting summarizing the different pricing and options for the pole barn project. We postponed it for this meeting and moved it to the next meeting so that Anthony is here for the vote.

Solicitor:

Bob DeSanto reported Anthony mentioned in his report the conference call last week with Downe Township. Anthony and their reps are going to work through the details and ultimately their solicitor and me will work on the contract itself. We made some progress in getting an understanding of what they need. The bottom line is that they are never going to want to take over the facility. They don't have someone that is capable and they don't sound like they are willing to hire someone in five years when our contract is done. So, we may be in it for the long run and that's something you may have to consider when you get to the actual contract because it's not going to be just five years.

Chairman:

Joe Reuben commented on the newsletter and it is a very innovative idea and a great addition and we should have thought of it earlier.

Issues and Correspondence: It was moved by Barse and seconded by Miranda that the Executive Director be authorized to purchase a vehicle or van through a cooperative purchasing agreement to obtain bids. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Committee Reports:

Engineering/Plant:

This report was included in the Executive Director's written report.

Budget/Finance:

This is included in the Executive Director's written report.

Human Resources: No Report

Public Relations: No Report

Insurance Committee:

Carol Ricci stated that there is no insurance report but under the heading of safety issues, Confined Space, LOTO, Right to Know and Bloodborn Pathogens seminars are being held on October 4<sup>th</sup> and 5<sup>th</sup> and on October 13<sup>th</sup>, all supervisors and managers will be taking the latest class on Reasonable Suspicion which concerns drug and alcohol use in the workplace.

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:10 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Headley that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

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RYAN R. HEADLEY, Secretary