

THE LANDIS SEWERAGE AUTHORITY  
REGULAR MEETING  
December 4, 2023

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Headley, Angelo and Reuben were present. Miranda was absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Angelo that the reading of the minutes of the regular meeting held on November 20, 2023 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Headley, Angelo and Reuben voted “yes”. Miranda abstained.

John Boccaleri was presented with a 35-year service award.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Miranda that Resolution No.2023 – 117 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$164,243.02”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 - 118, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills....

\$395,565.61”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 119, “A Resolution of the Landis Sewerage Authority authorizing Municipal Unit Purchasing pursuant to N.J.S.A. 40A:11-12 under state contracting procedures...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 120, “A Resolution of the Landis Sewerage Authority authorizing raises to management and non-bargaining personnel...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 121, “A Resolution of the Landis Sewerage Authority establishing regular meeting dates of the Landis Sewerage Authority for the administrative year beginning February 1, 2023...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “Yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 122, “A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 208 for the industrial classification...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 123, “A Resolution of the Landis Sewerage Authority establishing allocation dates for the Landis Sewerage Authority for the 2023 administrative year...” be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 124, “A Resolution of the Landis Sewerage Authority summarizing allocation activity through the close of Allocation Round 208...”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 125, “A Resolution of the Landis Sewerage Authority authorizing correction on credits, charge-offs, refunds and cancellation of account in the amount of \$1,763.00...”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Headley that Resolution No. 2023 – 126, A Resolution of the Landis Sewerage Authority allocating sewerage capacity for Round 208 for the commercial classification...”, be adopted. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that the permit for the agricultural site has been reviewed and has been deemed administratively complete and has moved forward to the Bureau of Ground Water, Residuals and Permit Administration for the technical review and processing.

Currently we're working on the permit for the plant and that's not due until March but we're going to submit it in early January. We're just reviewing it. That gives the DEP time in case anything is missing and they can tell us what to add. That will not be approved until October of next year.

Authority Engineer:

Tyler Seifrit reported that the plant's stormwater inspection was completed last week and the stormwater permit renewal to the DEP was submitted this afternoon.

Also, an exterior inspection of the north storage tank will be conducted this week and report sent to NJDEP as part of our required annual inspection.

Solicitor:

Bob DeSanto stated that he met with Anthony and Tyler last week regarding the Downe Township matter and we went over a number of issues that we need to incorporate into the agreement. Carol got in touch with our insurance agent who provided some excellent suggestions regarding coverages that we would want in place for this particular agreement. In a couple of weeks, we should have the draft ready to send to them. Anthony's hope is January 1<sup>st</sup>. Anthony would like before the end of December for a signature so at our next meeting I'll be asking for authorization to sign it.

Bob added that we it would be a situation that you would approve it subject to a form of the agreement acceptable to the executive director. Bob stated that we may not have a final document in place. They have not seen it so it may be subject to some changes.

Chairman: No Report

Issues and Correspondence: None

Committee Reports:

Engineering/Plant:

Anthony reported that the actuator for the valve at the equalization tanks has been successfully installed and is working properly. In addition, one of our W-3 pumps is being rebuilt and a W-3 motor is getting new windings and bearings and we're rebuilding it ourselves.

Budget/Finance: No Report

Human Resources:

We have a new farmworker who started today. We also made a contract amendment to the ag-site union contract and I met with the personnel committee around a month ago. The farmworkers for years have been working with two rates. When they're truck drivers, they have one rate but if they work on the farm, they get paid a lower rate. If they have to work overtime, they get paid straight time instead of time and a half. The last three people that quit stated that was the reason they didn't want to work here. They were getting less money for doing hard work with was the farm work. We sat down, discussed it and we agreed to get them one steady rate at the higher rate and they get time and a half overtime now. The manager and foreman for the farm worked every weekend this summer because no one else would come in. The fields had to be cut and do everything else.

Perry asked if we were required to pay time and a half. Anthony stated that a farm worker does not have to get paid time and a half.

Public Relations: No Report

Insurance Committee:

Carol Ricci stated that she has bad news about worker's comp. Our experience mod is going from .799 to .926 because of two incidents last year. The resolution for NJM will be up for action next year.

Also, we have been testing for Hep A & B titer and getting tetanus vaccine. Most came back re-active and just a couple of them will have to be re-vaccinated. Also, some signed up for the Hep vaccine and tetanus vaccine.

Allocations/Administration: No Report

Old Business:

Yari asked that now the report has been submitted by the auditor, are we moving forward with the grant money? Anthony replied that we're still waiting on the bank. They said that they haven't had time to look at it.

Perry asked if we should be reaching out to Senator Testa to resolve the issues on Utopia? Maybe he can help us. Perry asked for a motion to contact Senator Testa.

It was moved by Barse and seconded by Headley that the Executive Director be authorized to request Senator Testa's help in the Utopia matter. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted "yes".

New Business:

Joe Reuben reminded everyone about the LSA Christmas party on Friday, December 15, 2023 at 6:30 p.m.

Adjournment:

At 6:15 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Miranda that the meeting be adjourned. Roll call: Barse, Miranda, Headley, Angelo and Reuben voted “yes”.

THE LANDIS SEWERAGE AUTHORITY

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RYAN R. HEADLEY, Secretary