

THE LANDIS SEWERAGE AUTHORITY
REGULAR MEETING
January 2, 2024

Pledge of Allegiance.

The regular meeting of the Landis Sewerage Authority was called to order by Chairman Reuben at 6:00 p.m. The following members were present at roll call: Barse, Angelo and Reuben were present. Miranda and Headley were absent.

The proper notice was given to all members in accordance with the by-laws.

Chairman Reuben stated that public notice of this meeting, pursuant to the Open Public Meeting Act, has been given in the following manner:

1. Posting written notice in the lobby entrance of the Authority.
2. Hand delivering notices to the offices of the Daily Journal and The Press.
3. Filing written notices in the offices of the Authority and City Clerk.

Also present:	Anthony K. Tobolski	Executive Director
	Tyler E. Seifrit, P.E.	Authority Engineer
	Robert A. De Santo	Solicitor
	Carol A. Ricci	Executive Assistant

It was moved by Barse and seconded by Angelo that the reading of the minutes of the regular meeting held on December 18, 2023 be dispensed with and the same be approved in the form submitted to all members by mail. Roll call: Barse, Angelo and Reuben voted “yes”.

The Chairman asked if there were any general public comments or comments on the proposed Resolutions. There were none.

Resolutions:

It was moved by Barse and seconded by Angelo that Resolution No.2024 - 1 “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Revolving Payroll Account.... \$105,305.28”, be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

It was moved by Barse and seconded by Angelo that Resolution No. 2024 -2, “Be it resolved by the Landis Sewerage Authority, that the following bills of items or demands are hereby approved and authorized for payment out of the Revenue Fund Bills.... \$172,501.24”, be adopted. Roll call: Barse, Angelo and Reuben voted “yes”.

Reports:

Executive Director

Anthony Tobolski reported that he wrote and forwarded a letter to Senator Mike Testa asking for assistance for the Utopia Project explaining what the Water Quality Management Site Specific application was and that the residents in this area were experiencing septic failures and were frustrated with paying for septic repairs that ultimately fail.

He then explained the timeline of correspondence from July of 2021 to the present between Dennis Palmer and the DEP and then Tyler Seifrit and the DEP. He has my contact information if he wants to talk about it.

Perry Barse suggested that we call the Senator if we do not hear back within a week to 10 days.

Authority Engineer:

Tyler Seifrit reported that a kick off meeting with CCIA is to be scheduled for the next week or two regarding the pole barn project to determine the schedule, finer details and exact location for the building.

Solicitor:

Bob stated that we are just waiting to hear from Downe Township attorney on the agreement.

Chairman: No Report

Issues and Correspondence:

It was moved by Barse and seconded by Angelo that the Executive Director be authorized to purchase one pickup truck and one work van for the electrician. Roll call: Barse, Angelo and Reuben voted "yes".

Committee Reports:

Engineering/Plant:

Anthony stated that at a previous meeting a few months ago, we had a W-3 pump that needed to be rebuilt. It's in the shop waiting for repair. As luck would have it, our other pump went down this weekend so we have to use city water for a variety of processes in the plant.

W-3 is our final effluent which is the clean chlorinated water that we discharge back sewer beds. We use thousands of gallons a day to save money so our water bills are going to be high until we get the repaired pumps working again.

Municipal Maintenance is hoping to have the first pump rebuilt within the next two weeks. Then they will pull the pump that just wend down and rebuild that one.

Budget/Finance: No Report

Human Resources:

Anthony reported that he and Tyler are working on updating the employee handbook. I'm getting a few from other authorities and we will try to piece together something that fits our plant. Then we will give it to Bob De Santo for review and revisions. We haven't updated ours in a while.

Public Relations: No Report

Insurance Committee: No Report

Allocations/Administration: No Report

Old Business: None

New Business: None

Adjournment:

At 6:06 p.m. there being no further business to come before the Board, it was moved by Barse and seconded by Angelo that the meeting be adjourned. Roll call: Barse, Angelo and Reuben voted "yes".

THE LANDIS SEWERAGE AUTHORITY

RYAN R. HEADLEY, Secretary